



**Senate Committee Meeting Minutes of October 10, 2019**

- I. CALL TO ORDER at **9:30AM**
- II. ROLL CALL  
**Present:** Siddharth Valecha, Bronte Kuehnis, Brittney Golez, Anjelica De Leon, Justin Mercado, Zaira Perez, Petr Chudinov, David Villalobos, Freshta Sharifi, Karen Parada  
**Late:** Dessiree Cuevas  
**Absent:** Patricia Regalado, Daisy Padilla, Jocelyn Baldon, Ashley Depappa
- III. ACTION ITEM - **Approval of the Agenda**  
**Motion** to approve the agenda by **F. Sharifi**, second by **J. Mercado**, motion **CARRIES**.
- IV. ACTION ITEM - **Approval of the [Minutes of May 2, 2019](#)**  
**Motion** to approve the minutes of May 2, 2019 by **J. Mercado**, second by **B. Golez**, motion **CARRIES**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**  
No Public Comment.
- VI. UNFINISHED ITEMS:  
No Unfinished Items.
- VII. NEW BUSINESS ITEMS:
  - A. INFORMATION ITEM - **[Robert’s Rule Presentation](#)**  
The entire Senate will be trained by the ASI Chair on the application of Robert’s Rules in meetings.  
**B. Kuehnis** states that as a Student Government organization we are required to adhere to these rules. I want to make sure we are following the rules and that you have all the tools to fully participate based on the options you have through Robert’s Rules. The purpose is to increase the efficiency of meeting and hold everyone accountable to what they are contributing. The essential concept is that majority rule but does not mean that the minority



opinion isn't counted. It is important that we consider one motion at a time. The purpose of the Chair is to facilitate the rules and maintain order. During discussion everyone has the right to speak and no one should feel that they are being censored. Everyone has the right to vote if you attend the meetings. Quorum needs to happen in order for any formal meeting to occur and to take action on any items. It is the simple majority, which is 50% plus one of all of our members. The agenda needs to be sent out 72 hours before. The agenda can be amended before it is approved and it needs a 2/3 majority vote. Once the agenda is adopted it belongs to all members. Meaning that anyone can contribute to it or add motions as we continue through the meeting. Everything on the agenda needs to be carried out unless no one moves a motion then it dies. If individual who submitted the item wishes to withdraw and there are no objections. A motion to remove an item is passed with a 2/3 majority vote. If the meeting runs out of time the items are moved to the next meeting. A motion is a proposal by a member which recommends an action the body should take. If it is a main motion it needs to be seconded. Every member has the right to ask clarifying question regarding the motion. It should be directed to the Chair and if the Chair can't answer it they will redirect it to any member. The person who introduces the motion has the right to speak on it first in discussion. We will then vote on it and I will announce if it carries or if its lost. The formal way to state a motion is "I move to" or "I move that". We have main motions which is entirely new business that has not been discussed before. Secondary motions are staked on to main motions. They add or adjust the motion and can change the course of directions we are going. Subsidiary motions are a form of secondary motions that can dispose of a main motion. They are used to kill a motion and aren't required to bring it back in the meeting or the next. You can postpone an item to a certain time or next meeting if there is no progress being made. Laying on the table just sets it side without putting a time to resume it but you do have to resume it before the meeting is over. Limit time of debate can be applied if two or more individuals are taking more time to speak and aren't giving others the opportunity to speak. Refer occurs when we don't have enough information to decide or to have a discussion. Amending is modifying a motion that already is on the table and it cannot propose anything of topic. It must be introduced prior to a vote and requires a second. The language for amending is "I move to insert these words" or "I move to strike out these words" and it can be applied to a resolution or document that we are voting on. Privileged motions can interrupt a meeting and are for matters of immediate importance and don't necessarily require debate. Point of privilege is used when it affects the ability of a member to participate in voting. For example, if there is noise outside and it needs to dealt with before we continue with the meeting. Incidental motions can also interrupt meetings and are not debatable. Point of order is applied when Robert's Rules are not being followed. The chair will say the phrase but any member can do so as well. The chair will





decide if there is a violation of Robert's Rules and will address it. Objection to consideration is used when a member believes it will be deconstructive to even discuss a main motion as an item. It does not need a second, it is not debatable, not amendable and requires a 2/3 majority vote. Point of information can be use when you aren't sure about something. It should be directed to the Chair and will give the information if the Chair has it. Motions that bring back a question applies if there was a question that was laid on the table and it has to taken off the table. You would say "I move to take that question off the table". Resending is the proposal to cancel or annul an earlier decision. Reconsider is bringing back a motion that has already been resolved and bringing it back in to discussion. In discussion no member should speak twice before anyone that wishes to speak. The Chair and Siddharth do not participate in discussion. Voting occurs when there is no more discussion or debate. You can choose to be in favor, oppose or abstain in any motion. You can only abstain if you have a reason that can be explained if you are asked. We can use general consent. **B. Kuehnis** states to feel free to ask any questions about Robert's Rules as we go along.

14:26

**B. DISCUSSION ITEM - Senate Initiatives 2019-20**

The Senate will discuss the development of an initiatives agenda for the 2019-20 academic year.

