

**Finance Committee Meeting Minutes Thursday, November 13th, 2025**

**I. CALL TO ORDER at 3:10 PM**

- II. LAND ACKNOWLEDGEMENT** - We would like to recognize that while we gather at California State University East Bay located in Hayward, CA, we are gathered on the ethno-historic tribal territory of the intermarried Jalquin (hal-keen) / Yrgin (eer-gen) Chochenyo-Ohlone-speaking tribal group, who were the direct ancestors of some of the lineages enrolled in the Muwekma Ohlone Tribe of the San Francisco Bay Area, and who were missionized into Missions San Francisco, Santa Clara and San Jose.

It is important that we not only recognize the history of the land of the Jalquin/Yrgin on which we gather to learn and participate, but also recognize that the First People of this region – the Muwekma Ohlone People, are alive and thriving members of the Hayward and broader Bay Area communities today.

It is of great importance to acknowledge the significance of this Holše Warep (Hol-sheh wah-rehp) ~ Beautiful Land to the indigenous Muwekma Ohlone People of this region. We ask everyone who attends or visits Cal State University East Bay in Hayward, to be respectful of the aboriginal lands of the Muwekma Ohlone People, and consistent with their principles of community and diversity strive to be good stewards

**III. ROLL CALL**

**Present:** Charan Reddy Doolam, Akash Kailas Bhadrige, Andrew Mendoza, Shruthi Hakkrekoppa Chandrappa, Diane Santos Valencia

**IV. ACTION ITEM - Approval of the Agenda**

Motion to approve the Finance Committee Meeting Agenda of November 13th, 2025 by **S. Hakkrekoppa Chandrappa**, seconded by **D. Santos Valencia**, **MOTION CARRIED.**

2:48

**V. ACTION ITEM - Approval of the Minutes of October 30th, 2025**



Motion to approve the Finance Committee Meeting Minutes of October 30th, 2025 by **A. Bhadrige**, seconded by **D. Santos Valencia**, **MOTION CARRIED.**

3:24

**VI. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No Public Comments.

**VII. UNFINISHED ITEMS:**

No unfinished items.

**VIII. NEW BUSINESS ITEMS:**

**A. ACTION ITEM: EBPS Thanksgiving Dinner**

The Finance committee will take action on the EBPS Event Funding Application.

**C. Doolam** asked the committee if there were any final brief discussions regarding the Thanksgiving dinner event before moving toward approval. He noted that the AS account number for the request was 577 and that the group was seeking \$808.07 to fund the Thanksgiving dinner. He encouraged members to speak up if they had any comments or concerns before the vote.

**D. Valencia, S. Chandrappa, A. Mendoza, and A. Bhadrige** each stated that everything looked good.

**C. Doolam** proceeded to the vote. After collecting responses, he announced that the majority voted in favor, and therefore the **EBPS Thanksgiving dinner was approved.**

8:01

**B. ACTION ITEM: GSA Know Yourself Through Meditation**

The Finance committee will take action on the GSA Event Funding Application.

**C. Doolam** informed the committee that the president had resubmitted the estimated budget sheet for the event, explaining that the original submission contained multiple items that did not comply with policy. Although some adjustments had been made, not all issues were corrected. Before



proceeding to a vote, he asked the members if they had any thoughts or concerns. He also reminded them that if certain items were still ineligible, the committee had the option to issue a partial approval by removing the non-compliant expenses.

**C. Doolam** noted that the AS account number for the request was 500, and the total listed was \$999.62, the same as the previous submission even though the itemized amounts did not fully add up. **C. Doolam** pointed out that some items labeled as “miscellaneous supplies,” such as a mobile stabilizer, still did not meet policy guidelines.

**A. Mendoza** asked for clarification on whether the president was requesting five giveaways, to which **C. Doolam** confirmed yes, noting that there had previously been seven. **A. Mendoza** agreed that a partial approval would be appropriate. **C. Doolam** then stated that after the meeting, members could provide him with a list of items that should be removed so the approval could be adjusted accordingly.

**C. Doolam** then initiated the vote for partial approval of **GSA – Know Yourself Through Meditation**. After the votes were cast, he announced that the majority was in favor, and the event was **partially approved**.

11:53

#### **C. ACTION ITEM: ISO Thanksgiving lunch**

The Finance committee will take action on the ISO Event Funding Application.

**C. Doolam** explained that the International Student Organization, with AS account number 263, had requested \$480 for food to host their Thanksgiving lunch. He noted that although this was originally planned as a standalone event, he recently learned that ISO might collaborate with the EBPS Thanksgiving dinner afterward. Their food request would be processed through SLIC.

**C. Doolam** reminded the committee that in the group chat, he had separated each organization’s request and sent them individually for review. He then opened the floor for discussion. **D. Valencia** commented that everything appeared normal and that ISO was only requesting food. **C. Doolam** added that organizations are allowed to request up to \$1,000 per event for food, and if they exceed that amount, they can use flex funds.

**C. Doolam** then proceeded to the vote. Once the votes were submitted, he announced that the majority was in favor, and the **ISO International Student Thanksgiving Lunch was approved**.

15:54



#### **D. DISCUSSION ITEM: Finance Committee Meeting Schedule**

The Finance committee will review the Schedule of Finance Committee Meeting and ensure they meet the requirements.

**C. Doolam** reminded the committee that, as mentioned in their previous meeting, the final gathering of the semester would be on December 4th, since the end-of-semester schedule limited additional sessions. He stated that 5 p.m. that day was the deadline for all RSOs to submit funding applications. Any submissions received afterward would need to be taken to an Executive Committee or board meeting, and he requested that two committee members be present so they could review any late items immediately and place them as action items on December 4th.

**C. Doolam** then brought forward a request from the Social Justice League and the School Psychology Association, with AS account numbers 366 and 593, respectively. They planned an end-of-semester event and requested a total of \$272.91. He noted that while they included tax in their calculation, the actual event total came to \$203.26 before tax. The breakdown included \$86.76 for food and \$116.50 for advertising or clothing. These were the only requests he had received so far. Although the organizations submitted their application three hours and eighteen minutes past the 30-day deadline, **C. Doolam** explained that RSOs typically submit at the very end of the day anyway. Their request arrived at 3:17 a.m. on November 3rd for an event on December 2nd, making them just slightly late. He told the committee that the decision was ultimately theirs.

**A. Bhadrige** asked for clarification, confirming that the only issue was a violation of the 30-day rule. **C. Doolam** agreed, explaining that RSOs must follow SLIC procedures and ASF policies, which require exactly 30 days, in part so the executive assistant team has proper time to review requests.

**S. Chandrappa** shared that the delay seemed minor and should not warrant rejection. Doolam then asked if anyone had further questions, noting that the organizations had hosted a similar end-of-year event the previous semester.

**A. Bhadrige** expressed the policies should be followed strictly, but acknowledged that both organizations had a strong track record. He suggested approving the request while notifying them that they narrowly missed the deadline, emphasizing fairness to all RSOs moving forward.



**C. Doolam** agreed, adding that the committee wants RSOs to host events that make campus more active and engaged. He proposed issuing a gentle warning not a formal one reminding them not to repeat the deadline issue. For now, he stated, the request would be **approved**.

20:35

**IX. SPECIAL REPORTS:**

No Special Reports

21:01

**X. ROUND TABLE REMARKS**

**C. Doolam** explained that, according to policy, RSOs are required to complete post-event summary reports. These reports help the committee track how approved funds are used and confirm that organizations are actually hosting events on campus. He emphasized that these summaries also ensure that clubs remain active and contribute to campus engagement.

**C. Doolam** stated that a volunteer would be needed to send follow-up emails after the December 4th meeting to all RSOs whose events had been approved. The committee would request their summary reports so the information could be compiled into a presentation for the December 3rd board meeting. He clarified that any committee member could take on this responsibility.

**A. Bhadrige** asked whether they should establish a standardized format for the summary reports one that would require RSOs to clearly list details such as attendance numbers, any issues encountered, and aspects of the event that went well.

**C. Doolam** responded that such a format already exists in the current policy, and that they could address any additional questions after the meeting.

22:50

**XI. ADJOURNMENT at 3:33PM**

Minutes reviewed and approved by:

**Chair of Finance Committee**

Charan Reddy Doolam



Minutes approved on:

**11/20/2025**

Date:

