

**Personnel Committee Meeting Minutes of April 14, 2023**

I. CALL TO ORDER at **1:03 PM**

II. [ROLL CALL](#)

**Present:** Ashmita Ahluwalia, Arazeli Barragan, Jilian Manlapaz, Ashley Medeiros, James Carroll, Michael Cesena

**Absent:** Martin Castillo

III. ACTION ITEM - **Approval of the Agenda**

**Motion** to approve the agenda of April 14, 2023, by **J. Manlapaz**, seconded by **A. Medeiros**, motion **CARRIED**.

IV. ACTION ITEM - **Approval of the Minutes of March 22, 2023**

**Motion** to approve the minutes of March 22, 2023, by **J. Manlapaz**, seconded by **A. Medeiros**, motion **CARRIED**.

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

**2:23**

VI. UNFINISHED ITEMS:

**A. ACTION ITEM: ASI Funding Requests**

The ASI Personnel Committee will take action on ASI Funding Requests.

**Motion** to approve ASI Funding Requests by **A. Barragan**, seconded by **J. Manlapaz**, motion **CARRIED**.

**A. Barragan** presents the ASI Funding Requests to the Personnel Committee.

**Motion** to approve ASI Funding Requests by **ALL**, motion **CARRIED**.

**5:52**

**B. ACTION ITEM: Cultural Graduation Funding Appeal**

The ASI Personnel Committee will take action on Cultural Graduation Funding Appeal

**Motion** to approve the Cultural Graduation Funding Appeal by **A. Barragan**, seconded by **J. Manlapaz**, motion **CARRIED**.



**A. Barragan** discusses the Cultural Graduation Funding Appeal to the Personnel Committee.

**Motion** to approve the Cultural Graduation Funding Appeal by **ALL**, motion **CARRIED**.

**8:14**

VII. NEW BUSINESS ITEMS:

**A. DISCUSSION ITEM: [Policy on Students Serving on University Committee](#)**

The ASI Personnel Committee will discuss the Policy on Students Serving on University Committees.

**A. Barragan** presents the Policy on Students Serving on University Committees to the Personnel Committee. Are there any questions?

**9:25**

**B. DISCUSSION ITEM: [ASI Student Cultural Graduation Funding Policy](#)**

The ASI Personnel Committee will discuss the policy on student cultural graduations.

**A. Barragan** presents and discusses the policy on Student Cultural Graduation to the Personnel Committee. Are there any questions?

**11:35**

**C. DISCUSSION ITEM: [Honorary Membership Policy](#)**

The ASI Personnel Committee will discuss the policy on Honorary Membership

**A. Barragan presents** and discusses the policy on Honorary Membership to the Personnel Committee. Do you all have any questions?

**J. Manlapaz** states we can add Senators-at-large possibly even though our revision hasn't been passed.

**A. Barragan** asks any questions.

**15:18**

**D. DISCUSSION ITEM: [Club Funding Penalty](#)**

The ASI Personnel Committee will discuss the club funding penalty.

**A. Barragan** presents and discusses the Club Funding Penalty to the Personnel Committee.

**A. Ahluwalia** states I believe we shouldn't analyze them heavily maybe; we'll consider funding half of what they requested.

**A. Barragan** states I'm unsure if we can fund half only but let me check the policy.

**A. Ahluwalia** states maybe we don't tell them, and we fund half because it can be a problem the next time, they make a request.



**A. Barragan** states the Club & Orgs Student Funding Policy states, “no less than an academic term and no more than one year.” The academic term is coming to an end, so I believe it’s fair since they didn’t communicate to us, they had changed their event.

**A. Medeiros** asks does the policy state they have to use our branding.

**A. Barragan** states yes, Club & Orgs Student Funding Policy states, “all advertisements for ASI funded events must have appropriate ASI logo on them.”

**A. Medeiros** states I believe it’s fair to limit their next event ASI sponsor because it’s unclear in the email what they use the money for. I believe what Ashmita said by giving them \$200 or a portion of what they’re asking for as the penalty rather than not funding them.

**A. Barragan** states I believe if we give them a penalty, it must be that amount. Would it be us giving them no penalty and funding them a portion? Or do we give them a penalty and we don’t fund them?

**J. Carroll** states the wording talks about being “subjected to denial of further funding for some time no less than the academic term or more than one year.” The last sentence says, “The penalty will be determined by the ASI Finance Committee.” It allows for some discretion because as you said the academic term is coming to an end. I would say the policy is up for interpretation it does say, “no less than an academic term, but subjected to denial of further funding.” The wording could be interpreted in different ways, but I believe it’s what the committee feels is an appropriate response.

**A. Barragan** states I’m going to look for their funding request to see how much they’re asking for this next event.

**A. Ahluwalia** states I believe you mentioned how they didn’t tell us they postponed the event. I believe we should take into consideration that it wasn’t stated in the policy.

**M. Cesena** asks how much funding we have left. I agree with the big policy procedure and there needs to be some accountability, but you need to consider if we have extra money. We’ve discussed about how much money can be spent this year but are there other ways to remedy the situation? Are you able to share the balance of club funding for the term?

**J. Carroll** states I don’t have the exact amount, but we have a balance of around \$6,000 remaining unspent under club funding.

**A. Barragan** presents the club funding request to the Personnel Committee. Do we want to go with a penalty of a portion of the request?

**J. Manlapaz** asks if we can give a disclaimer about what we’re expecting with the ads on the Instagram post, so we’re clear on their next posts, and moving forward as well.

**A. Barragan** states I believe we can.

**J. Carroll** states Jilian this idea may help to inform the club that there is a penalty, and what the penalty is. I believe this is a helpful idea to have in the same message as it explains why the penalty was imposed, and what the penalty is.



**A. Ahluwalia** states I believe we should have a note of how much we're cutting and why we're cutting.

**A. Barragan** asks how much we wanted to cut.

**M. Cesena** asks if the penalty is a one-time standing for this request. Or is it for the term? Does that mean they can ask the following week for the remaining amount? Or does that defeat the purpose of the penalty?

**A. Barragan** states I believe it's for the rest of the academic term. The funding application portal closes today, so they couldn't request anymore if they wanted to.

**M. Cesena** states with the semester wrapping up, if there's something we're doing when they look back this is what happened in the past, so this sets the precedent going forward.

**J. Carroll** states when I was looking at the policy, the funding for clubs would end today to meet the 30-day window. One caveat is they have the appeal process.

**A. Barragan** states I believe they would not have enough time to appeal before their event because they would have to get it on as an item.

**J. Carroll** states they would have to appeal the decision made before the Board of Directors. It appears this decision would be final unless it was brought up as an appeal to the Board.

**A. Barragan** asks how much percentage of the dollar amount is.

**A. Ahluwalia** states a percentage would be a consistent way to go about it.

**A. Barragan** asks did you have an idea of what percentage?

**A. Ahluwalia** states we can do 50%. If it's not enough, we can do 75% of what they are requesting, so they would get 25%.

**A. Barragan** asks what you're saying if they would get 75%.

**A. Ahluwalia** states no, they would get 25%.

**M. Cesena** states I feel that 10% is the bare minimum. We should refuse it after you pass the 50% point. If they do not have money for this event and we provide 25%, they may be unable to hold it. It would be somewhere between 10 and 50. I believe 50% is the server, and it gives ownership to the organization that we're supporting half of their event and the other half as a penalty for failing to fulfill the request in the past. I feel that punishing an organization of more than 50% is damaging to the event and not practical. We still want them to hold the event, but we need to communicate the gravity of the offense.

**A. Medeiros** states I believe 50% is good considering they are collaborating with another org. I believe that gives them a good amount of money to put on their event and they have time to figure out what they're going to do without the rest of the money.

**A. Barragan** asks are you all in favor of 50%? We'll go with \$750. James, can I email the club after this with all the information?

**J. Carroll** states this should be fine because it's the process we've been following for the club funding.



**A. Barragan** asks what's on the upcoming agenda. It's on the agenda but it would give them two days to work with Student Life. I'm going to email and let them know. At the board meeting, we will discuss and take action.

**41:23**

VIII. SPECIAL REPORTS:

No special reports.

**41:28**

IX. ROUND TABLE REMARKS

**M. Cesena** states the referendum will be voted on next week. If you haven't signed up for tabling on Monday, Tuesday, or Wednesday, we'd want you to do so.

**A. Barragan** asks for any round table remarks.


**42:07**

X. ADJOURNMENT at **1:45 PM**

Minutes reviewed by:

**Executive Vice President/Chief of Staff**

Name: Nolan Calara

  
Nolan Calara (Jun 8, 2023 15:46 PDT)

Minutes approved on:

**June 5, 2023**

Date:









# Personnel Committee Meeting Minutes of April 14, 2023.

Final Audit Report

2023-06-08

Created:	2023-06-07 (Pacific Daylight Time)
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