**B. Kuehnis** states that we already have an ASI Policy Agenda. This is your opportunity to put together any initiatives as a committee.

15:35

**C. DISCUSSION ITEM - Campus Safety**

The Senate will discuss taking action to improve the standards of safety for students on campus.

**D. Cuevas** states that nothing was done to the resolution passed last year. I reached out to Chief Flores and Facilities. I am waiting on the Director of Facilities to come back from vacation to do the Safety Walk. I will let all of you know the dates and we will plan the event. My goal is to encourage all CSU's to write a letter too and hopefully send it to CSSA to make a movement. Just recently there was an active shooter in Long Beach. Our staff just got training on it. They can give you the choice to stay or leave. They are not obligated to protect you or do anything about it. No staff or faculty have keys to lock the doors in case there is an active shooter. As of now, that is my plan. **K. Parada** asks if they are just waiting for the Director to come back from vacation. **D. Cuevas** states yes. **J. Mercado** asks if the Safety Walk requires funding. **D. Cuevas** stats that it is free. The walk is free and we take



notes on what needs to be improved. When it comes to replacing those, it comes from the University.

18:16

**D. DISCUSSION ITEM - Donuts and Coffee Event**

The Senate will discuss funding a donuts and coffee event for students during midterms.

**K. Parada** states that Daisy would like to have a Donuts and Coffee Event for the College of Science on October 22-23, 2019. She would like for ASI to pay for one of the days since the College of Science Dean has agreed to pay for one of the days. She would like Chartwells to cater the coffee and tea because it is more convenient. They would set up everything and would take it down. As for the donuts she wanted to get someone that has access to a P-Card and go down to Safeway or Lucky's to buy assorted donuts. Also, to buy fruits so we have a vegan option. She is asking for up to \$500.00 dollars and has provided an estimate price. Since it is catered it is a bit pricey but nothing out of the ordinary. This event is a continuation of a tradition that has been done for the College of Science for the last two years. It helps students build connections. We were able to tie this to the University Shared Strategic Commitments and ASI pillars. The first reason is because we serve students first. It fosters a vibrant community through enriched student services. It contributes to a sustainable planet by encouraging students to bring their own mug. Originally, we had in mind \$400.00 dollars but based on previous years I suggested doing up to \$500.00. It depends how much things are at the grocery store. It gives her more cushion and flexibility to buy what she needs. Anything that doesn't get used, just won't be used. **D. Cuevas** states that \$500.00 sounds like a reasonable price and we have access to a P-Card to Costco. A lot of students do go to this event and there is never food left behind. **J. Mercado** asks if there is still a limit to how much we can spend on food from outside Chartwells. **D. Cuevas** states that last year it was \$200.00 but this year it went up to \$250.00. **A. de Leon** asks if this event will be accessible to all students or just the College of Science. **K. Parada** states that anyone is welcomed and will be advertised. **J. Mercado** suggest maybe offering tea because some people don't drink coffee. **K. Parada** states there will be tea offered. The Chartwells order comes with assorted tea, coffee, decaf and hot water. **D. Cuevas** suggest offering cocoa because some don't drink neither coffee or tea.

26:16

**E. DISCUSSION ITEM – AC Transit vs. Shuttle Service Renewal**

The Senate will discuss the benefits and deficits of AC Transit versus Shuttle Service as it impacts commuting students.





**J. Mercado** states he has been in contact with Edwina and Derik from Parking and Transportation. In the previous Board Meeting they stated that the Shuttle service needs to be renewed or they can get students free AC Transit that can be used throughout the whole East Bay. Edwina explained that the administration already decided but have not made it public because they are in the final stages. The administration made a pros and cons list and gave a poll to the environmental classes from last semester. I am going to try to get more information today to see what their decision was. If they don't share it with me then I will ask for their pros and cons list because they said they did extensive research. **D. Cuevas** states that she took the poll and they asked random students to take it too. **A. de Leon** asked what the difference is between the AC Transit and Shuttle. **J. Mercado** states that the AC Transit is all the buses that get to public places and the Shuttle goes to Hayward Bart, Castro Valley Bart and to campus and it is exclusively for students. The AC Transit would provide an unlimited number of rides and does not limit to where students want to go.

29:38

VIII. SPECIAL REPORTS:  
No Special Report.

IX. ROUND TABLE REMARKS:

**D. Cuevas** apologizes for being late and will let the Siddharth or yourself know next time.

**K. Parada** states if anyone has more question regarding the Donut and Coffee event to feel free and reach out to Daisy.

**J. Mercado** states that after he gets the pros and cons list he will make a brochure to spread the word about the decision they made.

**B. Kuehnis** states that she gave access to the breakdown from the Donuts and Coffee event. I have not received any reports for the next meeting. If you can please submit a report if you are working on something or have an idea. If not, I will be putting in Special Report for all of you to share.

X. ADJOURNMENT at **10:21AM**



Minutes reviewed by:  
**VP University Affairs & Chair**  
Name: Siddharth Valecha

Approved on:  
**10-17-19**  
Date: