

**Executive Committee Meeting Minutes September 11, 2019**

- I. CALL TO ORDER at **12:15 PM**
- II. ROLL CALL  
**Present:** Kabir Dhillon, Melissa Baron, Riley Miller, Siddharth Valecha, Martin Castillo, Bronte Kuehnis  
  
**Late:** Daisy Maxion
- III. ACTION ITEM - **Approval of the Agenda**  
**Motion** to approve the agenda of September 11, 2019 by **B. Kuehnis**, second by **S. Valecha**, motion **PASSED**.
- IV. ACTION ITEM - **Approval of the Minutes of August 28, 2019**  
**Motion** to approve the minutes of August 28, 2019 by **B. Kuehnis**, second by **S. Valecha**, motion **PASSED**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**  
No Public Comment.
- VI. UNFINISHED ITEMS:
  - A. DISCUSSION ITEM – **ASI Policy Agenda 2019-2020**  
The Executive Committee will continue to discuss the development of a Policy Agenda for the 2019-2020 year.  
**Move** to table this item until a later time in the meeting by **K. Dhillon**, second by **S. Valecha**, motion **PASSED**.  
**K. Dhillon** states that the reason for tabling this item is because Daisy is not here yet. It would be better to discuss it when she is here since she took lead on it.  
**B. Kuehnis** asks if there were any portions that were not finished. **K. Dhillon** states there were some parts where Daisy had comments on she wanted to make. Ill just let her address those when she gets here.

2:40

**Motion** to take off ASI Policy Agenda 2019-2020 of the table by **B. Kuehnis**, second by **K. Dhillon**, motion **PASSED**.

**D. Maxion** states that everyone has done their part. Kabir and I will look over it and fix the grammar in order to make it more professional. **E. Pinlac** suggest putting in their positions instead of their names next to the initiatives. **D. Maxion** states that she will be changing the language to We as Board of Directors. **B. Kuehnis** states that is shouldn't be restricted to anyone. **E. Pinlac** states that he sent a sample to the Communication department because they didn't know how to set it up. I will be getting an update from them. **R. Miller** states that he tried to get in contact with Shaw, Lynn and Antoinette but couldn't. I just encompassed it all so just let me know if you need me to take anything off or add. **D. Maxion** thanks Riley for encompassing it all. But would like to get Lynn and Antoinette voice on this draft. **M. Barron** states that Lynn should be the one to take lead on the initiative. **D. Maxion** thanks everyone for working on the Policy and it is coming out great. **S. Valecha** asks is she would like the Senate to work on the Toiletries initiative. **D. Maxion** states if you are going to have Senators work on it, it should be non-academic Senators. **B. Kuehnis** asks if she is still able to add information into the DACA initiative. A sentence should be added about confidentiality for the students who reach out to these services. **D. Maxion** states that this policy isn't final. **K. Dhillon** suggest adding the mission statement of ASI and maybe add in a letter from the President. **D. Maxion** states that adding the mission statement and the letter would make it more official. **R. Miller** suggest changing it to Mobile ASI Application that way it wont sound like a position. **D. Maxion** asks if there should be a specific voice that needs to be on this. **M. Barron** states something about sustainability. **E. Pinlac** states that we don't have to put in everything but these are our top three initiatives that we are focusing on. **D. Maxion** states that she would really like to get Antoinette's voice on this and especially for the Concord campus. **S. Valecha** state that he suggested Omer to partner up with my internship. Since they want to add in reusable cups at Starbucks and put in bamboo utensils in the food court areas in order to promote Sustainability everywhere. It would fall under Basic Needs. **D. Maxion** states that we are looking to have this approved by the Board meeting next week. If there is anything you want to work on, do it because it will be finalized by next meeting.

20:00

B. DISCUSSION ITEM – **ASI Bylaws**The Executive Committee will discuss the potential revision to the ASI Bylaws.

**K. Dhillon** states that he believes that most changes are pretty much done unless there is more we want to add. **R. Miller** asks if there was any compromise for the naming of the VP of Communication or was it completely cut off. **K. Dhillon** states that the general consensus is to remove the VP of Communication position. As well as shift responsibilities of Internal Affairs to the Chair of the Board. **R. Miller** asks if social media would be left to the Marketing and maybe tabling. **K. Dhillon** states that he recommends putting the tabling into the Admin manual. That way it allows for flexibility in the future. **R. Miller** states that he is a bit skeptical that Communications will just turn into social media and its not personal. And if you don't have the right person coming up with captions or pictures it can look messy and unorganized. I don't think it should be a VP position rather a Senator since it is a lower position. **K. Dhillon** states we decided not to do that because it is too constricting. It doesn't allow for everyone who wants to be involved. **E. Pinlac** states that our Communication department tables pretty frequently. What we can do is have the Board coordinate with them so they can table with the Communication department. Since students do go up to them and ask questions and they don't know how to answer. They also do social media. **K. Dhillon** states what are the next steps if the Board decided to take action. **E. Pinlac** states that they would need to get 500 signatures and we have 90 days to run an election on all the changes. We would have to separate all the major changes and students vote on those individually. The only thing I see a challenge is finding a platform for voting.

10:13

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM – **ASI Volunteering/ Community Service**

The Executive Committee will discuss potential community service hours for the Board of Directors and Senate.

**K. Dhillon** states that this is an idea. We are student leaders on campus and it would be nice for ASI to do community service. I received a flyer that has community service projects that we can work on. **E. Pinlac** states that we can participate in Make Difference Day. It is a big event that all student leaders participate in. **D. Maxion** asks if they would want to make a policy that makes community service mandatory for the Board. **E. Pinlac** suggest putting in the Code of Conduct. **S. Valecha** suggest having a certain number of hours needed. **R. Miller** suggest combining community service and tabling and increasing



it to two hours a week. That way people have the options to choose from. **B. Kuehnis** asks if that is done, then will community service be required. **E. Pinlac** states that we can build it into our retreat. That way it won't be additional responsibility. Or we can plan it and schedule it out in which everyone will have to go. The challenge with individual hours is more complex. We would then need to come up with a system to vary their hours. We should be engaging with the community and helping out. **M. Barron** states it should be another option and not mandatory. **R. Miller** states we can collaborate with the club and organizations that already do community service. It would be beneficial to both. **D. Maxion** states that we can add it to the bylaws. **E. Pinlac** states to look at the opportunities that we already have on campus. Have the Board members to attend at least one for the year. We should start small and explain that it is beneficial to them.

**26:12**

VIII. SPECIAL REPORTS:  
No Special Reports.

IX. ROUND TABLE REMARKS

**E. Pinlac** states there is a Trivia Night this Thursday from 7:30pm to 9:30pm down stairs by the food court.

**D. Maxion** states that she was late due to a presentation regarding Student Advocacy. We shouted out the committees. So if you all have empty slots we definitely have some students interested.

X. ADJOURNMENT at **12:42 PM**

Minutes Reviewed By:  
**President/CEO & Chair**  
Name: Daisy Maxion

Minutes Approved On:

Date:

