

**Personnel Committee Agenda**

**Kabir Dhillon, Executive Vice President/Chief of Staff & Chair**

**2:00pm - 3:00pm | Tuesday, June 1, 2021**

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

<https://csueb.zoom.us/j/82529985255?pwd=MIB5bIN2N3ZScU9NRkRTOTUraGYzUT09>

- I. CALL TO ORDER
- II. [ROLL CALL](#)
- III. ACTION ITEM - **Approval of the Agenda**
- IV. ACTION ITEM - **Approval of the Minutes of May 5, 2021**
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**
- VI. UNFINISHED ITEMS:
- VII. NEW BUSINESS ITEMS:
  - A. DISCUSSION ITEM - [Personnel Committee Role & Expectations](#)  
The Personnel Committee will discuss the committee's role and expectations.
  - B. DISCUSSION ITEM - [Zoom Meeting Etiquette & Expectations](#)  
The Personnel Committee will discuss Zoom Meeting Etiquette & Expectations.
  - C. DISCUSSION ITEM - [Vacant Positions Timeline](#)



The Executive Vice President/Chief of Staff will share the timeline for appointing vacant positions.

**D. DISCUSSION ITEM - University Wide Committees Delegation**

The Personnel Committee will discuss the delegation of ASI Government Officers to university wide committees.

**E. DISCUSSION ITEM - [Point of Contact Policy](#)**

The Personnel Committee will discuss the Point of Contact Policy.

**F. DISCUSSION ITEM - [Weekly Task Lists](#) & Office Hours Replacement**

The Personnel Committee will discuss the weekly tasks in replacement of office hours for the summer and fall terms.

**VIII. SPECIAL REPORTS:**

**IX. ROUND TABLE REMARKS**

**X. ADJOURNMENT**