

**Board of Directors Meeting Minutes of April 20, 2022**

I. CALL TO ORDER

II. ROLL CALL

**Present:** Krisstina Caro, Angelica de Leon, Kabir Dhillon, Mirna Maamou, Zaira Perez, Tyler Luevano, Jasmine Domino, Ashmita Ahluwalia, Arazeli Barragan, Erik Pinlac, Martin Castillo, Mark Almeida, Steve Spencer, Andrew Yunker

**Late:** Andrew Pajes

**Absent:** Justin Withers, Neilah Peku, Tayla Beasley, Marguerite Hinrichs, Sarah Nielsen

III. ACTION ITEM - **Approval of the Agenda**

**Motion** to approve the agenda of March 9, 2022, by **K. Dhillon**, second by **M. Maamou**, motion **CARRIED**.

IV. ACTION ITEM - **Approval of the Minutes of April 13, 2022**

**Motion** to approve the minutes of April 13, 2022, by **K. Dhillon**, second by **M. Maamou**, motion **CARRIED**.

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

**S. Ann Lustina** introduces herself. My name is Stephanie Ann Lustina. I am the new advisor for Student Life and Leadership for Cultural Clubs. I recognize the Senator for Greek Life and would like to get connected with them.

**3:06**

VI. UNFINISHED ITEMS:

A. ACTION ITEM - **Spring Finals Studying Event**

The Board of Directors will take action on the Spring Finals Studying Event.

**Motion** to move the Board of Directors to approve \$400 from the Programming budget for the Spring Finals Studying Event by **T. Luevano** seconded by **J. Domino**, motion **CARRIED**.



**T. Luevano** states for the Spring Finals Studying Event, the funding will be out of the Programming Committee budget for snacks, water, coffee, and caffeinated drinks. I have the giveaway package there. I wanted to share the layout of this room that is highlighted, but it is unfinished. The funding is going to be put towards snacks, drinks, food and get students excited to come to this event. As well as for the Board members coming to this can pick up some snacks too, which is great.

**M. Castillo** asks if \$400 is enough for the event?

**T. Luevano** states from the last time, there was too much food. Is there a way I can increase the amount since I am worried I have to make another request?

**K. Caro** asks are you going to withdraw your numbers for merchantability?

**K. Dhillon** states you will need to amend the motion to strike out the dollar amount for those changes.

**Motion** to amend the \$400 from the Programming Committee budget and change to \$800 by **T. Luevano**, seconded by **K. Dhillon**, motion **CARRIED**.

**K. Dhillon** believes we can remember before COVID, studying for finals were the hallmark of finals week or cramming. It is great that we are having this event.

**A. De Leon** is excited for the event. Have we thought about collaborating with Student Resources or Academic Resources on campus?

**T. Luevano** answers I have talked to PAC on campus, hoping to get students from that, as well as Student Health and Counseling Services. I want to provide students with information about a size wall. I would appreciate feedback from the Board if any of you have resources to which you are connected.

**K. Caro** suggests reaching out to Student Support Programs. They can tell their students about it and encourage them to attend the events.

**K. Dhillon** suggests collaborating with housing and getting students from housing to come to this event.

**Motion** to approve the Board of Directors to take action on funding \$800 for the Spring Finals Studying Event, by **ALL**, motion **CARRIED**.

**8:50**

**B. ACTION ITEM: Finance Committee Member Removal**

The Board of Directors will take action on removing Haris Muhammad from the Finance Committee.



**Motion** to move the Board of Directors to take action on removing Haris Muhammad from the Finance Committee by **K. Dhillon**, seconded by **M. Maamou**, motion **CARRIED**.

**K. Dhillon** states Haris was being addressed in the Personnel Committee meeting discussing his potential removal. He did share a letter with me which I forwarded with the Personnel Committee in which he stated that he did not want to wish to be a part of the committee anymore hence, resignation. We are accepting the resignation.

**Motion** to accept Haris Muhammad resignation from the Finance Committee by **K. Dhillon**, seconded by **M. Maamou**, motion **CARRIED**.

10:55

C. ACTION ITEM: **Finance Committee Member Removal**

The Board of Directors will take action on removing Nolan Calara from the Finance Committee.

**Motion** to move the Board of Directors to take action on removing Nolan Calara from the Finance Committee by **M. Maamou**, seconded by **K. Dhillon**, motion **CARRIED**.

**K. Dhillon** states he is waiting on Erik for clarification regarding whether we are removing the Finance Committee, expediting Mirna's ability to conduct her business or not.

**E. Pinlac** states since she does not have any applications, we have your approval without having a committee, then she would approve these on her own. It would expedite it but I understand your concern about our team. We are removing students in order to expedite these things. It does not look good.

**K. Dhillon** asks is there another way to get these requests expedited?

**E. Pinlac** answers another way would be to have the applications approved by the Board. There was one request that Mirna mentioned this Saturday, so that one would be difficult to approve in time for their event. Otherwise, I would put it on the Board and Executive Committee for the applications to be approved.

**J. Domino** asks may you explain how this will help?

**M. Maamou** answers if Nolan is removed, then after this meeting, I can go and approve all the funding requests. If I have a committee, as soon as we can approve or process any funding request, we will have to send an agenda to members and have that posted on our website which needs at least 3 days before a meeting.



**J. Domino** asks although you do not meet quorum and he stays on your roster, are you unable to move forward on processing the applications?

**K. Dhillon** states it would be seen as even though you do not meet quorum. You can be even more functional at this point as you just need to appoint people. That is what the situation would be but I do understand what you are saying. You would need a functioning committee to meet. To my understanding, if you do not have a quorum, you need to achieve a quorum in order to meet and approve funding requests.

**A. De Leon** states there are two options, you remove Nolan then be able to process the funding request. The other option is keeping Nolan but then having to wait another two weeks to approve funding. The plan to go through meetings that at that point, but we are at the end of the year, then the funding requests do not get processed at all. Those are the options that we have at the moment from my understanding.

**M. Cesena** asks is there one more option that they could go to the Executive Committee or the Board to approve funding requests?

**M. Castillo** states we would not be up against the same timeline because you need to have 72 hours for those agenda item then find a time to meet. I believe the only way it sounds like is this because of the bylaws to be able to approve the 15 requests that are sitting with me right now. There is a time sensitive deadline. It is nothing personal against Nolan. The schedules did not align and they were not able to meet. I think looking back, there's opportunities where we can make changes moving forward next year. It is like lights on your dashboard, where you see it as something that is blocking your view. In this case, it is the Finance Committee with the overall process. That is a conversation for another day, but it is about ensuring and moving forward that the process makes sense. For those of you that are staying next year, thinking about setting committee times such as University hour. The Board room near the ASI office can be split up into 3 or 2 rooms. There is a lot of options to go about that in terms of getting people to meet up the time that you have to meet up.

**M. Maamou** is not happy about removing anyone or having anyone resigned. When I first joined this position, I was excited to have a committee and to be able to collaborate with other people. I need to process these club fundings and do whatever it takes. I talked with Nolan right after the Personnel meeting, and he knows it is not personal. With Haris, there is a lot of miscommunication there, but they know it is not personal. Again, I want to point this out to those of you who



might have come in here a little bit late, my personal phone number is being given out to club members to contact me about processing club funding, which is crossing my boundary. The club funding needs to be processed, and it needs to be done. The club funding application has been closed. There are no more club funding applications that are going to be coming in, which is why I hate that we have to do this. I am not happy about it and I would have loved to work with to get the chance to be able to like to develop and make this committee grow. The only thing that I could find the Finance Committee to complete is approving club funding. The only thing that is left to do is the budget which I will work on that with Erik.

**J. Domino** asks who shared your personal phone number?

**M. Maamou** states it was the board assistants. Again, whenever this position is not getting the job done, the committee does not get blamed for it. I get blamed for it. Even if it is out of your hands. If I process club fundings right now, I assume I would get sanctioned because you cannot do that without a committee meeting. I am violating bylaws. The only person that is going to get held accountable for that is me, which I understand that is valid. However, this is why I need to get the work done.

**T. Luevano** hears everything right now. I am really hoping this goes in the right direction. I am sure everyone here is confident and at the end of the day, I think we should speak to Nolan about this. We need to make sure he is okay and thank him for wanting to go on the committee, put in the work, and join ASI. At the end of the day, we serve students and it is great that you want to join. That is the only solution therefore communication is the best thing to do at the moment right now with Nolan.

**A. Ahluwalia** agrees for there to be communication to talk to Nolan especially because he is First Year Mentee. He may not know the bylaws and expediting this process. It would be great on letting him know the process and why this is the best decision.

**K. Caro** asks any more question or discussion?

**Motion** to accept Nolan Clara resignation from Finance Committee by **ALL**, motion **CARRIED**.

23:12

D. ACTION ITEM- **Resolution in Support of Senate Bill 641: Calfresh for College Students Act**



The Board of Directors will take action on the Resolution in Support of Senate Bill 641: CalFresh for College Students Act.

**Motion** to move the Board of Directors to take action on the Resolution in Support of Senate Bill 641: CalFresh for College Students Act by **J. Domino**, seconded by **A. De Leon**, motion **CARRIED**.

**J. Domino** states the title is CalFresh for College Students Act. The Director of Wellness and Director of Programming Council will work closely together to ensure that its resources and programming are available to students and hold the basic needs such as food, financial health, and security. It is definitely a step forward in extending our support to marginalized communities by making sure we educate ourselves on topics and what was being said as allies and policies in California that show people go hungry at an alarming rate. The Legislative Analyst's Office and their 2019 and 2020 report stated that 44% undergraduates, 20% to 26% of graduate students in California experienced food insecurity. These numbers are even worse for community college students. Food insecurity negatively impacts economic diversity. This bill will help the Senator focus on continuing to remove barriers to access our services. This is giving our students a chance and those who are on CalFresh, that they can get the full allotment to allow more funding for them so that they can get extra food. I there is a disconnect with our students and find a way to follow them through the application if they do not follow up. The numbers are static because they are not following up. It is up to Wi Fi connection to still reach out to those students and see if they go through. If it did not go through, we need to be asking them what happened. From October 1<sup>st</sup> to September 30<sup>th</sup>, 2001, we have a network to have more students on this campus and reaching out to students who are available. I think that we can do more advertising for CalFresh, because of the stigma that is around getting governmental assistance. It discourages our students to apply. This bill would remove that stigma around governmental assistance.

**S. Spencer** says that I was at the Student Athlete Advisory Committee conference. We are with all other universities in the conference, the CCA had a breakout session. This was the topic that popped up about nutrition and CalFresh. There are many students that do not know about it. We actually decided to make that our project, Student Voice Project Planning, and it is promoting CalFresh along with ending the stigma. One thing student athletes wanted to do was not only spread the voice among student athletes, but to spread that message cross campus.



**M. Almeida** shares, actually, we have a CalFresh Outreach Coordinator position posted right now online. We are hiring for that position and have almost 20 applicants.

**J. Domino** states my sister uses CalFresh, and I know a lot of her friends that have used CalFresh. I really appreciate that you bring this to us to make sure that we are aware of it. Also, I know our campus uses CalFresh, and some of my friends also use it. It is super important to break that stigma. I appreciate what you are doing and bringing this to us.

**K. Caro** asks if there are any more questions or discussions?

**Motion** to approve the Board of Directors to take action on the Resolution in Support of Senate Bill 641: Calfresh for College Students Act by **ALL**, motion **CARRIED**.

**29:16**

VII. NEW BUSINESS ITEMS:  
No new business items.

**29:27**

VIII. SPECIAL REPORTS:

A. President/CEO

**A. De Leon** states we are working really hard for the CSU system and the students here. Another thing that we wanted to make sure that happened this year was having more transparency and communication with President Sandeen and administration in general. That was a big part of the Fall semester was collaborating with President Sandeen and to make sure that we had Board meeting with her. I had one on one meetings with President Sandeen throughout the rest of the year. In October, to be completely transparent, to I had a close family member that is a student parent. The Childcare Facility became something that was important to me. When I found out that East Bay was one of the only campuses to not have a Childcare Center because it was disbanded, that became the initiative that I wanted to take on this year. I brought it to President Sandeen as a conversation. As you all know, we have the survey that went out and hopefully we will see that in the future. We still have to hear about what the campus feels on childcare and the support. I am hoping for more resources for student parents because at least as a social major, I see a lot of student parents. There is an idea of



expanding the president cabinet. That was something that I had brought up to President Sandeen. We had a meeting with the expanded president's cabinet yesterday, and we have been meeting at least twice or three times this year, which is more of an informational meeting. We are still able to provide input. The fact that it happened is really impressive to have that student representative in those spaces. For this semester, I was able to work with Krisstina on a written public comment system that hopefully the Chair next year is able to implement for it to be more accessible for students who are not able to make it to Board meetings. The important thing that I wanted to plan for this semester was the Women in Leadership Panel, which went really great, it was amazing. I was able to work with Erin on that. For the rest of this semester, we are working on transitioning. I am also working with Zaira on the ASI Banquet. Overall, I am supporting everyone in their positions as we gear up towards the end of the year.

