

Concord Committee Meeting Minutes of March 9, 2022

- I. CALL TO ORDER at **12:00 PM**
- II. ROLL CALL
Present: Andrew Pajes, Graziela Angkaw, Winnford Dela Torre, Miriam Alper, Kathy Cutting
- III. ACTION ITEM – **Approval of the Agenda**
Move to approve the agenda of March 9, 2022, by **W. Dela Torre**, second by **G. Angkaw**, motion **CARRIED**.
- IV. ACTION ITEM – **Approval of the Minutes of May 27, 2021**
Move to approve the minutes of May 27, 2021, by **M. Alper**, second by **G. Angkaw**, motion **CARRIED**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**
No public comment.
3:40
- VI. UNFINISHED ITEMS:
No unfinished items.
3:47
- VII. NEW BUSINESS ITEMS:
 - A. INFORMATION ITEM – **Robert’s Rule of Order**
Andrew Pajes will go over the Robert’s Rule of Order PowerPoint.
A. Pajes shares how decisions are made and extra functions. You have call to order, we will have the approval of the agenda, approval of the minutes, public comment, then you have the business items. Right. There are reports before unfinished items. These are things that have been spoken about the prior meetings and are being moved forward. The new business items are things that have not been spoken about already. After, you have roundtable remarks and then the adjournment. For committee members, we have the Chair and Vice Chair. The Chair runs a meeting, call upon members to speak, creates the agenda, has ability to move matters along close discussion. This is also similar with Vice Chair but they also record

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minutes and assist the chair with efforts and organization. I believe last semester that was Derek. In addition to committee members, you all have the power to vote, ability to motion and debate, advisors' support and assist, and advise the committee on our actions. There are volunteers who are non-official members to which they have no voting power, but they may assist in their comments and efforts. In order for decisions to be made, we need quorum to conduct business during meetings. Usually, it is for budgets but the attendance needs to be 50% plus one. If not met, the meetings must be postponed. Attendance really matters and that is why I really need you all when we do plan meetings. When it does come down to voting whether it is a resolution or a budget, we will have standard voting by raising hands and seeing a majority vote. A motion is a formal proposal for the committee to take a certain action and a second is needed to proceed. An example is I motion to approve the agenda and then someone states I second. My job is to repeat the motions back. This makes the minutes easier for the assistant who is writing them down. A debate on the motion happens on an action item. After a motion, you talk about the action item, such as the budget. We will start debating and talking about that certain topic. Point of order are things that you can call upon when rules are not being followed or met. I call point of order, which is to correct us and to ensure the rules are followed. Any member may call and receive approval from the Chair. With point of clarification, if there is a topic that we are talking about, and there is a question that you all have in mind about it. There needs to be a point of clarification so we can be on the right topic on the right track. Does anyone have any questions or comments?

16:40

B. DISCUSSION ITEM – Spring 2022 Plans and Goals

Andrew Pajes will discuss plans and goals for the committee to brainstorm and execute for the Spring Semester of 2021.

A. Pajes shares the goals for April and May. There are the three things that are important. The first thing is ASI top of mind awareness. It's a marketing term meaning it is a measure of how well the brand ranks in the mind of consumers being the Concord students. I know that ASI had its ups and downs in the past few years but we really want to leave an impression with these students. As you all were mentioning that ASI is here to help from here on out this year and next year to come. One of the main goals is to keep ASI on the minds of the new cohort as they continue their years here. Now we have excess amount of giveaway opportunities. We are sitting at an estimate of \$1000. In these next few months, we will talk about two Chipotle giveaways, apparel, giveaways, workshops, and all that fun stuff that we need to use in that budget. The next Concord Doctors Conquer can have a budget to work with. Okay. Then the last is the NCLEX Workshop with Alumni. This one I

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thought through because I wanted to bring alumni back on campus. I think it'd be really good opportunity for people to be inspired and motivated. This one would probably be collaborated with EBSNA. The main thing is engagement. As I was saying engagement is key in these last two months, we can make it happen. We can make it work. Any questions, concerns, comments?

K. Cutting asks what is NCLEX?

M. Alper answers that NCLEX is the nursing board exam for students to be licensed after they graduate.

19:51

C. DISCUSSION ITEM – Chipotle Day(s)

The Concord Committee will discuss plan for organizing a Chipotle giveaway on March 15th, and other prospective dates.

A. Pajes has already planned logistics and what is needed of us. Originally, we had 6 days when I looked into March. I was ambitious then I realized that there needs to be a process for it to be an action item or discussion item before we have to order it. We do have 4 more days to execute this. As you can see, on April 5th, and April 19th, those are the days in which we will execute the Chipotle Days on campus. What is needed for April 5th and April 19th is the form creation and distribution so we can know how many students to expect. This will be sent out. Also, March 14th is next week, but for March 14th to the 18th, we want market this. The 13th is a Sunday, which we will create the form then post to our social media platforms. This can be Facebook pages of the cohort, Instagram pages, and any ASI pages on Tuesday, March 15th. I will be on campus to one talk to students and engage with them, but also get their signatures and spread the word in person. When students are getting out of class or on break, I will let them know we are having Chipotle Day on April 5th and 19th. Once you create the form, we will have the data needed to finally talk about the budget because we need to know how many people. This will be the discussion item we'll be talking about on the 23rd at 12:00 PM which is our second meeting of the month. It will be an hour meeting to talk about the budget and what's needed of us. When I was talking to Arianna, most of the budgeting and finalizing of the budgets happened the day after. With our schedules, I know that it's hard to come about but I didn't want to wait to the next meeting, which would be 2 weeks out to approve of the budget. Instead, what I put here is action item on March 25th to pass the vote for both budgets. It would only be for 5 to 10 minutes. That's all I need from you. Does that sound like a good plan for you all?

G. Angkaw asks would the meeting on the 25th be quick? Miriam and I have clinicals on Thursdays at the hospital from 6:30 AM to 7:00 PM.

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W. Dela Torre has clinicals on Thursdays from 6:30 AM to 3:00 PM and Fridays. I do have lunch between 12:00 to 12:45 PM. In theory, I can attend the meeting on the 25th.

A. Pajes states if there is a break where everyone can attend and it is okay to not be on camera, to approve the budget at that meeting. I am free on Friday as well.

W. Dela Torre starts his shift at 7:00 AM and ends at 3:00 PM.

K. Cutting states I do not work on Friday. I can attend through my phone.

A. Pajes states that is okay. All I know is that everyone can attend to vote on the budget.

K. Cutting asks why the rush to get it done the next day? Or the 2 days after when we are all in other places? Could this wait until Monday?

M. Alper asks is Monday the 28th?

K. Cutting answers it is Spring Break.

A. Pajes answers that there is not a logical reasoning but I was hoping to get it out of the way since everyone has clinicals. My thought is that we would get this out of the way as fast as possible in 5 to 10 minutes rather than planning it in our schedules for another meeting.

K. Cutting understands but if it is impeding on everyone's schedules then that is an imposition. I understand the week after is Spring Break which it can slide for this time.

A. Pajes appreciates you voicing that and we would only accept it for this time around. I do want to take your advice and do not want to impede on anybody's schedules. For the next upcoming month, we can discuss items on Monday or Tuesday. Our next meeting is March 25th at 4:00 PM, it is a 5 to 10 minute meeting to finalize the budget. This will be for both Chipotle Days on April 5th and 19th. On March 23rd, we will be discussing both of those budgets then Kathy and I will order the food online. We will pick it up the next morning on April 4th and April 18th. On the day of the event, there will be music. Our next dates are May 3rd and 10th which we will need a new form and budget. ASI needs Net IDs for anything we giveaway so it's good we refresh these forms to receive new data.

W. Dela Torre asks if we can use the previous forms questions? That way we can save time as we go through the Chipotle website to order. Are we opposed to the previous form as a template?

A. Pajes answers we will be using the previous form as a template but creating a new form to get new data. In terms of distribution would anyone like to volunteer and make the flyer?

G. Angkaw states I would need all the information to put on the flyer but I can help make it.

A. Pajes thanks Graziela. We will communicate on that as well for social media, in-person marketing, and the same thing on a Tuesday. I will be moving the meetings to a Monday or Tuesday to accommodate everyone's schedule.

W. Dela Torre asks if these dates are on a calendar rather than the presentation slides so it

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can be looked at in one place.

A. Pajes answers they are currently only on slides but I will be forming a calendar that you all can have. Any more questions?

34:16

D. DISCUSSION ITEM – Potential Tuesday ASI Engagement Opportunities

The Concord Committee will discuss potential activities or opportunities to take place on Tuesdays to encourage student engagement on campus.

A. Pajes states we only have two months left but we can do with what it's given. Every Tuesday, there are potential ASI Tuesday engagement opportunities. This is the first semester where everything is in person or are transitioning to be in person. We need to encourage our students by providing Orlando know that we are on campus and doing things to help them out. Therefore, every Tuesday, I will commit to a schedule to being on campus, engaging with students, whether it's tabling and giving ASI cards, handouts, or answering questions. This is also a great way to gather data such as observable data or quantitative data. Also, this is a time to collab break with organizations for giveaways I have some sort. I want you to imagine every Tuesday that we will be out there with tables and anyone can join and sit down with me and we can talk. So, my question to you all is what are some of your ideas?

G. Angkaw states previously we would have a table and had things to pass out such as pens, camera covers for computers, and items that students enjoyed. We would also let the students know that we can answer there are questions or speak of any concerns.

A. Pajes asks what would be the best way to tell everyone that you're going to be on campus and to have them join you?

W. Dela Torre answers the best communication method is via email and Facebook since students tend to check those communication methods the most and there's usually a roster.

A. Pajes states in terms of a roster, I am trying to find out which way I can see who's in their Facebook group. I do not know if it consists of everybody in the cohort but I think we will be able to use Facebook as a good way to contact people for engagement.

K. Cutting offers the contact information for each teacher for the non-nursing programs of things are happening on Tuesdays. Usually there are a bunch of classes at 6:00 PM at night or there's a class at 2:40 PM or 3:15 PM. There are a lot of non-nursing people that come in later in the in the day.

A. Pajes thanks Kathy. That would be amazing if you could help me out with that. Again, if any of you want to join me you can come to my table on Tuesdays or to ASI. I will be there possibly from the morning to the evening time just so I can get in contact with all the students. With that being said, I wanted to ask if there's a way to collaborate with EBSNA.

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I would love for them to come table with me during breaks. Is there someone that I can contact for that?

W. Dela Torre asks answers you can contact the events coordinator, Taylor Seaton, who is a part of EBSNA. She is one of the board directors and it is her role to coordinate events. However, if she is at capacity I am more than happy to assist with that. We can also help to promote any activities we are doing in that collaboration. Also, I think it would be easier to table to the newer students than to my cohort as some of them would already be leaving for lunch.

G. Angkaw states there are a few workshops happening within the next two weeks therefore we would need to double check the times of those various workshops. That way we can see if there's a bigger gap for tabling.

M. Alper states on March 15th there is only one workshop and it is from 3:00 to 5:00 PM. We have a big gap between 12 to 3:00 PM. On March 22nd there are two workshops which is from 1:00 to 3:00 PM and the other workshop is from 3:00 to 5:00 PM. There will be a gap for some people between 12:00 and 1:00 PM and then in another group it will be from 12:00 to 3:00 PM. So, there will be people on campus.

G. Angkaw comments there is Grad Fest happening on March 15th, I believe it is from 2:00 to 6:00 PM. This is where students who plan on walking in commencement are going to pick up their cap and gowns for their pre-order.

K. Cutting states that Grad Fest is taking place in the Redwood Room which is the multipurpose room near the bookstore area.

W. Dela Torre states there was a proposal I had last time I was in ASI for step and pulls. They are for bathroom doors such as instead of using the handle there would be a handle on the floor you can use with your foot. However, there were some issues about it not being a DA accessible but it was. There were just some arguments that seemed illogical in my opinion.

A. Pajes remembers that facilities had something to say about that period of course, we can bring up the topic again and see what is going on because I do think that is a great idea. I do know some places that actually have those things at the bathroom and seen them use it. If you would want to give me your details there that way we can have a discussion and staff can reach out on your behalf. Any more questions?

50:40

E. DISCUSSION ITEM – **Earth Day**

The Concord Committee will discuss ways in which we can participate in and encourage student engagement on campus during Earth Week, including swag

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items and free food for students.

A. Pajes shares that Earth Day is on Friday April 22nd. The goal to celebrate Earth Day with Concord students is by providing them gardening opportunities throughout the week. The week is from the Monday, April 18th to Friday, April 22nd. I do want two days of activities which can be done on a Tuesday during everyone's break or a Friday for people to come to. I also wanted to talk about the algorithm for the social media posts and the film *In The Okra*. There is a librarian that is in charge of the sustainability committee which she has films that are appropriate for East Bay to use because I know there are copyright issues with films. I have not contacted her yet but I will be doing that. So, our goal for one of these days whether it is a Tuesday or Friday, is to open up the Oak room. We can have a rerun of a film and then incentivize students to watch it for their education.

K. Cutting states that Friday evening might be the best time for students to watch and hang out for an event like that. We can provide some food for attendees. We can also provide students with resources or a list of films to watch on their own time to become educated.

W. Dela Torre discourages having an event on Friday since clinical students are not going to be on campus. Tuesday from 4:00 to 6:00 PM would be a better timeframe and to incentivize students to come, we can give them beverages like seltzer, water, or even some pizza since we have a bigger budget. In terms of picking a film, we will need to make a Google document to list some ideas if we want to do a film or a documentary. We also need to know if we're paying for it since we are not charging tickets. If there is a new documentary that we like to see, some film directors would want us to scream their films therefore it would be nice to ask them. I do not know the logistics around that but I can ask the fundraising director from EBSNA as they would know more about that.

A. Pajes likes the idea of providing students a list of films to watch. Another idea is that students on campus can water a garden but we are unsure in fact garden will be open for access. We are waiting on another advisor for confirmation whether we can utilize that garden. Also, we can include these activities in the newsletter sent by the ASI Director of Wellness which can have its own section for Concord students. In terms of food, we can provide during the days we want to watch a film we can purchase food from Whole Foods since they are organic and have quality options.

W. Dela Torre agrees that it would be a great idea to purchase from Whole Foods and buy some healthy snacks.

A. Pajes clarifies that on Tuesday April 19th from 4:00 to 6:00 PM, students will come to help Kathy. The event will provide vegetarian food items. I will be contacting the ASI Director of Wellness to include our Earth Week activities in that newsletter. Kathy, is there an opportunity for students who attend these events to gain extra credit as an incentive?

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K. Cutting answers I am not a faculty member but I do think it is a case by case basis. I will send you a list on who to speak with regarding this inquiry.

A. Pajes thanks Kathy for your input. I will be reaching out to the list of people that you have sent me and explore that option. Does anyone want to help me with the flyer For this event?

W. Dela Torre is not very artistic but I will see what I can do on Canva.

A. Pajes adds that we are working with a \$1,000 budget. I was thinking we can give out small plants and potted plants for students who participate. I do see it as a trend in modern houses to have plants nowadays. What do you all think of that?

M. Alper shares it could be a hands on activity during break where we provide the plants with soil and some seeds. Also, people can plant their own stuff and take it home.

A. Pajes asks for suggestions of plants to give out? We can purchase from Amazon or Pottery Barn.

M. Alper answers that Amazon at Home Depot sells little packets of seeds but I do not know what plants we could offer to students that are easy and maintainable.

K. Cutting suggests herbs or California Native plants. Even plants that you can cook with or low water maintenance.

A. Pajes asks Miriam if you can do more research on plants and their costs.

K. Cutting shares that the water station is down the hill which means we need to pick one station.

A. Pajes appreciates the clarification. Would it be possible to water plants in the 2 hours and soil the plants before they leave?

K. Cutting states I am down for this but are we skipping the movie?

A. Pajes believes it will be difficult for people to sit down and watch a movie.

K. Cutting loves the idea of planting. If there's another day that people can come help me water and sign up for it. I believe we should do that process. We do have a truck to load and fill up 55 gallon drums of water and drive it to where the garden is. These plants are trees and seedlings that are over the place and they're wet because of the tubes that are not visible. It would be great to put the word out there to receive some help later down the road. It will be much easier to state that there is a time slot and can provide participants something to eat. Another thing we can use in the budget is buy some plants for the area because some places have no plants in that garden. It is just all the equipment and items we bought last year. If you reserve \$500 out of your budget to buy plants to put the garden that would be of good use. This is something that we are going to discuss about for the next couple of weeks.

A. Pajes clarifies that April 19th is when we plan to water and do gardening. We will talk about the budget during our next meeting on March 23rd. Does anyone have any questions?

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1:14:05

F. DISCUSSION ITEM – **ASI x EBSNA NCLEX Workshop**

The Concord Committee will discuss the idea of an ASI x EBSNA-collaborated NCLEX Workshop event taught by Nursing Alumni.

A. Pajes states that I am not a nursing student but I was thinking in early, mid, late April, which would be the best time to execute this workshop?

M. Alper does not think late April is a good idea because it is towards the end of the semester when everyone is studying. Therefore, we may not have a lot of participants. Earlier or mid-April would be a good idea.

G. Angkaw thinks mid or late April because of the NCLEX final coming up.

W. Dela Torre asks would it be possible to have this workshop towards the summer time such as May but not during school time? I think after finals would be good because we have our exam on April 5th and then have three weeks to study until our actual final. If we were to do mid-April such as April 12th it would be the most optimal but the same timeframe surrounding the Earth Day activities. What did you imagine for this workshop?

A. Pajes answers that the tests are always changing with every year brings different questions. I was thinking of the workshop providing and approach of how to study for it. The things you may want to know about could turn into a discussion. Then talking to alumni on how to prepare for the NCLEX and what mindset to bring into that test. There would be 2 to 3 alumni and be an in-person event. For clarification, April 12th would not be the best date for us. Since each of you has a network with an alumni it would be best if you can provide me with the contacts of anyone who is willing or interested in this event.

M. Alper finds it beneficial to send the cohort email list for past nursing classes and mention this workshop. This would include people that they know who has graduated and is taking the NCLEX and be willing to come back as an alumni. I believe there is a Facebook group or group chat that we are all in together.

G. Angkaw agrees that we could do an email but I know personally that if I had graduated I would not be checking my email. That would be my thing but there is no harm in doing it. I know that our cohort are still very close with plenty of the alumni as well.

K. Cutting asks where would you hold this event? How many people would be there?

A. Pajes envisions this workshop to have more than 10 individuals from our campus because it would be applicable to them and nursing. There would be about 5 alumni as panelists and talking to the attendees. Is there anywhere on campus that we could hold this event?

K. Cutting looks at room availability and I was thinking about the OIC room as it can hold a lot of people. If you are saying there would be fewer participants then that would still be

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okay. Will you be needing computers?

A. Pajes answers no as it would be more of a discussion.

W. Dela Torre anticipates more than 15 people attending as most of them would be nursing students and our cohort. They will want to attend any resources that will contribute to their final end goal of acquiring a nursing degree. The OIC room would be perfect for that event if it is available. I do have a roster of alumni that mainly consists of their school email addresses.

M. Alper states another option for a location could be the dining room because we all have had class there before.

A. Pajes confirms that the diamond room number is 231. Would anyone have an estimation of number of attendees?

G. Angkaw answers around 30 to 35 people.

M. Alper answers between 30 to 40 people.

K. Cutting adds that room 231 is available after 10 AM because there is a nursing class in the morning until there until 9:40 AM.

A. Pajes asks how many people can fit in the diamond room?

K. Cutting answers an estimate of 60 people because it can fit a whole class in there.

A. Pajes states let's confirm the diamond room with an estimate of 30 to 40 people. For Miriam and Graziela, both of you can reach out to your contacts. We should have the logistics and details by March 23rd. I know this is a very big topic in a workshop. Although I am the one who introduced the idea, all of you are nursing students who have more experience and knowledge about these things. If you have any information or anything I need to know for planning this event, please do let me know.

W. Dela Torre asks what did you have in mind for using ASI resources for this event?

A. Pajes answers when it comes to budget we can purchase small snacks for a workshops and also beverages which is a must. In terms of studying resources, I do not see a problem in providing those materials to nursing students on behalf of ASI because it is for student success. If there is anything that comes up that helps with a student success factor then please let me know.

G. Angkaw states in my personal opinion, I think this workshop should be more about understanding how the NCLEX works from alumni who have already taken the exam. I do not think this should be a study session and that we should focus on paying for food for the event in terms of the budget. In this workshop, I see attendees interacting with the alumni.

M. Alper agrees that we will learn what those resources are from the alumni who are coming in to speak. There are plenty of nursing resources for prepping for this exam and everyone studies very differently.

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G. Angkaw asks how are we collaborating with EBSNA?

A. Pajes answers that EBSNA can increase the number of attendees and help facilitate the workshop.

M. Alper sees how Winnford and I work with Taylor from EBSNA it would be best to not have more than that is necessary.

W. Dela Torre comments that I will introduce the ASI activities to the EBSNA board as a whole so we can see what other members want to bring into these events.

A. Pajes asks if there are any more discussion or questions?

1:33:11

G. DISCUSSION ITEM – ASI Swag Giveaway

The Concord Committee will discuss potential ASI Concord Swag Apparel options and associated engagement opportunities.

A. Pajes states that last year we had quarter zippers that cost a hefty amount. I want to know your opinion and if we can switch it up to include a fleece jackets.

G. Angkaw states that those quarter zippers were very popular and a lot of our students were wearing them all the time. There were a lot of students who were not aware of the free swag items and we're really sad that they could not get one. A goal of mine is to get the word out so that more people are aware of these items. I think we are good to switch it up to fleece jackets but we just need to look at the number of people who want to receive the swag items. There is a 48 member cohort and other students on campus who are able to pick it up. Therefore, we have to keep that in mind in terms of budgeting. As a suggestion we can purchase something that is cheaper and still good quality so that way we can accommodate more students are receiving swag items.

A. Pajes states that we should make a decision today whether to purchase quarter zippers or fleece jackets. I think quarter zippers were popular and for those who missed out last year, this would be an opportunity for them to receive it.

G. Angkaw agrees If our budget allows it.

A. Pajes states I will see what the budget looks like and whether quarter zipper or a fleece jacket is affordable. This will also include an estimation of the Chipotle days and the previous events we have mentioned. It will have a breakdown of the budget. What do you think in terms of engagement for the swag items?

M. Alper thinks we lost a lot of participants because the bingo was mainly on Instagram therefore people who saw it participated and those who were not on Instagram did not hear about it.

A. Pajes hears about the loss of potential engagement but we can definitely do more of social

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media marketing. In terms of engagement factor or activity, do we want to do a bingo again? I was also thinking of a scavenger hunt around the Concord campus and leave little notes. The participants can write down the answer and give it to us.

G. Angkaw suggests a crossword puzzle or something like a Wordle with things that are related to the Concord campus.

M. Alper agrees that a scavenger hunt might be harder to participate because it is going to require people to take time after class to stay which not many people will be as engaged to do something like that. There should be an activity they could easily do from home or from their car.

G. Angkaw suggests we can pick places on campus where students can take a picture of and use that in a post to promote campus life.

K. Cutting adds with my coffee I saw Wordle which has five letters. You take a guess at the first five letters and it will tell you whether the letters are wrong or a correct letter is in the right space. You have six tries to solve what that word is. I am unsure how you would do this as it is very interactive.

A. Pajes asks from nursing students, do we see that taking pictures on campus is something you would want to be engaged with? I want to make sure that is something people would want to do in their free time.

G. Angkaw states we had a picnic last week and there are plenty of pictures taken. I believe this is something we can very much do as it is very engaging to take pictures, fun videos, and create memories.

A. Pajes states this is what we are going to decide. I do like doing an activity or something online that people can do from home. We are also going to add on the participation of pictures which we will expand into detail or talk about later. I do want to add into these two factors the apparel giveaway. For clarification, we are going with quarter zippers to get the design and research where we can purchase it to be affordable.

W. Dela Torre adds that there are some students from the new cohort that formed a website to help Ukrainian refugees. I want to bring it to our attention in case there may be a collaboration opportunity.

A. Pajes thanks Winnford For introducing that to us. If there is any information regarding that, please do send them my way. Does anyone have any questions or comments?

1:48:12

VIII. SPECIAL REPORTS:

A. Memorial Garden Update (inc. Memorial Bench, Compass, etc.)

A. Pajes updates that I have reached out to Martin about this and I believe the higher ups in

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Hayward are involved with this project. Everything is submitted and we have the data. The VP of Student Affairs for East Bay is going to speak to the presidential cabinet because we need approval of the artwork.

K. Cutting asks is this where you wanted to spend some of your money on plants? I do not think facilities will be donating gravel or plants to fill in. I believe they are rearranging where the pedestal is in the middle of the pathway and next to the tree. Therefore, they might be taking that pathway out and put all the plants in that area to move the pedestal over where the benches are shown in the picture. They are doing something like that because they are concerned about making a room for the tree which you can see the adjustment in the photo. All of those in the white area with a little cloud around it is the plants that we do not currently own which is something we need to buy at some point.

1:52:46

IX. **ROUNDTABLE REMARKS:**

A. Pajes shares that we are looking for one person to add onto the committee and we currently have two applicants. I will be sending out the email so they can schedule an interview with that will take place in our office. I will have a formatted sheet where you can assess the candidate and make your own markings over. That is happening on March 15th.

Move to adjourn the Concord Committee Meeting at **1:54 PM**, by **A. Pajes**, second by **G. Angkaw**, motion **CARRIED**.


1:55:13

X. **ADJOURNMENT at 1:54 PM**

Minutes reviewed by:

Committee Chair

Name: Andrew Pajes


Andrew pajes (Mar 30, 2022 19:09 PDT)

Minutes approved on:

03-23-2022

Date:

510.885.4843



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