



## MINUTES

April 30<sup>th</sup>, 2021

Members Present: Ekin Alakent, Kai Ding, Robert Loveland, Lan Wu (chair), and Jung You

Venue: Online meeting via Zoom

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The meeting was called to order at 1:00 p.m.

1. Approval of the agenda: approved unanimously
2. Approval of the 4/9/2021 minutes: approved unanimously

### 3. Business Items

- a) Regarding the interim dean's charge first charge "Review and revise the 2015 CBE document, "List of Committees (with pre-assigned points)" that is used to calculate CBE faculty's service points and participation".
  - The FAC has compiled an updated list of CBE faculty committees/service and sent in a chair's report to the college's leadership team on Apr 20<sup>th</sup>, 2021. The report was approved with "4 yes" and "1 no". The chair's report (**appendix 1**) and the updated list (**appendix 2**) are attached to the minutes.
  - The FAC also passed the following two recommendations with votes during the Apr 30<sup>th</sup>'s meeting.
    - 1) Each CBE faculty serve two to three committees or the equivalent every year. Especially, the FAC recommends that probationary faculty serve two committees or the equivalent every year to fulfill the participating faculty status requirement. This item was approved with 4 "yes" and 1 "no".
    - 2) Give one-year grace period to those faculty who did not meet the 7-point service requirement in a given year (according to the 2015 CBE service point policy). This item was approved unanimously.

- b) Decide whether the FAC will review CBE's strategic initiatives that are recently proposed.
  - a. The FAC does not have enough time this semester to complete the interim dean's second charge, reviewing CBE's strategic initiatives. The decision was passed by vote (4 "yes" and 1 "abstention").

Meeting adjourned at 2 p.m.

Minutes respectfully submitted,

Jung You, Secretary