**36:20**

**B. Executive VP/Chief of Staff**

**K. Dhillon** states as Executive Vice President, there are a lot of people that feel intimidated by the role. For me, I just flourish. with keeping things organized. There's oil on the wheel and that wheel is continuing to work, or the water keeps flowing. Most of my time is taken up with personnel affairs such as being our Chair, and a lot of that is managed by me. Most of that you do not see is the work that goes behind that. I detailed what were the specific things and the end result such as when we appoint someone. That process includes screening applications, creating the forums, making the questions, preparing, and scheduling interviews with the Personnel and Executive Committee. There is a lot that goes into those interviews and collaborating with their committee chairs to see if the committee members are eligible, Then I ensure that they are recorded. We also created the Personnel Manual this year, which really streamlines everything related to Personnel. That can be policies, procedures, which is all documented now in a 90 page documents that includes everything that you need to do. Another important thing that comes up how do I access the positional email or respond on Slack. There is no guide for that. This also includes how you set up your haystack email and lines of communication. I spent a long time spent last semester with the Executive Director Search Committee. I was attending those meetings as well as meeting with candidates. I lead most of the ASI interactions with our candidates or finalist candidates. Another thing we brought back this year, which I loved,





was the support team system. Each executive member has their own team, and the way that was structured was that members who had ASI experience with people, held a close knit group people you can rely on them for emotional support, ASI support, and bounce off ideas with. We wished the Winter Retreat were in person but we still made it work. We also did performance evaluation plans. If your evaluations have been collected and those results are there. There was a lot of the community university wide committees as I am pleased to say we now have a complete list of all the university wide committees. Those are all the committees you need to keep track of unless you know any new ones come up. I am working with transitions. It only got to me yesterday that I can talk about everything about this role. Everyone else have either already met with their successor or predecessor. There will be a task force next semester to discuss the feasibility about President Sandeen's cabinet. It is really important that students do have a voice and how their student fees are managed. We did not renew the Social Justice Ad Hoc Committee. Moving forward, I would recommend not having that committee just due to capacity. We want to do a million things at once, but we need to take a step back and that you can still collaborate on this issues. Another great committee was the Future Directions Committee with work with us. I was really glad that we were able to get the student's input on equity, success, belonging, value, and goal from the research and surveys. In order for this campus to continue to flourish, and go to the next level, we have seen through the pandemic, there is like a lack of belonging, people want to feel connected to this campus and they have every right to feel that way. We were able to do the Cookie Decorating with the President Sandeen. That was my final ASI event that I planned and it was bittersweet. In this university, we also did some smaller things with connecting board members, connect people on this campus that can help them in their role or can collaborate with them. We did a presentation with the Welcome Center over the Summer, and Krisstina was able to get an ASI red sweater before everyone else. During the pandemic, we did not have an address to ship. Another miscellaneous thing is collaborating with Pioneer Dining, getting that student input, and they have been receptive about working on that feedback and making the changes that we have suggested. Also working with tours as AJ had mentioned with the student trustees, it was really great having them on this campus.

42:36



C. VP of Finance/CFO

**M. Maamou** states this position is unique and isolating. It started with me working with everyone and anyone I run into to being on my own with processing things on BaySync. I did not realize how many clubs we have on campus. Most of my work hours were spent on processing club funding, seed funding, and keeping contact with Student Life to simply the policy as much as possible. I made a couple of presentations and collaborated with Student Life on events. I presented to clubs and organizations on how to request club funding. I oversaw a few committees such as the Provost Search Committee which had plentiful of meetings that was successful. It was fun to meet the new Provost. Also, I had sat on the Executive Director Search Committee. I spent most of my time attending meetings and processing applications on BaySync. My goal is to help the next VP of Finance to get adjusted in the role and not run into the issues or mistakes I made. I am organizing a Google Drive for the next person which includes tips and details about this position.

