Stipend Policy

Article I. Purpose
This policy shall define the procedure, amount, and distribution of stipends for the Executive Officers, Directors and Senators of the Corporation.

Article II. Authority
This policy is established under the authority granted in Article VI, Section 7 of the Bylaws of the Associated Students, Incorporated (ASI) of the California State University, East Bay.

Article III. Disbursement of Stipends

Section 1:
Executive Officers, Directors, & Senators of the Corporation shall be eligible to receive a stipend. The amount of the stipend shall be determined annually by the ASI Board of Directors, and may not be altered during tenure of the Board of Directors. Board and Senate Members shall receive a stipend on a monthly basis, which shall be distributed every 10th of the month. If the 10th lands on either Saturday or Sunday, paychecks will be distributed that Friday prior to the 10th.

Section 2:
The Administrative Assistant to the Board of Directors shall be responsible for the disbursement of stipends for ASI Government Officers (i.e. Board of Directors, Senate, Committee members).

Section 3:
Stipend disbursement shall not occur for the incoming Board of Directors, seated in time for the Summer semester until the beginning of the Corporation’s fiscal year, July 1st.

Section 4:
Board members missing two consecutive meetings for unexcused absences will not be eligible to receive a stipend of the following month.

Section 5:
Cost of attendance will be used in order to determine the amount of the stipends. CSU East Bay Cost of Attendance includes tuition, books, food, transportation and on-campus housing. The Cost of Attendance is calculated based off of the previous fiscal year, in which the current Cost of Attendance.

Section 6:
The amounts of the stipend shall be as follows:

a) The President/CEO shall receive a stipend of 80% of cost of attendance. The 80% will be divided into a 12-month distribution period June 1 through May 30 of the following year.
b) The Executive Vice President/Chief of Staff, Vice President of Finance/CFO, Vice President of Communications, Vice President of University Affairs, and Chair of the Board shall receive a stipend of 65% of cost of attendance. The 65% will be divided into a 12-month distribution period commencing June 1 through May 30 of the following year.
c) Director of Legislative Affairs and Director of Programming Council, shall receive a stipend of 50% of cost of attendance. The 50% will be divided into a 12-month distribution period commencing June 1 through May 30.
d) Director of Sustainability Affairs, Director of Concord Campus, and Director of Wellness shall receive a stipend based on 50% of cost of attendance. The 50% will be divided into a 12 month period. These positions will only have a 10-month distribution period commencing August 1 through May 30.
e) College Academic Senators shall receive a stipend of 25% of cost of attendance. The 25% will be divided into a 10-month distribution period commencing August 1 through May 30.
f) Non-Academic Senators shall receive a stipend of 15% of cost of attendance. The 15% will be divided into a 10-month distribution period commencing September 1 through May 30.

3 BOD 2013-7 Remuneration Policy
g) Student At-Large Committee Members shall receive $25 per ASI standing committee meeting in which they are in attendance.

**Article IV. Minimum Member Expectations**

**Section 1:**
All members of the ASI Student Government (i.e. Board of Directors and Senate) shall fulfill the responsibilities and expectations outlined by the ASI Bylaws, Senate Constitution, Administrative Manual, and Code of Conduct.

Members of ASI Committee are expected to fulfill the responsibilities and expectations outlined by the respective committee code of the committee(s) they are involved in provided by the ASI Committee Codes, in addition to the ASI Code of Conduct.

**Section 2:**
All elected and appointed members are expected to actively promote and attend ASI sponsored activities.

Approved by Student Council on 5/22/1991
Revised by the Board of Directors on 7/9/1991
Revised by the Board of Directors on 5/31/1994
Revised by the Board of Directors on 7/22/1997
Revised by the Board of Directors on 8/6/1998
Revised by the Board of Directors on 5/18/2000
Revised by the Board of Directors on 8/13/2003
Revised by the Board of Directors on 10/21/2015
Revised by the Board of Directors on 5/25/2016
Revised by the Board of Directors on 10/24/2018
Revised by the Board of Directors on 3/20/2019

Approved On: Wednesday, April 22, 2020
ASI President/CEO does hereby [✔] approves / [☐] refuses to approve this policy.

Daisy Maxion  
ASI President/CEO

Melissa Baron  
ASI Vice President of Finance/CFO

Approved by: ASI Board of Directors 2019-2020
Effective On: May 31, 2020
"Stipend Policy" History

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