

**Senate Meeting Minutes of March 10, 2022**

I. CALL TO ORDER at **12:16 PM**

II. ROLL CALL

**Present:** Krisstina Caro, Arazeli Barragan, Jilian Manlapaz, Emily Flores, Erin Quineri, Jazzmin Matthews, Jacoby Young, Zandrae Chan, Ashley Medeiros, Omar Alvarez Espinosa, Michael Ryan Cesena

**Absent:** Justin Withers, Neilah Peku, Tayla Beasley, Jill Nelsen, Anjelica de Leon, Tyler Luevano

III. ACTION ITEM - **Approval of the Agenda**

**Motion** to approve the agenda of March 10, 2022, by **A. Barragan**, second by **O. Alvarez Espinosa**, motion **CARRIED**.

IV. ACTION ITEM - **Approval of the Minutes of February 10, 2022**

**Motion** to approve the minutes of February 10, 2022, by **A. Barragan**, second by **J. Manlapaz**, motion **CARRIED**.

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the Senate on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

**2:43**

VI. UNFINISHED ITEMS:

A. ACTION ITEM- **Resolution in Support of Transfer Students**

The Senate will act on the Resolution in Support of Transfer Students.

**Motion** to move the Senate to act on the Resolution in Support of Transfer Students, by **O. Alvarez Espinosa**, second by **A. Barragan**, motion **CARRIED**.

**O. Alvarez Espinosa** states there has been some changes and I would like to share what has been happening. I have retitled it to Resolution in Support of Student Care Program. I will read some highlights that will explain what this is about so you can have a better understanding of this program. Are you all familiar with the Student Care program that we have on campus?

**A. Barragan** asks if you can link the document.



**O. Alvarez Espinosa** highlights that this is for students who have unmet needs. If you are a student, faculty, or staff member, you can click to see what they have to offer. If I am a student that may need help such as basic resources like groceries, paying bills, financial emergency or if I need academic support. There are resources such as academic accommodations, counseling if you are going through a crisis, and financial aid emergency. You could talk to financial aid, or if you need to speak with a confidential campus advocate for sexual assault or supportive violence. This is a program that not many students know of and it's important for students to have a set place where they can see the many different campus resources available. East Bay's shared strategic commitments includes dedication to serve students first, by expanding access and enhancing each student's educational experience and prospects for success as a graduate and lifelong learner. The ASI 2021 to 2022 Policy Agenda states that we increase transparency, communication and shared governance between East Bay's administration and ASI. The CSU Office of Chancellor study of student's service access and basic needs states that based on survey interview and focus group data, there is an urgent need to provide resources for students basic needs and facilitate linkages across these resources. Visibility and normalization of these programs are vital to supporting the health and success of students. It also states that students may be deterred from using services because they do not perceive they need services or do not know where to get the services. It also states that universities should create or sustain a single point of contact to coordinate student service provision for basic unmet needs. The East Bay Student Care Team mission statement says that East Bay has created a network of structures. Policies, and procedures for working with at-risk students, including potentially violent students for the purpose of providing support to individual students and ensuring a safe campus environment. ASI supports the increased promotion and awareness of the already existing campus Single Point of Contact (SPOC) system for basic unmet needs through highlighting the already existing care team through its social media channels. This SPOC would provide students with increased ease of use and awareness of the services and resources already provided to students so that parents who may need access to this who may not know what is available to students can look here. They could also make reports if they think that their students need help. A discussion should be started between ASI representatives and for student program orientation to highlight our care program during its new student orientations. This resolution is to be distributed to the University President, the VP of ASI Communications, and digitally to all students and any other relevant parties.

**A. Barragan** asks what would be a way to highlight this or implementing the program?

**O. Alvarez Espinosa** answers a discussion would be the start to implementing this through the orientation season so students can further understand what is available to them. I know



that there's are 20 different ways to go about getting resources on campus, but this is concise, and it's very straightforward. If a discussion is started, something can be implemented.

**A. Barragan** states we can change the language to say that a discussion to implement the program because it is not as strong to say a discussion with the program.

**O. Alvarez Espinosa** agrees and will make the changes. We can postpone the vote when I have made those amendments. Do people think this would be helpful for students?

**J. Matthews** agrees and I work at the Welcome Center. Therefore, including this information on our tours or on the syllabus would be helpful for students to be aware of these resources. I know people who have been attending CSU East Bay for years that are struggling with certain things and are not aware of these resources.

**O. Alvarez Espinosa** thanks Jazzmin and that is a great point.

**A. Barragan** adds that students who are not living at home might not know about the resources such as RHA because commuter students have the option to ask family if available.

**O. Alvarez Espinosa** are you suggesting that this be included in some capacity through the RHA?

**A. Barragan** suggests it should be posted when students move in and around the dorms.

**O. Alvarez Espinosa** states that are a great suggestion and I will present the outcome of that discussion for next time. Any comments or questions?

**Motion** to postpone the Senate to act on the Resolution in Support of Transfer Students, by **A. Barragan**, second by **A. J. Manlapaz**, motion **CARRIED**.

15:33

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM- **Senate Budget Concerns**

The Senate will discuss the Senate Budget Concerns.

**A. Barragan** has talked to other Senators regarding more events. At the last meeting, Mirna and Erik stated we did not have money for non-food items for events. Some people were suggesting that we can go to the Board and request for more money. I thought this would be a good opportunity to write down all the events we are having for them to be presented at the next Board meeting to request extra funds. That way things can be approved faster.

**M. Cesena** clarifies that I will provide the financial numbers in case people have forgot what they were. It is not like your bank account. Think of it as budgeting for the month and there are amounts per funding category. For supplies and services, the Senate has \$130 remaining. You originally had \$1,800 but spent it down to \$130. Hospitality is when we give non-food



related items. We are not providing snacks through Chartwells. When Erik and Mirna presented it as \$2,500 but after processing, it is \$2,000. There are tons of giveaway items in inventory. You could do a Costco run for supplies. Erik and Mirna provided the options of collaborating with the Board then request for a bigger allowance, or you can work with the budget you have. I have encouraged you all to collaborate with the Director of Programming.

**A. Barragan** asks if there is an updated version of the budget?

**M. Cesena** answers no I do not therefore it is best to go off these numbers. These are not the most accurate, but I do want to go over the categories where you have spent your budget. The university sometimes has a backlog where it does take a couple of days to process things. On February 10<sup>th</sup>, there was \$6,000 at that time and \$3,400 has been used from that amount. The amount \$2,500 sounds a lot but can be spent easily in day such as a purchase of 100 tee shirts. As a reminder, we have plenty of giveaway items so there may not be a need to order more and use what we have here.

**A. Barragan** asks what happens if we go over the budget and do not settle the debt at the end of the year?

**M. Cesena** answers there is going to be a vote and it is going to get paid. They will pull money from different parts of other budgets and reevaluate what they have in those areas. There will be multiple budgets and accounts that need to be adjusted at the end of the year. This will be more work for budget analysis and eventually they are going to have to do that. The only difference is now, you should not spend any more money out of that account if it's already in the negative.

**J. Matthews** states I am currently working on an event with Sankofa scholars and with the Director of Legislative Affairs, but I would not need to request money for the giveaways as Michael had already said we have enough items.

**M. Cesena** states to email me word giveaways you want to see that way I can check inventory listed in a Google document. There should be an inventory breakdown.

**J. Manlapaz** states I have a collaboration with the Director of Legislative Affairs, but we would not need anything in terms of the budget that we are recently talking about as I would utilize our current inventory for giveaway items.

**M. Cesena** states that it is great to hear that more of you are collaborating with Jasmine but also consider collaborating with the Director of Programming or the Director of Wellness. Both should have a good amount of money in certain areas so that way you do not have to request money. You can also collaborate with other members of the Board too. If we do not settle any debt such as if you ask for \$5000 but we are \$900 in the negative, then you are going to have to allocate \$4000 from another area that no one is using.



**K. Caro** asks if there are any other questions or discussion? I wanted to add if we were to go about requesting money from the Board, we should think about doing it now just because we have to start with a discussion item for the first meeting. Then two weeks after that meeting since our board meetings or every other week, we would vote on it. You can just send me that item whenever you are ready.

**29:34**

VIII. SPECIAL REPORTS:

No special reports.

**32:24**

IX. ROUND TABLE REMARKS

**M. Cesena** shares the CSU East Bay Sharks' game is close to being sold out. It's less than 100 tickets, which may sound like a lot of tickets but if 50 people buy 2 tickets then we are sold out. This week or early next week, there will be a shuttle service being provided near housing. It will take you to the game and bring you back from the game completely free as well. As a reminder, you all get tickets for \$20 instead of that for price that \$35. Every ticket you buy comes with the unbranded East Bay Sharks items.

**K. Caro** adds that March feels like the end of the year which is only 2 months away but if any of you have any ideas or want to do more your position such as events, feel free to message me and we can go ahead and schedule a check-in where I can offer you some advice. I know each of you have your own positions, but you are more than welcome to do events outside of that. If you ever need help or you're stuck, please message me and we can work on that together.

**34:38**

X. ADJOURNMENT at **12:50 PM**

Minutes reviewed by:

**Chair of the Board**

Name: Krisstina Caro

  
Krisstina Caro (Apr 22, 2022 12:32 PDT)

Minutes approved on:

**04-21-2022**

Date:

