



## MINUTES

October 13, 2023

Members Present: Izzet Darendeli (chair), Tina Lang, Glen Taylor, and Ya You

Absent: Jung Sook You

Guest: None

Venue: Online meeting via Zoom

The meeting was called to order at 2:00 p.m.

1. Policies and procedures
  - Decided to post Zoom link and agenda for all meetings on the Committee Minutes website  
<https://www.csueastbay.edu/cbe/faculty-and-staff/resources/committee-minutes.html>
  - Decided to change meeting time to Wednesdays from 1-3 going forward
2. Subcommittees
  - Will contact Vish Hegde to obtain list of AOL and teaching effectiveness subcommittees.
  - Will hold a meeting on Wednesday, October 25 from 1-3 with subcommittees to discuss the following:
    - Status of subcommittees projects
    - Role of CIC in oversight and coordination
    - Plans for the next year
3. Course proposals
  - Discussed and will approve all existing courses in Curriculog
  - Discussed and will create a standardized template for evaluating new courses and programs using Google Forms
    - Does the university have resources to offer the course/program?
    - Is there demand for the course/program?
    - How will the course/program impact:
      - Existing courses/programs at the college
      - CBE financially
4. The committee will meet next on October 25, 2023, from 1:00-3:00 pm.

The meeting adjourned at 3:10 p.m.