Finance Committee Meeting Minutes of November 18th, 2019

I. CALL TO ORDER at 4:59 PM

II. ROLL CALL
    Present: Melissa Baron, Isaiah Schutz-Ramon, Francisco Aguilera
    Absent: Eman Nagi

III. ACTION ITEM - Approval of the Agenda
    Motion to approve the agenda of November 18, 2019 by I. Schutz-Ramon, second by F. Aguilera, motion CARRIED.
    0:39

IV. ACTION ITEM – Approval of the Minutes of 11-04-19
    Motion to approve the minutes of November 4, 2019 by I. Schutz-Ramon, second by F. Aguilera, motion APPROVED.
    1:02

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay. No Public Comment.

VI. UNFINISHED ITEMS:
    No Unfinished Items.

VII. NEW BUSINESS ITEMS:
    A. DISCUSSION ITEM– Finance committee report
       The Finance committee will start working on the report for the board. M. Baron states that they need to start working on the format as to how it will be presented to the Board. I. Schutz-Ramon asked if it will be a written report.
       M. Baron responds that it is to be written. M. Baron states that they will be using canvas to create the report. I want it to be easily understood by the public. It will


highlight how many funds provided in each section. M. Baron asks if there are any suggestions that should be included in the report, such as issues encountered this semester. I. Schutz-Ramon asks if the reports will be all the approved funding that happened this semester and will it be organized by organizations. M. Baron says that it will be organized by sections. We will attach the documents of the different organizations and how much they requested this semester. The main report will be divided by section of funding we can give them and a separate report attached with the details. F. Aguilera states that with Excel, bar graphs can be used and will be simple to read. M. Baron says that F. Aguilera will take the lead on creating the graphs and will send the numbers.

4:47

VIII. SPECIAL REPORTS:
No Special Reports.

4:57

IX. ROUND TABLE REMARKS
No Round Table Remarks.

5:07

X. ADJOURNMENT at 5:06 PM

Minutes reviewed by:
VP of Finance Committee Chair
Name: Melissa Baron

Minutes approved on:
2-21-2020
Date: