

**Board of Directors Meeting Minutes of May 3, 2023**

I. CALL TO ORDER at **12:06 PM**

II. [ROLL CALL](#)

**Present:** Ashmita Ahluwalia, Arazeli Barragan, Jilian Manlapaz, Michelle Serratos, Ashley Medeiros, Nolan Calara, Aleah Largo, Gursimran Bindra, Sharn Basi, Heela Popal, James Trayer, Josephine Cabeza, Carlos Aguilera, Martin Castillo, James Carroll, Stephanie Lustina, Loren Smith, Sarah Nielsen

**Absent:** Steve Spencer, Loren Smith

III. ACTION ITEM - **Approval of the Agenda**

**Motion** to approve the agenda of May 3, 2023, by **A. Medeiros**, seconded by **H. Popal**, motion **CARRIED**.

IV. ACTION ITEM - [Approval of the Minutes of April 19, 2023](#)

**Motion** to approve the minutes of April 19, 2023, by **A. Medeiros**, seconded by **J. Cabeza**, motion **CARRIED**.

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

**2:38**

VI. UNFINISHED ITEMS:

A. ACTION ITEM: [Funding Policy](#)

The ASI Board of Directors will be taking action on the Funding Policy.

**Motion** to adopt Funding Policy by **A. Barragan**, seconded by **H. Popal**, motion **CARRIED**.

**A. Barragan** present and discuss the funding policy to the Board of Directors. Any questions?

**Motion** to adopt Funding Policy by **ALL**, motion **CARRIED**.

**6:17**



B. ACTION ITEM: [Concord Parking Permit Resolution](#)

The ASI Board of Directors will be taking action on the Concord Parking Permits Resolution.

**Motion** to adopt Concord Parking Permit Resolution by **C. Aguilera**, seconded by **H. Popal**, motion **CARRIED**.

**S. Basi** presents and discusses the Concord Parking Permit Resolution to the Board of Directors. Any questions?

**N. Calara** states I'm fine with voting on it this semester. It's good for next semester as ASI should prioritize next year.

**A. Barragan** states I'm fine with voting on it and the Board is nodding as well.

**Motion** to adopt Concord Parking Permit Resolution by **ALL**, motion **CARRIED**.

10:31

VII. NEW BUSINESS ITEMS:

A. INFORMATION ITEM: **Message from President Sandeen**

The ASI Board of Directors will be receiving updates from President Sandeen.

**Motion** to table Message from President Sandeen by **A. Barragan**, seconded by **C. Aguilera**, motion **CARRIED**.

10:56

B. INFORMATION ITEM: **Bylaw Revisions**

The ASI Board of Directors will be receiving information on Bylaw Revisions

**A. Barragan** presents and discusses the Bylaw Revisions to the Board of Directors. She states the referendum has passed. In 2024-25 the Bylaw Revisions will go into effect. Arazeli goes into detail about the position changes. Any questions?

17:50

C. INFORMATION ITEM: [Oath of Office](#)

The 2023-2024 elected Board of Directors will take the ASI Oath of Office.

**N. Calara** takes the Oath of Office which by stating I Nolan Calara, as duly elected President of Associated Students, Incorporated of California State University East Bay, do swear that I will faithfully fulfill the duties of this office as provided by the established Bylaws. I will strive to establish representative government, maintain academic freedom, and defend student rights. I will work toward the strengthening of the cooperation between the Associated Students, Incorporated Board of Directors (Chair, Executive Officers, Directors, and Senators of the Academic Colleges) and the Administration, and work toward bettering



my leadership qualities and scholastic standards. With these thoughts in mind, I shall set as my final goal the betterment of California State University East Bay Associated Students Incorporated; I so affirm.

The 2023-2024 elected Board of Directors introduces themselves to the 2022-2023 Board of Directors.

**Kushal Sheshadri** takes the Oath of Office as the VP of University Affairs.

**Carlos Martinez Aguilera** takes the Oath of Office as the VP of Communications.

**Charan Reddy Doolam** takes the Oath of Office as the Senator of College of Science.

**Teresa Perez-Reyes** takes the Oath of Office as the Senator of College of Education & Allied Studies.

**Tanya Gupta** takes the Oath of Office as the Senator of College of Business and Economics.

**Hailey Corum** takes the Oath of Office as the Director of Sustainability.

**Saira Garcia** takes the Oath of Office as the Director of Wellness.

**London Deguzman** takes the Oath of Office as the Director of Programming.

**Sharn Basi** takes the Oath of Office as the Director of Concord Campus.

25:25

## VIII. SPECIAL REPORTS:

### A. [President/CEO](#)

**A. Ahluwalia** reports the events she has completed through the 2022-2023 school year to the Board of Directors. She interviewed an onboarding vacant board position, attended CSSA plenaries, drafted the policy agenda, one on one with President Sandeen's, working on implementing new career resources, film the CORE virtual tour for prospective students, meet the President's tabling, attended CSUnity, check in with Suzanne Espinoza, joined the Presidents Equity Council, serve on the UDO, joined the East Bay Foundation Board, joined East Bay Foundation Board of Trustees, hosted Fall Fest, MC The Brothers Against Drunk Driving, attended the Higher Education Coalition Convention with the UC's and the California Community Colleges, worked with Lieutenant McHale on campus safety policies, presented to GS classes about ASI resources in our mentorship, hosted Headshot Day, filmed a Fall Recap video with Ashley, implemented a privacy wall in the prayer room in the CORE, hosted the CSSA Executive Director on campus, worked with parking and transportation on AC Transit, began mentoring Eric, change the school website homepage, worked with Mayor of Hayward, passed the resolution for removing Barriers to Inclusion in the General Education Classroom with Aleah and Jilian, attend the CSU Chancellor search open forum, participated in Pizza with the ASI President event hosted by Nolan, worked with MSA on



Earthquake Relief Event, a part of the student trustee panel at CSU and the finalization process, presented at the Student Affairs Division Staff meeting, hosted the Women’s Empowering Painting event with Michelle, attended CHESS and Lobbying at the State Capitol, attended CSU Advocacy with President Sandeen and Eric, hosted ASI Flag Football with Nolan, the Virtual Campus communications to create content for enrollment, and attended CSU2U in Washington DC.

**31:32**

B. Executive VP/Chief of Staff

**A. Barragan** reports the events she has completed through the 2022-2023 school year to the Board of Directors. She updated the Task Lists, updated various Funding Policies, schedules one on one and supports the Board, and working with Sneh and her team to approve club seed funding.

**33:03**

C. VP of Communications

**A. Medeiros** reports the events she has completed through the 2022-2023 school year to the Board of Directors. She sat on the committee for our new ED, worked on the resolution with Michelle and Arazeli for the removal of webcam proctoring, worked on monthly newsletters, work with the communication team on updating information on our website, worked with Kushal on getting headshots done, filmed the Fall Recap video with Ashmita, reconfigured the social media calendar from previous years, interviewed and started the Internal Affairs Committee, started a resolution tracker, participated in the It’s On Us video, collaborate with Jilian on tabling schedules, and planned and executed our ASI Banquet.

**34:18**

D. VP of University Affairs

**J. Manlapaz** reports the events she has completed through the 2022-2023 school year to the Board of Directors. She started as the Director of Legislative Affairs and did several tabling events, collaborated with CSUEB Communications Department with the help of James Carroll to update the website, seated the Legislative Lobby Corp Committee for the fall semester, completed some Civic challenges and submitted the points to get into a lead of the Civic challenge, and sat in the Great Appeal Committee meeting every other week. As VP of University Affairs, she planned the Ad Hoc Bylaw Committee with Arazeli, create the Feeling Series for the Academic Senators, the It’s On Us Campaign with the help of Jonathan from the Communication department and Ellen from Title IX, collaborated with Aleah for



Wellness Week, worked on the transition binder with Arazeli, and assisted with banquet planning.

**28:23**

E. Director of Programming Council

**N. Calara** reports the events he has completed through the 2022-2023 school year to the Board of Directors. He hosted Fight Procrastination with Aleah, help plan for EBX with Aleah and Alumni, Pizza with ASI President with Ashmita and Aleah, created a resolution for Commuter Student Lounge on the Concord and Hayward Campus with Sharn, join the Working Professionals Task Force, participated on the It's On Us video, collaborated with Aleah on Stress Ball Making Event for Wellness Week, ASI Earth Week Picnic for Earth Week with Michelle, hosted ASI Flag Football with Ashmita, hosted Boba with the Board tabling with Michelle and Parking and Transportations.

**35:29**

F. Director of Legislative Affairs

**G. Bindra** reports the tasks he has completed through the 2022-2023 school year to the Board of Directors. He submitted Civic Points with CSU Sacramento, table for the new Bylaws with Nolan and Carlos, went to CHESS with Ashmita, James, Sneh, Carlos, and Sharn, advocated for CSU and Lobby at the State Capitol, joined the monthly planners via zoom or at Sacramento State. I will be traveling to CSU Bakersfield for the last plenary of the school year.

**36:28**

G. Director of Wellness

**A. Largo** reports the tasks she has completed through the 2022-2023 school year to the Board of Directors. She hosted the EBx event on behalf of Nolan with the help of Ashmita, collaborated with Nolan during the Fight Procrastination Event and Pizza with the ASI President Event, the Programming Committee, wrote the resolution with Jilian and Ashmita on SB-1113, worked on my promotional flyers, wrote the official statement regarding the Colorado nightclub shooting, and hosted various tabling event for Wellness Week.

**37:50**

H. Director of Concord Campus

**S. Basi** reports the tasks she has completed through the 2022-2023 school year to the Board of Directors. She hosted one event each month on campus, work on the vending machine





with My-Lan and her team, started plans to implement the fitness room on campus, attending networking events, attended CHESS/CSSA in Sacramento with Gursimran, Ashmita, and Carlos, today we passed a resolution regarding parking permits for the Concord Campus, and worked on a resolution for commuter students with Nolan.

38:42

I. Director of Sustainability

**M. Serratos** reports the tasks she has completed through the 2022-2023 school year to the Board of Directors. She served on the Alternative Transportation Committee, the Campus Sustainability Committee, the Grade Appeal Committee, resolution on the Removal of Webcam Proctoring with Ashley and Arazeli, hosted the food, book, and clothes drive, hosted Women's Empowerment Paint Day with Ashmita, worked with a nonprofit organization called Race to Zero Waste, seated the Sustainability Committee, hosted Earth Week events with the Campus Sustainability Committee, participated in the Citywide Cleanup in Hayward, collaborated many events with the board, and we got two student ambassadors for the Race to Zero Waste Project.

41:20

J. Senator of CBE

**H. Popal** reports the tasks she has completed through the 2022-2023 school year to the Board of Directors. She worked on a resolution with Senator Trayer that helped incarcerated students get a second chance and educate themselves, worked with the dean to reinvent the idea of Town Hall, worked with students to collaborate with other Senators for a Chess event, tabling outside of CBE, joined on the Dining Committee, joined the Strategic Planning Steering Committee for CBE, met with the CBE Dean to discuss how to better the College of Business and Economics, and participated in the AACSB Accreditation for CBE.

43:41

K. Senator of CEAS

**J. Trayer** reports the tasks he has completed through the 2022-2023 school year to the Board of Directors. He worked on resolution with Heela, attended Academic Senate every other week, hosted a CEAS seminar, gave a tour of the Kinesiology Department to 100 high school students in collaboration with the National Biomechanics, promote off campus opportunities, held meetings with the Dean, participated in the It's On Us video by Jilian, judged the Grand Slam, and attended a speaking event Featuring Nicole Hannah Jones.

45:17



L. Senator of CLASS

**J. Cabeza** reports the tasks she has completed through the 2022-2023 school year to the Board of Directors. She served on the Executive Director Search Committee, sat on the Grade Appeal Committee, sat on the Grievance Committee, sat on the Library Committee, hosted a Resume Workshop Event, hosted a Class Advising Townhall, co-host a Chess Event with Heela and other Senators, help with the ASI Banquet, help table with Michelle for Earth Weeks, host Coffee with the Senators with the other Senators, attended Academic Senate, met with her Interim Associates, participated on the It's On Us video, and met with the Academic Senators bi-weekly.

46:29

M. Senator of Science

**C. Aguilera** reports the tasks he has completed through the 2022-2023 school year to the Board of Directors. He hosted the College of Science Connect event, hosted the Chess Event with the help of the Academic Senators and Professor Christian Roessler, presented to GS classes about ASI, planned Cookies with the President Event, attended the Academic Senate Meetings, hosted the College of Science Advising Town Hall, participated in Coffee and Donuts with the Senators, tabled for Bylaws, Referendum, and other events, participated in the It's On Us video, did the Academic Senate Reports at every BOD Meeting, attended CSSA in Fresno and Sacramento, attended the California Higher Education Students Summit, CHESS, and joined the Campus Fee Advisory Committee.

46:37

N. [Executive Director](#)

**J. Carroll** reports the Executive Director's tasks and accomplishments through the 2022-2023 school year to the Board of Directors. He connected with Executive Directors from different Universities, opened ASI hours back to pre-pandemic hours, and supported the business opportunity program. He has done some organizing with the five years strategic plan with the staff to bring that to the incoming Board, reevaluating agreements ASI has with the campus, doing monthly birthday treats, working with the ASI budget, and supporting the Board members.

52:31

IX. ROUND TABLE REMARKS



**A. Ahluwalia** states if you have time in the next two days, the CSU Board of Trustees conducts a three-year evaluation of the University President. They have President Sandeen's approval but have not received substantive approval. The CSU Board of Trustees has requested our input; the deadline is Friday. James or I could provide it to you all. Please submit it as soon as possible. We represent 13,000 students' voices and ensure they are appropriately represented for the next three years. Congratulations on finishing your term and graduating.

**J. Carroll** states you are not required to complete a page. It's a paragraph or a handful of bullet points, and they're not interested with the categories' specifics; instead, they want student responses. I recognize that this is a busy week for both the outgoing and incoming boards, but please find time to meet with your counterpart to help with the transition. The incoming board's work begins on June 1st, and we'll continue communicating even after the swearing-in. We realize the board is not in the office, but we will continue monitoring your email from Sneh. Thank you, everybody, for your efforts, and we are delighted to welcome the new board.

**N. Calara** states can we please give the incoming board one more round of applause? I'm thrilled to be working with you all. This summer, expect some bonding and training. To this year's board, I hope the shift is not the end of the journey. Please come by since I don't want to lose contact with you and want to accomplish anything in the future. Thank you.

**A. Barragan** states it's been great working with you all. Please check your email and do your transitions. If you don't have a successor, make sure your transition binder is prepared, so the new board in your position is able to figure it out. I hope everyone does great on their finals and congrats to those who are graduating.

**S. Nielsen** states congratulations to everyone who's graduating. I appreciate observing the meetings because the board run them so well. I learned so much this year and last to bring back to the Academic Center. Also, seeing how much you do to support students across campus. I'm grateful for the learning that I did being here and congratulation to all this year's board for the amazing work you did.

**A. Medeiros** states can we take a photo before everyone leave?

57:52






X. ADJOURNMENT at **1:04 PM**

Minutes Review By:  
**Chair of the Board**

Name: Nolan Calara

  
Nolan Calara (Jun 8, 2023 15:45 PDT)

Minutes approved on:

**June 5, 2023**

Date:









# Board of Directors Meeting Minutes of May 3, 2023.

Final Audit Report

2023-06-08

Created:	2023-06-07 (Pacific Daylight Time)
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-  Signer Euridice Pamela Sanchez-Martinez (asipresident@csueastbay.edu) entered name at signing as Nolan Calara  
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