

Finance Committee Meeting Minutes of March 4th, 2026

I. CALL TO ORDER at 2:37PM

II. LAND ACKNOWLEDGEMENT - We would like to recognize that while we gather at California State University East Bay located in Hayward, CA, we are gathered on the ethno-historic tribal territory of the intermarried Jalquin (hal-keen) / Yrgin (eer-gen) Chochenyo-Ohlone-speaking tribal group, who were the direct ancestors of some of the lineages enrolled in the Muwekma Ohlone Tribe of the San

Francisco Bay Area, and who were missionized into Missions San Francisco, Santa Clara and San Jose.

It is important that we not only recognize the history of the land of the Jalquin/Yrgin on which we gather to learn and participate, but also recognize that the First People of this region – the Muwekma Ohlone People, are alive and thriving members of the Hayward and broader Bay Area communities today.

It is of great importance to acknowledge the significance of this Holše Warep (hol-sheh wah-rehp) ~ Beautiful Land to the indigenous Muwekma Ohlone People of this region. We ask everyone who attends or visits Cal State University East Bay in Hayward, to be respectful of the aboriginal lands of the Muwekma Ohlone People, and consistent with their principles of community and diversity strive to be good stewards

III. ROLL CALL

Present: Charan Reddy Doolam, Akash Kailas Bhadrige, Shrusthi Hakkrekoppa Chandrappa, Diane Santos Valencia, Andrew Mendoza

Absent: Erick Loreda, London Deguzman, James Carroll, Doris Lagasca

IV. ACTION ITEM - Approval of the Agenda

Motion to approve the agenda of Finance Committee meeting of **March 4th, 2026**, by **A. Mendoza**, seconded by **S. Chandrappa**, **MOTION CARRIED.**

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V. ACTION ITEM - Approval of the Minutes of February 25th, 2026

Motion to approve the minutes of the Finance Committee meeting of **February 25th, 2026**, by **D. Valencia**, seconded by **A. Bhadrige**, **MOTION CARRIED**.

VI. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.

No Public Comments

VII. UNFINISHED ITEMS:

No Unfinished Items

VIII. NEW BUSINESS ITEMS:

A. ACTION ITEM: Easel Up’s Artist Alley Event Funding Application

The Finance committee will take action on the Easel Up Event Funding Application.

C. Doolam presented a brief overview of the Easel Up funding request. He stated that the organization’s AS account number is 607 and explained that the group is planning to host an event called *Artist Alley*. He noted that the organization is requesting \$76.95 for food expenses. He further explained that the event will take place on March 18 and March 19 and will be held as a two-day program.

S. Chandrappa asked about the expected attendance for the event.

A. Bhadrige responded that the organization listed an estimated attendance of 40 participants on their funding request form.

C. Doolam then asked for clarification regarding what the organization was specifically requesting funding for.

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A. Bhadrige explained that most of the requested items consisted of food and beverages, including water bottles, Pringles, Biscoff snacks, Skinny Pop popcorn, Costco pizza, and tablecloths.

The motion to approve the Easel Up's Artist Alley Event Funding Application was carried.

B. ACTION ITEM: School Psychology Association Spring Fling Event Funding Application

The Finance committee will take action on the SPA Event Funding Application.

C. Doolam presented the funding request submitted by the School Psychology Association. He explained that the organization is planning to host an event titled *Spring Fling* and noted that their AS account number is 593. He stated that the organization is requesting \$200 in event funding and indicated that most of the requested expenses are related to food.

A. Bhadrige asked whether the requested amount was \$150.

C. Doolam clarified that the request is for \$200. He explained that the original amount submitted did not include tax, but after he followed up with the organization, they provided an updated and more accurate budget, which brought the total close to \$200. He also mentioned that the event is scheduled to take place on March 24. He further explained that the organization listed some of their items under supplies and décor from Trader Joe's, but these were essentially food items that had been categorized incorrectly. He added that they were also requesting jars for the event as part of a bulk order under miscellaneous supplies.

A. Bhadrige asked what type of jars were being requested.

C. Doolam responded that the request was for 8-ounce airtight jars sold in a pack of 30. He reiterated that most of the funding request is intended for food, even though some items were listed as supplies and décor. He also noted that the event flyer had been included and that the organization's president had submitted the request. He concluded by stating that the expected attendance for the event is approximately 30 people.

The motion to approve the School Psychology Association Spring Fling Event Funding Application was carried.

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C. ACTION ITEM: East Bay Punjabi Society’s Punjabi Cultural Connect Event Funding Application

The Finance committee will take action on the EBPS Event Funding Application.

C. Doolam provided a brief overview of the organization’s event funding request. He stated that the organization’s ASI account number is 577 and that they are requesting a total of \$634.98 in funding. He explained that \$619 of the requested amount is allocated for food and \$15 is listed for miscellaneous supplies. He noted that the event is scheduled to take place on March 10, which is the following week.

C. Doolam further explained that the treasurer of the club submitted the funding request for the event. Initially, the request was submitted for a general meeting. However, he informed the organization that general meetings are typically not funded through ASI because they are generally limited to club members and often function as internal appreciation gatherings. As a result, he asked the organization to revise the event title. He noted that the organization later changed the name of the event to *Punjabi Cultural Connect*. He added that the event request had been submitted through SLIC and was currently awaiting approval. He also mentioned that the event is planned to take place in the Mountain Lion Room 159 and that the organization expects approximately 40 attendees.

S. Chandrappa asked if the Excel sheet could be opened.

C. Doolam then displayed the flyer for the event and mentioned that the organization had intended to send the flyer earlier but had forgotten to do so. He reiterated that the event name had been changed and stated that he personally confirmed the update with the SLIC office. He further noted that the food for the event had been requested from Shahi Darbar restaurant located on Mission Boulevard in Hayward. He then asked if there were any questions regarding the request.

A. Bhadrige asked about the expected number of attendees, to which it was confirmed that approximately 40 people are expected to attend.

The motion to approve the East Bay Punjabi Society’s Punjabi Cultural Connect Event Funding Application was carried.

D. ACTION ITEM: Google Developers Club Hack Hayward Event Funding Application

The Finance committee will take action on the Google Developers Club Event Funding Application.

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C. Doolam provided a brief overview of the funding request. The club is collaborating with UP Club and has an AS account number of 603. They are requesting \$1,500 for their event scheduled for March 21st and 22nd, which will be a two-day event. The UP Club has also been recognized by the SLIC Office.

A. Bhadrige asked whether the SLIC Office had already approved the event, and C. Doolam confirmed that it had been approved.

C. Doolam explained that the requested funds are primarily for food and refreshments, including Costco protein bars, snacks, coffee cans, and a rice plate bar, with most items being purchased from Costco.

A. Bhadrige asked whether the amount listed included taxes. C. Doolam clarified that the request reflects the total amount, noting that clubs collaborating on an event can request up to a maximum of \$1,500.

C. Doolam also noted that the event is being supported by multiple campus departments, including the Smith Center, which is coordinated by Professor Izet, who also serves as the advisor for UP Club. Additional collaborators include the Department of Computer Science and the School of Engineering, each contributing support for the event. Furthermore, representatives from Google Cloud, AWS, IBM, Cache C, and Toolhouse will participate as judges for the event.

S. Chandrappa noted that the estimated attendance is 150 to 200 people, and that the proposal mentioned an additional \$30 allocation for judges' food.

C. Doolam clarified that the amounts shown in the example section were sample figures and not the final budget, and that the actual funding request is represented in the main listed items.

A. Bhadrige commented that the budget details were not clearly itemized, noting that some amounts were listed as lump sums rather than specifying quantities or per-item costs, which other clubs typically provide.

C. Doolam explained that since the requested amount is over \$1,000, the club could process

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purchases through the SLIC Office using a P-card. If necessary, they may request a cash advance of up to \$500, but they would need to submit receipts afterward for reconciliation.

A. Bhadrige added that most RSO purchases are typically handled through P-card transactions authorized by the SLIC Office.

D. Valencia asked for clarification about the maximum funding amount for collaborative events.

C. Doolam confirmed that the maximum amount a club can request for a collaborative event is \$1,500, regardless of how many organizations are involved. Even if multiple clubs collaborate, the total request cannot exceed \$1,500.

The motion to approve the Google Developers Club Hack Hayward Event Funding Application was carried.

C. DISCUSSION ITEM: New Funding Requests

The Finance committee will discuss the New Funding Applications.

C. Doolam explained that there were two new funding requests from the Biology Club and the Gujarati Student Association (GSA). He stated that both organizations had been recognized by SLIC and had registered their events on BaySync, and that they were currently waiting for final approval.

C. Doolam first presented the Biology Club's request, noting that their AS account number is 535. The club is requesting \$380.28 for an event titled "Agar Art Workshop." He mentioned that most of the requested funds would be used for miscellaneous supplies needed for the activity. He also showed the flyer and request form for the event and noted that the treasurer had submitted the funding request. The event is expected to have 24 attendees, and he confirmed that the total requested amount of \$380.28 includes tax, as verified through his follow-up with the club.

D. Valencia asked about the maximum funding limit, **C. Doolam** explained that a single club can receive up to \$1,000 per event, with a total funding allocation of \$2,250 for the academic year. He added that funding is typically distributed on a first-come, first-served basis, and since the Biology Club is requesting funding for the first time, they still have a significant portion of their budget available.

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C. Doolam then moved on to the Gujarati Student Association (GSA) request and presented their event flyer. He explained that the event is scheduled for April 4th and that the organization is recognized by the Student Leadership and Involvement Center. According to the request form submitted by the club president, the event is expected to have 30 attendees, and the organization is requesting \$996.28 for food and miscellaneous supplies. He also clarified that the event is not a collaboration with other organizations.

C. Doolam noted that, according to the event description, the requested funds would support food, event giveaways, and Holi supplies, including approved color powders and other materials necessary to run the event safely. While reviewing the budget sheet, he pointed out that the club had requested several giveaway items, including a clothes steamer, portable magnetic chargers, cup holders, and Stanley tumblers, along with other supplies.

S. Chandrappa raised concerns about whether such giveaway items would be appropriate for funding. In response, **C. Doolam** explained that ASI typically does not approve expensive giveaways, particularly when they benefit only a limited number of participants. He noted that since ASI funds come from student fees, they should be used in ways that benefit as many students as possible.

A. Bhadrige asked whether there is a specific number that qualifies as a bulk order, he clarified that the policy does not specify an exact quantity. **C. Doolam** explained that giveaways should generally be items that can be distributed broadly and equitably to the majority of attendees, such as customized pens, notebooks, or other merchandise that can be provided to all participants. He emphasized that expensive items provided only to a small number of students would likely not be approved.

C. Doolam further added that as long as the majority of attendees can receive the items, the purchase may be considered acceptable. He also clarified that gift cards are not allowed because they fall under university policies rather than ASI policies.

IX. SPECIAL REPORTS:

No special reports

X. ROUND TABLE REMARKS

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C. Doolam informed the committee that there are new funding requests from Cultural Graduation. She stated that the requests will be brought forward for discussion at the next committee meeting, scheduled for Wednesday, March 11th from 2:30 p.m. to 3:30 p.m. **C. Doolam** also reminded the committee members to review and familiarize themselves with the Cultural Graduation funding policies before the meeting to ensure they are prepared for the discussion.

XI. ADJOURNMENT at 03:06 PM

Minutes reviewed and approved by:

Chair of Finance Committee

Charan Reddy Doolam

Charan Reddy Doolam (Mar 12, 2026 15:47:28 PDT)

Minutes approved on:

03/11/2026

Date:

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Finance Committee Meeting Minutes of March 4th 2026

Final Audit Report

2026-03-12

Created:	2026-03-12 (Pacific Daylight Time)
By:	Sneh Sharma (sneh.sharma@csueastbay.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAach_0wKs-I92rI8hacV97yGdc4EN48sK

"Finance Committee Meeting Minutes of March 4th 2026" History

-  Document created by Sneh Sharma (sneh.sharma@csueastbay.edu)
2026-03-12 - 3:19:22 PM PDT - IP address: 134.154.72.8
-  Document emailed to Charan Reddy Doolam (charanreddy.doolam@csueastbay.edu) for signature
2026-03-12 - 3:19:58 PM PDT
-  Email viewed by Charan Reddy Doolam (charanreddy.doolam@csueastbay.edu)
2026-03-12 - 3:47:17 PM PDT - IP address: 104.47.55.254
-  Document e-signed by Charan Reddy Doolam (charanreddy.doolam@csueastbay.edu)
Signature Date: 2026-03-12 - 3:47:28 PM PDT - Time Source: server- IP address: 73.202.114.174
-  Agreement completed.
2026-03-12 - 3:47:28 PM PDT