

Elections Committee Meeting Minutes of April 18th, 2024

- I. CALL TO ORDER at **11:08 AM**
- II. [ROLL CALL](#)
Present: Rajat Bakshi, Raghav Gupta, Megavarshini Karuppusamy, Siddhartha Vaddempudi, James Carroll, Ashley Depappa
Absent: Bhavana Mysore Basavaraju, Krystal Tonga, Heather Gardley
- III. ACTION ITEM - **Approval of the Agenda**
Motion to approve the agenda by of April 18th, 2024, by **M. Karuppusamy** seconded by **S. Vaddempudi**, motion **CARRIED**.
- IV. ACTION ITEM - **Approval of the Minutes of April 13, 2023**
Motion to approve the minutes of April 13th, 2023, by **M. Karuppusamy** and seconded by **S. Vaddempudi**, motion **CARRIED**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**
No public comment.
- 5:42**
- VI. UNFINISHED ITEMS:
No unfinished items.
- 6:04**
- VII. NEW BUSINESS ITEMS:
A. INFORMATION ITEM - **Review of the Elections Timeline**
The Elections Committee will review the Elections timeline.
J. Carroll announces the availability of the full election’s timeline on the csueastbay.edu/asi website. The candidacy period has commenced, with voting scheduled for the following Monday, Tuesday, and Wednesday. All students will receive a unique voting link via email, with reminders leading up to the deadline on Wednesday, April 24th, at 11:59 PM. Following this, any grievance hearings will



occur, potentially leading to runoff elections or certification. The process is expected to conclude by early May, barring any grievances. **J. Carroll** does not anticipate changes to the timeline and welcomes questions for clarification.

8:17

B. INFORMATION ITEM - Candidate Forum

The Elections Committee will discuss the candidate form being held on Thursday, April 14th, 2024, at 12:15pm.

A. Depappa clarifies that the candidate forum is scheduled for either April 14th or April 18th at 12:15 PM. **M. Karuppusamy**, discusses plans for the upcoming candidate forums. The forums aim to introduce the candidates and their roles to the student body. Activities include asking candidates questions to help students gain better insight into their platforms and qualifications. **J. Carroll** proposes a plan for recording the candidate forum, suggesting filming it through Instagram for later viewing on ASI elections stories. This would allow those unable to attend in person to still access the content later. **A. Depappa** volunteers to record the candidate forum using her phone and asked if there were any objections or if anyone preferred a live recording instead. **J. Carroll** suggests that a live recording of the candidate forum should suffice but mention that the number of candidates and available space might influence the final decision. While the current RSVP count indicates a smaller turnout, ensuring sufficient time and space for all candidates to address questions and present themselves remains a priority regardless of the turnout. **R. Bakshi** offers to provide volunteers for the candidate forum.

11:43

C. INFORMATION ITEM - Polling stations

The Elections Committee will discuss the polling stations hosted on Monday April 22nd, 2024 - Wednesday, April 24th, 2024.

J. Carroll notes that since **R. Gupta** and **H. Gardley** were absent, they were responsible for organizing the sign-up list for volunteers via email. The sign-up list, in Excel format, should be sent to all committee members for scheduling. The volunteering time frame is scheduled for next Monday, Tuesday, and Wednesday from 11:00 AM to 2:00 PM in front of the unions. **J. Carroll** outlines the setup for the polling stations, emphasizing that they primarily serve as locations to direct students to their email for voting rather than for paper ballots. Volunteers will be needed to work hour shifts or longer periods, if possible, with the sign-up list to be



distributed via email. These stations will provide iPads for voting and serve as marketing booths, offering reminders to vote along with ASI stickers, giveaways, and copies of the voter guide. Candidates are reminded that campaigning within 10 feet of the polling station is prohibited, in accordance with regulations like local, state, and federal laws. **J. Carroll** welcomes any questions regarding the polling stations. **R. Gupta** expresses agreement with the 10-foot distance requirement around polling stations, noting that closer proximity could potentially influence voters. Ensuring candidates maintain this distance would uphold fairness for all candidates involved in the elections. **J. Carroll** requests the Excel sheet to be sent to all committee members and volunteers for sign-up to work shifts on Monday, Tuesday, and Wednesday. **R. Gupta** suggests sharing the Excel sheet by Saturday. **A. Depappa** suggests having the Excel sheet provided by the end of today if possible, or before late lunch tomorrow at the latest, to facilitate early sign-ups for the team. **J. Carroll** reminds **H. Gardley** and **R. Gupta** about the sample sign-up list sent from previous years, indicating that it should only take about 5 minutes to create an Excel sign-up sheet with spaces for each of the three days and shifts. He suggests having a minimum of two people per shift, with shifts running from 11 to 12, 12 to 1, and 1 to 2. **J. Carroll** emphasizes the importance of completing the sign-up list sooner rather than later to ensure clarity and organization before the weekend. **R. Gupta** confirms that they would share the sign-up sheet by tonight and request feedback for any necessary changes by tomorrow.

19:53

D. DISCUSSION ITEM - Grievances

The Elections Committee will discuss any filed grievances.

J. Carroll informs the group that there were no grievance submissions to discuss now. He states that he would continue to check the submissions daily and forward any grievances directly to **H. Gardley** and **R. Gupta** for discussion in upcoming meetings.

20:53

VIII. SPECIAL REPORTS:

No special reports.

21:06

IX. ROUND TABLE REMARKS



A. Depappa expresses gratitude to everyone for their efforts, acknowledging that some tasks may be last-minute. She encourages members to reach out with any questions about the process or anything else, emphasizing the support of the advisors for assistance.

21:52

X. **ADJOURNMENT at 11:30 AM**

Minutes reviewed by:

Committee Chair

Rajat Bakshi

Rajat

Rajat (Apr 26, 2024 17:49 PDT)

Minutes approved on:

04/25/2024

Date:

