

**Board of Directors Meeting Minutes, 29<sup>th</sup> October, 2025**

- I. CALL TO ORDER at 12:05PM**
- II. LAND ACKNOWLEDGEMENT** - We would like to recognize that while we gather at California State University East Bay located in Hayward, CA, we are gathered on the ethno-historic tribal territory of the intermarried Jalquin (hal-keen) / Yrgin (eer-gen) Chochenyo-Ohlone-speaking tribal group, who were the direct ancestors of some of the lineages enrolled in the Muwekma Ohlone Tribe of the San Francisco Bay Area, and who were missionized into Missions San Francisco, Santa Clara and San Jose.

It is important that we not only recognize the history of the land of the Jalquin/Yrgin on which we gather to learn and participate, but also recognize that the First People of this region – the Muwekma Ohlone People, are alive and thriving members of the Hayward and broader Bay Area communities today.

It is of great importance to acknowledge the significance of this Holše Warep (hol-sheh wah-rehp) ~ Beautiful Land to the indigenous Muwekma Ohlone People of this region. We ask everyone who attends or visits Cal State University East Bay in Hayward, to be respectful of the aboriginal lands of the Muwekma Ohlone People, and consistent with their principles of community and diversity strive to be good stewards on behalf of the Muwekma Ohlone Tribe, on whose land you are their guests.

**III. ROLL CALL**

**Present:** London Deguzman, Kartik Tripathi, Rolando Munos, Charan Reddy Doolam, Yashica Avhad, Dane Lopez, Matthias Dempsey, Casey Pangilinan, Niharika Naidu Immadi, Nikhil Chowdary Nettem, Pooja Patchwa, Nikita Desale, Kushal Reddy Reddipally, Martin Castillo, Erick Loreda, Steve Spencer, Jul Custodio, Desiree Cuevas

**Absent:** Kabir Dhillon. Jenny O, My- Lan Huynh, James Carroll, Kamalathmika Chalasani

**IV. ACTION ITEM - Approval of the Agenda**

Motion to approve the Board of Directors Agenda of October 29<sup>th</sup>, 2025 by **K. Tripathi**, seconded by **Y. Avhad**, **MOTION CARRIED**.



V. **ACTION ITEM - Approval of the [Minutes of October 15, 2025](#)**

Motion to approve the Board of Directors Meeting Minutes of October 15<sup>th</sup>, 2025 by **K. Tripathi**,  
Seconded by **D. Lopez**, **MOTION CARRIED**.

7:00

VI. **PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

**Ian Cohen** addressed the ASI board in the afternoon, speaking on behalf of UAW 4123, the union representing Academic Student Workers within the California State University system, particularly those at Cal State East Bay. As the head steward, he voiced support for the approval of the teaching associates fee waiver, explaining that these teaching associates are graduate students who instruct undergraduates in laboratory settings. He expressed disappointment at not being contacted by whoever authored the resolution to discuss the matter beforehand but maintained a professional tone, emphasizing readiness to collaborate. He urged ASI to open a dialogue with the union regarding their contract, noting that it was set to expire in just two days. After that point, **I. Cohen** and other academic student employees would be working without a contract affecting not only over 100 workers at East Bay but more than 10,000 across the CSU system. He underscored the urgency of fair labor protections by sharing a personal account of nearly needing hospital care but being unable to take sick leave. Concluding the remarks, He implored ASI not to allow instructional student assistants to suffer or risk their well-being due to the absence of basic benefits like sick leave.

**Tehani Kong**, the treasurer of the Student Athlete Council (SAC), addressed the board to promote the upcoming volleyball game scheduled for Friday, which coincides with Halloween. She explained that the event would begin at 5 p.m. and encouraged everyone to attend and help spread the word to bring in a larger crowd. **T. Kong** highlighted the Halloween-themed festivities, noting that attendees who wear costumes would receive candy upon entry. She added that there would be a costume contest with prizes awarded to the top three participants and mentioned that a promotional video for the event would likely be released the following day. She emphasized the goal of having as many people as possible come dressed in costume to contribute to the festive atmosphere. Before concluding, **T. Kong** also took a moment to commend Ian, mentioning that he had served as her Learning Assistant (LA) and was very helpful, expressing her support for his contract renewal.



VII. UNFINISHED ITEMS:  
No Unfinished Items.

VIII. NEW BUSINESS ITEMS

**A. INFORMATIONAL ITEM - President Sandeen Update (10 min)**

The ASI Board of Directors will be visited by President Sandeen for an update.

Motion to discuss the INFORMATION ITEM A after INFORMATION ITEM C by **K. Tripathi**, Seconded by **M. Dempsey**, **MOTION CARRIED.**

**President Sandeen** explains that her intention, travel permitting, is to attend ASI Board of Directors meetings as a full body every other month, alternating with monthly meetings with the ASI President, **L. Deguzman**, who may bring one or two additional officers. She emphasizes that this schedule ensures ongoing communication between ASI and the President's Office. She adds that she often interacts informally with ASI members at campus events and intends to continue doing so. She states that if there is a need for additional communication or special circumstances on campus, she is open to arranging ad hoc meetings. She mentions an upcoming **dialogue session in November**, which is open not only to ASI but also to the wider student body, to allow for open, two-way discussions between students and university leadership.

**President Sandeen** begins her **campus updates** by highlighting ASI's partnership in the upcoming **November 6 Block Party**. She shares that this event will be slightly different from previous ones as it is planned for an indoor location, both to prepare for possible rain and to test a new venue format. The event's theme focuses on international studies and multiculturalism, adding a new twist to the popular block party series. She reports that each event draws around 900 to 1,000 participants, with all the provided meals distributed by the end of the day. She expresses satisfaction that the block parties successfully build community, which is their primary purpose.

**President Sandeen** also discusses the recent **Preview Day** event, which takes place the previous Saturday. Despite rainfall throughout the Bay Area, she reports that Hayward experiences only light drizzle and that attendance exceeds last year's numbers. She notes that 1,100 people RSVP for the event, and the university now retains their contact information for future outreach. She provides updates on enrollment trends, reporting that



overall enrollment is improving. While international student enrollment declines due to federal visa policies and delays at U.S. embassies abroad, domestic and California-resident student enrollment increases, especially among first-time freshmen. She expresses optimism that the university is “turning the corner” after several years of declining enrollment following the pandemic. She attributes this improvement to enhanced outreach, stronger communication efforts, and Memoranda of Understanding (MOUs) with local high schools that provide direct admission to eligible students without requiring an application.

**President Sandeen** explains that many of these students qualify for federal grants that fully cover tuition and fees at CSU campuses, making direct admission to Cal State East Bay a cost-effective and accessible option compared to community college enrollment. She reaffirms her commitment to maintaining close collaboration with ASI and notes that any ASI resolutions that reach her office are taken seriously. She assures the Board that her team reviews each resolution and provides feedback on possible implementation. She encourages ASI to continue drafting resolutions as an effective tool for raising student concerns to the university’s attention.

**President Sandeen** explains that, in response to campus feedback, the university now holds monthly campus briefings to update students and employees on important topics. She notes that campus leaders lead these sessions and that she has personally presented briefings on accreditation reaffirmation and financial sustainability. She adds that the **Enrollment Management and Student Affairs** team recently presented on recruitment strategies, and that the next briefing, scheduled for November 4, will be led by Provost Anthony Muscat on AI readiness. She explains that the upcoming briefing explores how faculty teach and manage AI use in classrooms, how students use AI for assignments, and how AI literacy prepares graduates for the workforce. She emphasizes that she and the Provost view AI as essential to the future of higher education and workforce preparation, stating, “It’s not going away. If we’re serious about preparing Cal State East Bay students for what’s next, we need to embrace it.”

**President Sandeen** notes that each briefing includes a recorded narrated PowerPoint presentation, which is posted online for later viewing. Live sessions feature Q&A segments for participants to submit questions. She shares that approximately five or six briefings have been held to date and that the program will continue through the spring with updated topics.

**C. Pangilinan** asks where to find the schedule and recordings of the briefings.



**President Sandeen** responds that the university sends email announcements about the briefings one week in advance. She believes recordings are available on the Office of the President website under sections such as “Current Initiatives” or “Finance.” She adds that she will verify this information and share it with **J. Carroll**, who will distribute it to the Board. **J. Carroll** comments that the university is working toward developing a centralized university calendar that will list briefings and similar events. **President Sandeen** agrees and explains that the goal is to make campus information easier to find. She acknowledges that the current website is outdated and difficult to navigate, citing an example in which she struggled to locate her own office phone number. She shares that the university’s website originally contained 12,000 individual pages, many with broken links, resulting in “Error 404” messages. Through ongoing cleanup efforts, that number has been reduced to 7,500 pages, with the goal of reaching approximately 5,000 pages. She emphasizes the importance of using simpler communication, visuals, and videos, and improving search functionality for efficiency and accessibility.

**President Sandeen** states that redesigning the website is a large project focused first on prospective and continuing students, followed by alumni, donors, and community members. She also expresses appreciation to ASI for its initiative in creating Perry the Peregrine Falcon as the official campus mascot. She recounts that ASI originally brought forward the idea two years earlier, advocating that Cal State East Bay needed a mascot to represent school pride. She explains that the university chose a bird or animal rather than a human figure for inclusivity and that the peregrine falcon was selected because it was unique among CSU and Bay Area universities. She states that the mascot’s name, Perry, was chosen by students and community members and has since become a point of pride for the university. She thanks ASI for its leadership in the project, noting that the mascot enhances community spirit and complements the Pioneer identity. She concludes her remarks by thanking ASI for its partnership and ongoing advocacy. The Chair and Board members applaud her and express appreciation for her time and updates.

37:20

**B. DISCUSSION ITEM - [ASI Resolution in Support of Structuring University Information Pages for Student Accessibility](#) (5 min)**

The ASI Board of Directors will discuss the ASI Resolution that aims to promote better accessibility and clarity of university information for all students.





**N. Desale** presented a resolution addressing the challenges faced by international and other students in navigating university and ASI-related websites. She explained that the current website structure makes it difficult for students to locate essential university information, such as graduation application procedures, involvement status, and updates on immigration-related news. Drawing from personal experience, **N. Desale** mentioned difficulties in determining where to apply for graduation for the upcoming summer term and noted that students graduating in December encounter similar confusion. The proposed resolution aims to improve the website's structure across departments to enhance accessibility and reduce uncertainty among students. She emphasized the need for each department to maintain better-organized web pages and to introduce a feedback system where students could share suggestions for improvement. Additionally, **N. Desale** recommended the inclusion of a well-developed "Frequently Asked Questions" section on departmental pages. This, they explained, would save students from having to search extensively or send multiple emails to find basic information, ultimately helping them stay informed and avoid unnecessary stress caused by unclear or incomplete online resources.

**M. Castillo** expressed support for the resolution, describing it as a great initiative, even though they had not yet reviewed it in detail and planned to provide feedback later. He noted that the university is already in the process of updating its entire website, acknowledging that navigation has long been an issue one that has persisted for about 15 years. He explained that University Communications is currently leading efforts to redesign the website and improve its usability. One of the major planned updates includes the creation of a unified university calendar that would consolidate all events across departments in one accessible location. **M. Castillo** emphasized that this resolution was particularly timely, as it aligns closely with the university's ongoing improvement initiatives.

**E. Loredó** agreed with **M. Castillo's** earlier comments and advised **N. Desale** to coordinate with their administrative contact regarding the resolution. He suggested refining the document by incorporating additional, relevant information from university administration to make the resolution more concise and data-driven. He emphasized the importance of supporting key points with concrete evidence. He reminded **N. Desale** to include proper citations and footnotes at the bottom of each page to maintain a clear and professional format.

**L. Deguzman** added to the discussion by providing additional context about the university's ongoing efforts to update its website. He mentioned that, as **M. Castillo** had noted, the



update process is already underway and was recently discussed in an extended cabinet meeting. **L. Deguzman** explained that one of the proposed improvements includes integrating AI chat boxes to help streamline the search process for users. He further noted that current efforts are focused on cleaning up the website by removing outdated or broken links and simplifying the structure of existing web pages to make navigation easier for students and staff.

20:30

**C. DISCUSSION ITEM - Resolution In Support of Establishing a Teaching Associate (TA) Tuition and Fee Waiver Program at Cal State East Bay (5 min)**

The Board of Directors will be discussing the ASI Resolution.

**N. Nettem** presented a detailed explanation of the resolution focused on establishing a Teaching Associate Tuition and Fee Waiver Program at Cal State East Bay. He began by outlining ASI's mission to advocate for and represent approximately 11,000 students, emphasizing the importance of ensuring that policies enhance student welfare and equity across campus. He explained that the resolution centers on teaching associates (TAs) graduate students who play a vital role in the university's academic ecosystem by teaching labs, assisting in lectures, grading assignments, and mentoring undergraduates. Despite their critical contributions, TAs at Cal State East Bay currently receive no tuition or fee waivers, even though they are classified as employees and are essential to the university's instructional operations. **N. Nettem** noted that an average of 20 to 30 teaching associates are employed each semester across multiple departments, including Computer Science, Mathematics, Biological Sciences, and Chemistry. These TAs directly support the university's Graduation Initiative 2025, which seeks to improve retention, equity, and graduation rates. He provided further clarification that TAs are classified under Job Codes 2353 and 2354 and belong to Unit 11, represented by UAW Local 4123 the Academic Student Employee Unit of the CSU system. According to university policy, teaching associates are considered part-time graduate instructors who teach or assist while pursuing their own studies. **N. Nettem** cited that most TAs are appointed at 0.13 full-time equivalent (FTE), equating to roughly two weighted teaching units or one course per semester. This calculation, taken from the Academic Affairs appointment letter, aligns with similar classifications used at San Jose State University for its own tuition waiver program. He then referenced the CSU Employee Fee Waiver Reduction Program, which currently excludes TAs from regular staff fee waivers but allows exceptions under Executive Order 611. This



executive order authorizes CSU campus presidents to waive state university and mandatory campus fees for teaching associates and graduate assistants at their discretion meaning Cal State East Bay already has the authority to implement such a program. **N. Nettem** concluded by citing several CSU campuses San Jose State, Fresno State, Cal Poly Humboldt, Sonoma State, and CSU Northridge that have successfully implemented tuition or fee waiver programs for teaching associates under this same authority, reinforcing that Cal State East Bay has both the precedent and policy framework to adopt a similar initiative.

**N. Immadi** elaborated on the inequities faced by teaching associates (TAs) at Cal State East Bay due to the absence of a tuition and fee waiver program. She emphasized that, unlike their counterparts at other CSU campuses, East Bay TAs are required to pay full graduate tuition while performing the same instructional duties, creating a disparity within the CSU system. This inequity, she noted, discourages graduate students from accepting or continuing TA positions at the university. She argued that even a partial waiver such as covering a single three-unit course would provide significant financial relief and acknowledge the vital contributions of graduate teaching associates. **N. Immadi** explained that the resolution calls for the establishment of a Teaching Associate Tuition and Fee Waiver Program at Cal State East Bay under the authority of Executive Order 611. The proposed program would grant TAs teaching between 0.1 and 0.2 full-time equivalent (FTE) typically equivalent to one three-unit course up to six units of tuition and mandatory campus fees waived per semester, guaranteeing that at least one three-unit course fee is covered. For TAs working above 0.2 FTE, the proposal recommends full tuition and fee waivers for that term. The program would apply only to state-supported courses and exclude self-support and non-resident students. **N. Immadi** added that Human Resources and Academic Affairs would be tasked with developing eligibility criteria and application procedures modeled after San Jose State University's TA fee waiver program. Additionally, an annual report would be submitted to ASI and the Academic Senate detailing the number of TAs who benefited from the program and its associated costs to the university.

**K. Reddipally** expressed appreciation for the initiative to establish a teaching associate tuition and fee waiver program. He emphasized that Executive Order 611 should be implemented at Cal State East Bay for all teaching assistants, recognizing their crucial role in supporting students' academic success. He also suggested reviewing how other CSU campuses have applied Executive Order 611, noting that studying those existing models could help guide and strengthen the implementation process at Cal State East Bay.





**M. Castillo** commended the authors for their work on the resolution, noting that it was well done. He suggested that future resolution requests be funneled through **E. Lored** or another experienced member to ensure proper guidance and structure. He also reminded the group that meetings are not intended for reading entire resolutions aloud, as members are expected to review the documents beforehand and come prepared with feedback. He acknowledged that the resolution contained strong elements and recommended reaching out to representatives from the specific group mentioned in public comment to gather their input and incorporate it into the final version.

22:48

**D. INFORMATION ITEM- [“Fuel for Pioneers: Smart Snacks & CalFresh Outreach”](#) (5 min)**

The Board of Directors will be informed on the upcoming event.

Motion to postpone Information Item – Fuel for Pioneers: Smart Snacks & CalFresh Outreach” to the next board meeting by **D. Lopez**, seconded by **C. Reddy Doolam**, **MOTION CARRIED**

**E. ACTION ITEM - [Senator of CBE Candidates](#) (5 min)**

The ASI Board of Directors will be taking action on the appointment of a Senator of CBE.

Motion to appoint **Kamil Ahmed** as Senator of CBE by **K. Tripathi**, Seconded by **M. Dempsey**, **MOTION CARRIED**.

**K. Tripathi** states that he had the pleasure of interviewing several candidates for the Senator of CBE position alongside **E. Lored**. Following last week’s Personnel Committee meeting, the committee recommends **Kamil Ahmed** to the Board for appointment as Senator of CBE. **K. Tripathi** explains that Camille demonstrates strong passion for student advocacy and confidence in his abilities. Camille has been proactive in learning about student issues and concerns. As a freshman Business Administration major, **K. Tripathi** notes that Kamil’s long-term presence at the university positions him well to serve and grow within ASI, compared to a graduating senior. **K. Tripathi** continues by sharing that Kamil expresses deep enthusiasm for improving the student experience at Cal State East Bay. He also brings diverse leadership experience, having worked with several companies and projects,



including serving as head of Research and Development (R&D) at a university where he helped expand multiple campuses across Los Angeles and British Columbia, Canada.

**K. Tripathi** adds that Kamil's sociability and confidence in engaging with others set him apart from other applicants. He confirms that Kamil is available to attend both Board of Directors (BOD) and Academic Senate meetings, fulfilling the attendance expectations for Academic Senators. **K. Tripathi** concludes that he awarded Kamil a perfect interview score of 45 out of 45, as all responses were clear and precise.

**E. Lored** adds that Kamil is a very unique student. He explains that Kamil is a freshman who graduated high school during the pandemic and entered the corporate workforce immediately afterward, gaining valuable remote work experience and professional skills. Kamil recently decided to pursue higher education to further his academic knowledge while building on his business background. **E. Lored** emphasizes that Kamil's corporate experience provides him with real-world insight that can benefit his peers in the College of Business and Economics. He notes that Camille is eager to advocate for the needs of business students, is available for both Academic Senate and BOD meetings, and demonstrates strong commitment and potential for growth. Eric concludes that Camille would be a great addition to the Board.

Motion to appoint **Kamil Ahmed** as Senator of CBE pass by **14 Votes**.

42:55

**F. ACTION ITEM - ASI Board Scholarship Disbursement for Spring 2026 (10 min)**

The ASI Board of Directors will be taking action in an alternative way that the ASI scholarship will be disbursed.

Motion to change the ASI Board Scholarship Disbursement for Spring 2026 by **K. Tripathi**, Seconded by **R. Munos**, **MOTION CARRIED**.

**K. Tripathi** explains that this item is brought forward following a discussion in the Personnel Committee the previous week. He states that the Board has repeatedly faced delays in receiving scholarship payments each month and that this issue has caused frustration among members. **K. Tripathi** notes that the Financial Aid Office is understaffed and that ASI scholarships are not considered high priority, which results in consistent payment delays. He shares that, after consulting with **J. Carroll**, **E. Lored**, and **L. Deguzman**, a potential solution was proposed to issue one lump-sum payment at the start of each semester, covering six months in total. This method, he says, would eliminate the



recurring issue of late payments. **K. Tripathi** notes that the Personnel Committee recommends this adjustment but emphasizes that the final decision rests with the Board. He encourages members to discuss their opinions before voting.

**E. Lored** agrees with **K. Tripathi**'s summary and strongly encourages all members to voice their thoughts, noting that this change affects every Board member. He adds that it is an important matter that could shape how ASI operates in the following semester and invites any questions from the Board. **M. Dempsey** raises a concern, asking whether the committee discussed the potential negative consequences of issuing a single payment at the start of the semester—specifically, what would happen if a Board member resigns or is unable to continue serving after receiving the full semester's scholarship. **K. Tripathi** clarifies that this scenario has occurred before. He explains that if a Board member resigns or becomes ineligible for the scholarship mid-semester, the Financial Aid Office has mechanisms to reclaim the unused portion. He notes that the university can issue a chargeback to the student's account, requiring repayment for the portion of funds received but not earned.

**E. Lored** confirms **K. Tripathi**'s explanation, adding that if a Board member resigns or is removed after receiving a one-time payment, the unearned portion appears as a chargeback on their student account, ensuring repayment. He reassures the Board that this process prevents anyone from keeping scholarship funds they are not entitled to.

**Y. Avhad** comments that, in recent months, Board members have received their scholarship payments around the 25th of each month instead of the 15th, as expected. She asks whether ASI can obtain a confirmed date from the Financial Aid Office to provide consistent expectations for monthly payments and also asks why this topic was initially discussed in the Personnel Committee rather than during a full Board meeting. **L. Deguzman** clarifies that the Personnel Committee reviewed the topic first so that executive officers could analyze it in detail with input from advisors before presenting it to the Board. He reminds everyone that Personnel meetings are public and open to all Board members, and the agenda is always available for anyone who wishes to attend. He further explains that the intention behind the motion is to prevent uncertainty and frustration caused by inconsistent payment dates. He notes that scholarships are intended to be distributed on the 15th of each month, but due to staffing shortages, payments have been delayed repeatedly for at least the past two to three years.



**C. Pangilinan** asks for clarification on whether low staffing is the only reason for delayed payments and whether it is possible to establish an alternative consistent payment date, such as the 25th of each month. **K. Tripathi** confirms that low staffing in Financial Aid is the primary issue. He explains that, while the office aims to process all payments by the 15th, delays have consistently pushed payments closer to the 20th or 25th. However, he clarifies that it is not possible to officially change the payment date because the university cannot guarantee that payments will always arrive on a specific later date. He adds that financial aid processing delays also affect other types of scholarships and that the issue cannot be fully resolved through scheduling changes. The proposed one-time payment is meant to remove these unpredictable delays altogether. **K. Tripathi** summarizes that if a board member hypothetically leaves in February, that member receives their earned pro-rated amount for the months served, and the remaining unearned balance is charged back to their student account. He also shares that ASI is planning a financial responsibility and budgeting workshop for all board members, including himself. The purpose of this workshop is to ensure that members learn to manage their scholarship funds responsibly when receiving a large lump-sum payment. Advisors and board members will collaborate to design this workshop.

**R. Munos** asks whether there is a system to track the months served in the event that someone leaves or is removed from the Board. **K. Tripathi** clarifies that this process has been implemented before. In previous years, when the Board received a full semester's payment at the start, any departing member was charged back only for the remaining months of the term. He explains that the repayment is pro-rated, covering only the months not served, not the full scholarship amount. **M. Castillo** adds that the Financial Aid Department is aware of the issue with delayed scholarship payments, noting that the problem is administrative. The department's supervisor, Vice President Brenda, is informed of the ongoing delays, which also affect students beyond ASI. He clarifies that the discussion centers on whether the Board prefers to continue monthly disbursements—accepting potential delays each semester—or move to one lump-sum payment at the start of each term, with the understanding that pro-rated chargebacks would apply to those who leave early.

Motion to extend the ACTION ITEM F by 5 mins by **M. Dempsey**, seconded by **C. Pangilinan**, **MOTION CARRIED**.

**M. Dempsey** asks for clarification on whether a single-semester disbursement is designated as financial aid that refunds to students or whether it automatically applies to tuition costs.





**M. Castillo** clarifies that ASI can designate the aid either way, but it will likely be set to refund directly to the student's account, rather than applying to tuition. He adds that regardless of whether funds are received monthly or in a lump sum, the scholarship remains tagged to the student account, and there is no financial liability to the recipient.

**C. Pangilinan** poses a hypothetical question about whether motivation might decrease if Board members receive their entire scholarship in one lump sum instead of monthly. **L. Deguzman** responds that the Executive Committee has strict accountability structures and enforces compliance through the Personnel process. He explains that if any member fails to meet expectations, removal procedures—typically completed within two to four weeks—are in place. **Loredo** adds that multiple systems already ensure that Board members remain engaged and fulfill their responsibilities, so the disbursement method should not impact motivation.

**C. Pangilinan** further clarifies that the vote represents an exception to an existing policy—the Remuneration Policy—rather than a permanent change. Future Boards and executive teams may decide whether to continue or revert the payment method after Spring 2026.

**Y. Avhad** asks why, if ASI is composed of student leaders advocating for their peers, the Board's scholarships are not considered a higher priority for disbursement. She also asks how the university determines which students are prioritized for financial aid processing.

**E. Loredo** responds that although the Board of Directors represents students, ASI's leadership decided not to elevate its own scholarships above other student payments. He explains that prioritizing ASI disbursements could delay other students' scholarships. The decision therefore lies in whether the Board feels comfortable making itself a higher priority than the general student population.

**M. Castillo** apologizes to the Board on behalf of the university, acknowledging that delayed payments should not be happening at all. He clarifies that the issue is not a matter of student priority but rather department inefficiency, which affects many students campus-wide. He stresses that the discussion should not be framed as "ASI versus students," since all are students and should be treated equitably. He adds that while the department is working to resolve the delays, the Board's decision simply determines whether members prefer to wait for monthly payments that are sometimes late or receive a lump-sum disbursement at the start of the term.

**D. Lopez** asks whether receiving a lump sum would reduce other students' priority for aid disbursements. **L. Deguzman** clarifies that ASI scholarships are funded separately through ASI's accounts, not from the general student aid pool. Therefore, approving a lump-sum payment would not take funding or processing priority away from other students. He further



explains that removing ASI from the monthly processing queue might even help other students receive their payments faster.

**C. Pangilinan** confirms that this change applies only to Spring 2026 and not to the current semester.

Motion to take the votes to approve ASI Board Scholarship lump-sum disbursement for Spring 2026 by **M. Dempsey**, Seconded by **R. Munos**, **MOTION CARRIED**.

The votes were a tie, **L. Deguzman** casts the deciding vote in favor, and the **MOTION is CARRIED**, approving a lump-sum scholarship disbursement for Spring 2026 to be paid in full at the start of the semester.

1:07:15

**G. ACTION ITEM - Bi-Weekly Outreach & Visibility Plan (10 min)**

The ASI Board of Directors will be taking action on the Bi-Weekly Outreach & Visibility Plan presented by VP Internal

Motion to indefinitely postpone ACTION ITEM - Bi-Weekly Outreach & Visibility Plan by **R. Munos**, seconded by **K. Tripathi**, **MOTION CARRIED**.

**H. INFORMATION ITEM - [Update on ASI's collaboration for the Fall Block Party \(November 6, 2025\)](#) (5 min)**

The ASI Board of Directors will be informed on details about our partnership with Mr. Thomas Torres-Gil (Director of International Programs) and the International Students Office (ISO), including ASI's involvement with the photo backdrop and live photo print station.

**N. Desale** presents the update, explaining that the event aims to welcome students and celebrate cultural diversity and the inclusive spirit of California State University, East Bay. She states that the Block Party is designed to unite students, faculty, and staff by showcasing global traditions through interactive cultural activities, food, and performances.

**N. Desale** shares that she is collaborating with **Y. Avhad** as points of contact for the event. She is also working with **Mr. Thomas Tolif**, Director of the Center for International Education (CIE), to coordinate the university's participation and ASI's financial



contribution. Additionally, she mentions collaboration with the International Student Organization (ISO) to encourage student engagement and representation from different cultural groups. She explains that the event will include various activities such as henna painting, cross-cultural games, and lighting displays, as well as performances by student groups between 12:00 p.m. and 1:00 p.m. Attendees will have opportunities to view artifacts, posters, and other student-created exhibits celebrating international heritage. The event concludes with a group photo and community gathering to foster inclusion and connection among attendees. Following the presentation, **L. Deguzman** commends the initiative, noting that leveraging an existing campus-wide event like the Block Party is a smart approach. The Chair encourages the organizers to collaborate with other departments, such as ASI Presents or ASI Vice Presidents, who also have event budgets available for larger-scale programming.

1:11:16

I. **INFORMATION ITEM - [Heart & Hands: Winter Care Build](#)** (5 min)

The Board will be informed on the event, Heart & Hands: Winter Care Build.

**D. Lopez** presents the item, explaining that *Hearts and Hands* is a sustainability-focused event taking place at the CORE. The purpose of the event is to help students learn the basics of crocheting and stitching in a creative, hands-on “warm creation room.” The event also includes a donation bin for collecting blankets that will later be provided to the HOPE Pantry for students in need.

**D. Lopez** states that, beyond promoting sustainability, the event aims to support students and faculty facing winter insecurities, while creating an open and welcoming space in a high-traffic area of campus where participants can learn about sustainability and ASI’s initiatives. He adds that textiles are one of the largest contributors to landfill waste, and that this event encourages students to reuse and repurpose materials instead of discarding them. He emphasizes that the event aligns with ASI’s policy agenda by promoting well-being, basic needs, and campus sustainability awareness. According to the event itinerary, the event will utilize CORE Rooms 110 and 112 (Innovation Hub). Each room will host a different workshop activity, culminating with a hot cocoa station and closing session to encourage reflection and community connection.

**D. Lopez** requests approximately \$100 in funding for event materials and refreshments.



1:13:20

J. **INFORMATION ITEM** - [Illuminate the Change](#) (5 min)

The Board will be informed on the event, Illuminate the Change.

**D. Lopez** presents the item, explaining that *Illuminate the Change* is a sustainability-centered art exhibition planned to take place in the Arts and Education Building. The event invites art students to create their own sculptures or artistic displays using recycled and repurposed materials from other organizations.

**D. Lopez** shares that he plans to visit SCRAP SF to source recyclable materials such as neon lights and metal that are no longer in use. He explains that the main goal of the exhibition is to encourage students to express creativity while promoting sustainability and environmental awareness. He emphasizes that this event provides a hands-on, engaging alternative to traditional lectures and panels, allowing students to learn through artistic expression. He outlines that the exhibition will also feature lighting and sustainability demonstrations in collaboration with Makerspace and SCRAP SF. These demos will showcase low-energy lighting techniques that could potentially be adopted on campus.

The event will include artist highlights throughout the exhibition, and attendees will participate in a Community Choice Recognition, voting for their favorite student art piece.

**D. Lopez** requests approximately \$200 in funding for materials and event setup. **L. Deguzman** asks whether **D. Lopez** has reviewed his remaining budget with **E. Loreda**. **D. Lopez** confirms that he has and reports a remaining balance of approximately \$320–\$400 for the semester.

1:16:03

K. **INFORMATION ITEM** - [Sip Sustainably](#) (5 min)

The Board will be informed on the event, Sip Sustainably.

**D. Lopez** presents the item, explaining that *Sip Sustainably* is a small-scale sustainability event scheduled for November 13 in the Bay View Room at the University Union. The goal of the event is to raise awareness and reduce plastic and metal bottle waste on campus. He shares that the average college student produces approximately 640 pounds of waste per





year, with around 157 pounds being plastic. He notes that metal bottle waste also contributes significantly—estimated between 20% and 29% of total waste—and emphasizes the importance of promoting reuse habits among students.

**D. Lopez** explains that the event aims to educate students about reducing single-use waste while also addressing campus water fountain maintenance and filter quality, to encourage students to refill bottles instead of purchasing disposable beverages. The main activity of the event features a DIY station where participants can decorate reusable mugs or bottles, reinforcing the message of sustainability and reuse.

1:17:45

L. **INFORMATION ITEM - [Low-Waste Lunch](#)** (5 min)

The Board will be informed on the event, Low-Waste Lunch

**D. Lopez** presents the item, explaining that the event was originally titled *Low Waste Lunch* but has been renamed *Low Waste Witches* to complement Jana's Waste Wizards initiative. He states that this will be a three-week sustainability series starting during the second week of November. The purpose of the program is to teach students practical and sustainable living habits, both on and off campus.

**D. Lopez** outlines the structure of the three-week initiative as follows:

- **Week 1:** A tabling session focused on sorting awareness, helping students understand proper disposal of recycling, compost, and landfill waste.
- **Week 2:** A hands-on skills workshop, teaching activities such as sewing and textile reuse, with additional ideas being developed.
- **Week 3:** A showcase and reflection event, where students share how they have implemented sustainable practices in their daily lives. This final session will include a small discussion panel and opportunities for participants to engage with ASI's sustainability efforts.

**D. Lopez** requests a budget of \$120 for this event and adds that he previously forgot to mention that the Sip Sustainably event requires \$140 in funding.



**M. Dempsey** notes that November 11 is Veterans Day and that the campus will be closed. **D. Lopez** acknowledges the correction and states that he will adjust the event dates accordingly.

**L. Deguzman** reminds **D. Lopez** to ensure social media content is filmed and scheduled in advance and encourages coordination with **R. Munos** for posting timelines.

**R. Munos** adds that **Destiny** maintains ASI's official communications calendar and should be contacted through him to coordinate any upcoming posts.

1:21:01

#### IX. SPECIAL REPORTS

##### A. Semester 1st Half SHAC Report (6 min)

Motion to postpone Special Report Item A Semester 1<sup>st</sup> Half SHAC Report to the next board meeting by **D. Lopez**, seconded by **C. Reddy Doolam**, **MOTION CARRIED**.

##### B. STARS Campus Evaluation (5 min)

Motion to postpone Special Report Item B. STARS Campus Evaluation to the next board meeting by **K. Tripathi**, seconded by **D. Lopez**, **MOTION CARRIED**.

#### X. ROUND TABLE REMARKS

**C. Pangilinan** reminds the Board about the ASI Cruising on Campus (Halloween Edition) event scheduled for tomorrow from 11:00 a.m. to 1:00 p.m. He encourages members to wear costumes and assist with distributing items to students. He also reminds members to complete their October task lists by the following Monday, warning that incomplete lists may be discussed at Personnel Committee. He notes that he will not hold one-on-one meetings in November due to time constraints but welcomes questions and communication from members.

**E. Loreda** reiterates the importance of adding all upcoming events to the ASI hallway calendar and sending calendar invites to the Board and professional staff to avoid scheduling conflicts. He also announces a food drive initiative organized by Jim Luna, in collaboration with ASI. A decorated



collection container will be set up for nonperishable food donations, which will later be delivered to the HOPE Pantry. **E. Loredo** invites volunteers to help with the project and notes that **Destiny** and **R. Munos** will assist with social media promotion.

**D. Lopez** thanks everyone for their support and invites members to collaborate with him on the four sustainability events he presented. He notes that he and **C. Pangilinan** are partnering on *Illuminate the Change* but welcomes additional collaboration.

**L. Deguzman** thanks the Board for their participation in a lengthy meeting and for their open, honest discussion on the scholarship disbursement policy. He reminds members that the Bountiful Baskets competition is approaching and encourages creativity and teamwork.

**C. Pangilinan** closes by reminding everyone again about tomorrow's golf cart event, confirming that it will take place from 11:00 a.m. to 1:00 p.m., and asks members to check in with him after the meeting if they plan to participate.

1:24:55

XI. ADJOURNMENT at 1:30 PM

Minutes reviewed and approved by:

**President/Chief of Staff Name:**

London Deguzman

*London Deguzman*

London Deguzman (Nov 25, 2025 18:35:14 PST)

Minutes approved on:

**11/19/2025**

Date:








# Board of Directors Meeting Minutes , October 29th, 2025

Final Audit Report

2025-11-25

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