44:54

D. VP of Communications

**Z. Perez** states I did not do much with my committee. It was difficult to recruit people and meet with people in the committee. I am on Instagram and seeing everyone's post. There was also planning events such as the ASI Banquet and being a part of the Childcare Facility Task Force. It was great to sit in those meetings.

45:44

E. Chair

**K. Caro** states when I came into this position, I was thinking I was going to be Senator then immediately transitioned to be Chair. I am grateful to be a part of the Board and collaborating with you call. My position consists of meeting deadlines when sending agendas and accounting for attendance. I thought that we were going to be meeting online for Board of Directors and Senate meetings for the entire year but it is great that we are in person. I partnered with some of the Senators since I became their main contact. As of now, I am working on the Mental Health Week. I was able to sit on some interviews for the First Year Mentorship Program and one candidate received for the position.

47:22



F. Director of Programming Council

**T. Luevano** states it feels like just yesterday we were at retreat and now we are giving out final report. As I am reflecting, I remember the day AJ came to me and said, “I think you would be a great fit for this ASI position!” to which I responded, “What is ASI?.” I joined not really knowing what I was getting myself into. After this entire year, I came to the conclusion that I am not good at events but I did the best I could and I am going to finish strong. At the beginning of the year with AJ, I was a part of the Welcome Back Package which was impressive. My position consists of ordering a lot of items, talking to a lot of people on doing a care package, and reserved rooms. I was able to do Community Day with Senator Erin, which was really fun. We gave a little package to the students. Unfortunately, the students did not pick it up. I have also partnered with Arazeli for the Día Los Muertos event which we got to decorate the library and collaborate with the ASI Presents team. Right now, we are doing Battle of the Colleges event with all of the academic senators. Neilah is having her event next week to which we will repost the advertisements. Lastly, we are going to finish the year strong with the Spring Final Stress Less event. I know everyone here is stressed so please come and pick up some snacks with a customized mug. Nonetheless, it was really great to talk and work with everyone.

50:42

G. Director of Legislative Affairs

**J. Domino** states my first resolution was the resolution back in March then I have the resolution mentioned today which is the Resolution in Support of Senate Bill 641: Calfresh for College Students Act. I sat on the Black Student Success Committee to find a coordinator for the center. I was able to meet with Assemblymember Alex Lee along with AJ, Simon, Joshua who also was able to meet him. It was a wonderful experience and having that connection. I was able to attend CHESS although it was last minute, I was glad everything went through. I talked to other members and Senators. I know that is a shared responsibility with other Board members. There was that one on one connection you can talk to another Board member and tell my story to them. At CSSA, people there really shake the table and hold administrators accountable. It is amazing to sit next to students who are also pushing for that change. I had also collaborated with the local Science Department which is my department as well on an event. There was



also the Model UN Conference held a week to that event. We were able to create our ideas and meet in person to select discussion topics. I met with Julian to transition to this position to which she will be great in! She is taking on the last initiative regarding Mental Health Awareness Month. There is also Suicide Prevention Week and the national campaign, You are Not Alone. This allowed students to share their stories which I have been living that. Personally, reading other people's stories makes me realize that I am not alone and it will get better. I did the best of what I had despite my mental and emotional state, I was still pushing. There were areas in my committee that could have performed more but I did not want to be that person that consistently asks for things to be done.

56:50

#### H. Director of Wellness

**A. Ahluwalia** states I was not sure what I was doing, especially last semester because I had an internship. I would miss my work meetings because I needed to attend Board meetings or attend it during my lunch. I was distant last semester to which I made an effort to be present everyday this whole semester. I come into the ASI office more than some of my classes which I know is bad but its because I really love my role. When I first started, I was nervous when meeting with everyone at the Health Center and the RAW. They have a lot of resources. One of the first things I worked on was the toiletry bag which Jennifer Luna asked if I was going to take the initiative. It was executed and the Health Center along with the RAW has been restocking the toiletries. During the Fall Retreat, Tyler and I did an Affirmation Activity. My main goal was for students to have ways to communicate what they are going through. Especially for international students here as they may not have someone to talk to. I started releasing monthly Wellness newsletters and for one week I had students share what they are going through or things that might be helpful. I try my best to respond with resources that we have but unfortunately their responses are anonymous. I was engaged with civic duty and that was stepping out of my comfort zone which I know is the best way to grow. I offered 3 resolutions such as the Higher Education Budget Trailer Bill. Another resolution was in regard to consider one mental health when excusing absences. We had an event with boba which the turnout was not great. Lastly, I am collaborating with the Pioneer Kitchen for the Farmers Market next week. That is going to be near Pioneer Housing. I am also sending out my last



newsletter in May and hopefully the next director of Wellness will continue with the newsletter because I know we provide great resources.

1:02:03

I. Director of Concord Campus

**A. Pajes** states when I started off as the director for the concord campus I knew the former one, Ariana Morales, who had amazing direction and did amazing things. The first thing that I did was offered quarter zip jackets. My first big event was with Ashmita, which was the Wellness package for Concord students that consisted of yoga mats and other items. we had a great turn out then in December we had a halt because we were recruiting for committee members. I was blessed to find my whole committee and I was committed to going to campus every Tuesday. The majority of the campus consisted of nursing students then business and psychology students in the evening. Another event was Chipotle Day and that was with my full committee. We have 3 committee members graduating this spring and some had already graduated in December. We had a NCLEX Success Workshop Which helps students prepare for the exam at the end of the nursing program to become a certified nurse. We brought back three alumni to panel for this event. As of last week, we are still having the Concord quarter zipper jackets. For Sustainability and Earth Day, we had students pick up succulents which at first we thought about giving them seeds and a pot. Upcoming we have the ASI Garden Opening Center and I appreciate the committee members who created the flyers to advertise for this event. The garden is currently being landscaped as we are speaking. I think this year has been challenging but a successful one period we have all done our fair share of work. I know there are some room for improvement. One thing that I learned at the end of the day is that students are students and they are here to learn but they are also in need of much help as possible as they have many things going on in their lives. I believe the most effective way to help students is to directly reach out to them and saying his face to face and having that conversation. That way you can direct them to resources.

1:11:15

J. Senator of CBE

**A. Barragan** states when I first came in I was a little intimidated and nervous because I really wanted to make an impact and change which is the reason I came into ASI. In the summer I was trying to connect with as many people as I can. I also wanted to see what the resources were in the CBE Department and was able



to invite the Advising and Communications team to make those connections. I was able to plan for a town hall as well as the Financial Literacy event which the turnout was amazing. There were a few concerns that came up but that is okay. I also attended the Academic Senate meetings and that was a learning process to see what was being talked about and being that voice for students. For Fall and Spring semester, I have been advocating for students that had issues with their professors. I was unable to execute my college event but I am hopefully going to execute the next event as I already have speakers for it.

**1:14:11**

K. Senator of CEAS

**K. Caro** states next we have the Senator of the College of Education and Allied Studies, Justin Withers, who is unable to make it today.

**1:14:21**

L. Senator of CLASS

**K. Caro** states next we have the Senator of College of Letters, Arts, and Social Sciences, Neilah Peku, who is unable to attend today but did complete a presentation which I will present on her behalf. Neilah did start the CLASS Instagram in Fall 2021. She sent numerous emails in order for the Instagram account for CLASS to be created. She wants to create a sense of community among CLASS students because each of the colleges have their own Instagram page. She met with the associate Dean to speak about coordination running the account and helping to create content. She held a town hall also in Fall 2021 and it was virtual. She conducted many student centered surveys. The Associate Dean gave short advising presentations and students in the town hall shared their frustrations and negative experiences. They were confused as who their advisors were and not sure where to find a list of advisors for their contact information. There were short to no responses from their advisors and a lot of them were not familiar to their degree audit report. She had a one on one conversation with a student to help them navigate the degree audit report and advising contact information. Next week, she will be having her distress event as her Spring event. She is also collaborated with the Director of Programming as well as the Academic Senators. She wanted to create an event before finals where class students can connect and get to know their peers on campus. There will be



activities and giveaway with prizes from our current inventory. She will also have a guest for an event to discuss mental health.

**1:17:00**

M. Senator of Science

**K. Caro** states next we have the Senator of Science, Tayla Beasley, who is unable to make it today.

**1:17:13**

N. Executive Director

**K. Caro** states lastly, we have our Executive Director, Erik Pinlac.

**E. Pinlac** reads the presentation. I have been working with Michael Ryan to help the transition and teaching him some of the new things he will be doing in his role as potentially if he needs to take over as Executive Director for next year. We had the ASI Elections as those had already happened. We do have our incoming President and Board members as well as some vacancies which should be filling in by the Summer. The Elections Memo is currently in progress so we will have that sent to President Sandeen by next week at the latest. As this was alluded earlier we are continuing with the ASI Executive Director Search. That leads me to my next question for the Board is that I sent an invite for the Board of Directors and Senate to meet on Friday at 11:00 AM with our consultant as they really want to get a feel for who we want to bring in for the Executive Director position. I know many of you are graduating and that you have been with us long enough to know the future for ASI. I will be there in person tomorrow and Friday so I would appreciate it if you can attend the meeting on Friday. I do have a draft of the timeline and marketing plan as well as confidentiality agreements for our committee members. We will be purchasing some furniture and there is a list we already collected as we just need to review it and ensure it is within our budget for this year. Lastly, I wanted to acknowledge Lauren MacDonald and Michael Ryan from the Presents team as well as all the collaborators. There were many people involved in amazing events, especially the Jamboree. It was a major event being our first big event after the pandemic which we knew was going to be difficult as there was a shortage of people. We are ending on a high note but I hope all of you enjoy your weekend and get some rest. I will see some of you tomorrow and Friday.

**1:21:21**



IX. ROUND TABLE REMARKS

**T. Luevano** states in regard to room reservations I wanted to clear up on where the Board should go if they have any issues regarding that. I am available to help out as there is a section that we do need as Michael Ryan had mentioned that we need to type in. I have done this a few times. We can have someone to talk about that and where to go if a board member needs to have a room reserved through the university union or any room on campus. Who should we contact?

**M. Castillo** answers you should contact Cecilia Grima for Campus Events or through Jennifer Cueva for University Union.

**K. Dhillon** states after this event we have Cookie Decorating with the president at 2:00 PM in Pioneer Dining. President Sandeen provided the recipe for the cookies that we are decorating. There is coffee and hot chocolate so definitely be sure to come out. As Erik had mentioned the Jamboree was a tremendous success and shout out to the ASI Presents team for putting that together. Please respond to the calendar invite in regard to the consultant on Friday. Our last Board of Directors meeting for this academic year will be on May 4th and we are asking the Board to wear your ASI polo. We are also administering the Oath of Office for the new Board as they have already been invited to the meeting. It is also the end of an era in a sense for a lot of us in this room. We have been with ASI for so long so there is closure with this.

**A. De Leon** states that CSSA is having elections and there are a couple of people that are running. If you have any questions about that or we want to know who might be taking these positions please let Jasmine know. it has been an interesting campaign. As you may have seen the email we have been working really hard for the ASI Banquet and it is formal attire. There will be awards handed out, food, and all of our advisors are welcome to attend. The last thing I would like to say is that we are ending so I have been thinking about how you all would like to reflect on why you entered into this position and how you will transition for the next person to come in.

**A. Ahluwalia** states the Famers Market is next Thursday to which I will send out fliers or any updates. Please meet with your successors for the upcoming Board members. I know that they will feel nervous coming into their roles. I want to recognize Michael Ryan and the Presents team for the Jamboree and helping out with the show. It was still really fun.

**K. Caro** shares for Mental Health Awareness, we had an event last semester and the turnout was great so for this semester it is going to be virtual. On our Instagram, students can register through that link. I would like to give recognition to James Carroll and Nolan for planning the Sexual Assault Awareness Month. We had an event yesterday with a





spoken word artist and it was a magnificent event. I did count and we have 17 week days of school left so please keep that in mind. Our last Board of Directors meeting will be next Wednesday and we do have a Senate meeting that is tomorrow.

**1:28:44**

X. **ADJOURNMENT at 1:35 PM**

Minutes reviewed by:

**Chair of Board**

Name: Kristina Caro



Kristina Caro (May 4, 2022 15:19 PDT)

Minutes approved on:

**05-04-2022**

Date:

