



## MINUTES

February 26<sup>th</sup>, 2021

Members Present: Ekin Alakent, Kai Ding, Robert Loveland, Lan Wu (chair), and Jung You

Venue: Online meeting via Zoom

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The meeting was called to order at 1:00 p.m.

1. Approval of the agenda: approved unanimously
2. Approval of the 2/5/2021 minutes: approved unanimously

### 3. Business Items

- a) Review and revise the 2015 CBE document, “List of Committees (with pre-assigned points)” used to calculate CBE faculty’s service points and participation.
  - Planning for the workflow and discussing strategies for the revision
  - Developing the structure of an inclusive list of committees/faculty service
  - Developing contact list to collect relevant information
- b) Decide whether the FAC will review CBE’s strategic initiatives that are recently proposed.
  - Didn’t have time to discuss

Meeting adjourned at 2:00 p.m.

Minutes respectfully submitted,

Jung You, Secretary