MINUTES
September 27th, 2022

Members Present: Eric Fricke (chair), John Tan, Peng Xie, Cesar Maloles, and Jung You
Guest: Gangaram Singh (dean)

Venue: Online meeting via Zoom

The meeting was called to order at 9:00 a.m.

1. The committee elected the chair: Eric Fricke approved unanimously

2. The committee elected the secretary: Jung You approved unanimously

3. Dean Singh asked the committee to consider student success, review courses where high DFW rates exist, and consider how to split courses into learning outcomes to pinpoint where students are being lost.

4. Dean Singh asked the committee to consider how to leverage courses on basic skills so multiple programs can use the same basic skills courses. This makes it easier to grow enrollment more quickly.

5. The committee decided meeting schedules.

Business Item:
The committee chair will set up Curricula memberships.

Meeting adjourned at 10:10 a.m.

Minutes respectfully submitted,
Jung You, Secretary