

Meeting Information

Meeting Title: Faculty Affairs Committee

Date: 02/07/23

Location: In Person (or Zoom)

Time: 10:00 AM

Meeting Called By: Vish Hegde, Assoc. Dean
 CBE

Purpose:

Meeting Attachments

Please review the following files in preparation for the meeting:

- [Proposed CBE Criteria for AACSB Faculty Qualification Status-08-2022](#)
- [Proposed CBE Criteria for Participating-Supporting Status-08-2022](#)
- [Proposed CBE Policy on Additional Quality Journals-08-2022](#)
- [Proposed CBE Policy on Predatory Journals-08-2022](#)
- [Proposed CBE-Release-Time-Policy-08-2022](#)

Voting Members: Jung You (**Chair**), Brian Du, Yuan Yuan Gao, Lan Wu, John Tan,

Scribe: Denise Carney (Scribe)

Guests: Vish Hegde, Gangaram Singh, Jiming Wu

Absent: None

Agenda

Item #	Agenda Topic		Led By	Time Allotted
1.	Opening Remarks	Update	Gangaram & Vish	
2.	Meeting Minutes	Update	Vish	
3.	Shared Drives	Update	Vish	
4.	Purpose of Meeting	Update	Vish	
5.	Review Cadence and Meeting History	Update	Jung	
6.	Proposed Meeting Cadence	Review & Action	Vish	
7.	Policies (Assign & Proposed Modifications)	Review	Vish	
8.	Open Floor Conversation	Discussion	Everyone	

Key Decisions

Decision #	Decision Item	Date Decided
1.	GS - Reviewed and discussed the importance of the committee, and assessed the committee's regular meeting cadence to include, moving forward, substance interaction.	
2.	GS - Proposed to reassess the committee's governed process of "Review" and "Approval" for the Faculty Affairs Committee (FAC).	
3.	GS - Proposed to reassess the governed process for "Elections" to ensure it provides equal opportunity	
4.	GS - Policies failed to go through appropriate governed body (Shared Governance) process	
5.	VH - Meeting Minutes to be taking by formal scribe moving forward: Ebony Jennings or Denise Carney	
6.	VH - Reviewed location of meeting materials for FAC on Google Share Drive	
7.	VH - Reviewed and discussed needed Policy Updates for the above policy attachments	
8.	VH - Summarized the structure of meeting <ul style="list-style-type: none"> ● Re-assess and confirm the committee cadence ● Confirmed several AACSB policies have not been updated from 2008 and 2010 ● Announced to establish the committee structure and complete the review policies by end of this semester 	
9.	GS - Requested to review history of last meetings	
10.	JY - Brief Update <ul style="list-style-type: none"> ● Last semester October 2022 since the dean convened the meeting ● Met every other week until November 15th (4 meetings) ● Called for Faculty feedback for revising the election procedure on the CBE Bylaw - No response ● Review the release time policy, SA/PA qualification, and point system - Committee agreed the task needed Faculty feedback from Public Forum 	
11.	JY - Summarized to the committee plan of action for next meeting <ul style="list-style-type: none"> ● Send to dean's office to upload the meeting minutes on the college website ● Chair to convene the meeting unless there is a specific Dean's charge 	