

## **Preliminary Administrative Credential Application and Program Information**

To begin the admission and application process for the University and Department, candidates must submit the following for consideration to the Preliminary Administrative Services Credential Program. These items must be submitted as a complete packet to the Credential Student Service Center, 25800 Carlos Bee Blvd., Arts & Education Building, room 235, Hayward, CA 94542

1. Fill out the department application: [Department Application](#)  
Filing period for applications for Fall 2020: January 22, 2020- June 1, 2020
2. University Graduate Admissions Application on [Cal State Apply](#) and application fee  
Complete the ONLINE university's application and submit the \$70 university application fee  
For your Major/Program Objective, select: Educational Leadership MS and also select the credential in the appropriate section.
3. A current clear California teaching or services credential
4. A minimum of five years full-time K-12 teaching or service experience under a credential as verified by the CTC [Verification of Experience Form](#). The form must be signed by district human resources or a credential personnel.
5. Satisfactory completion of the Basic Skills Requirement (e.g., CBEST)
6. A minimum 3.0 GPA in university course work
7. Three [recommendation forms](#); at least one from an administrator.
8. [Statement of purpose](#)
9. Current Resume
10. For the department file: submit one official final bachelor's degree-bearing transcript  
Note: If you graduated from CSUEB, CSSC will attempt to retrieve your final transcript, however, you will need to provide it if we are unsuccessful in doing so.
11. For the university file: submit all official transcripts from all colleges/university's attended (Check the status of transcripts required in your MyCSUEB account which is activated after you submit the university application.)

[Tuition & Fees information can be found here.](#)

\*For further program information, please contact Dr. Mari Gray at [mari.gray@csueastbay.edu](mailto:mari.gray@csueastbay.edu)

## Sample Course Sequence

### Fall Semester:

EDLD 600 Leading for Social Justice and Equity in Urban Schools (4 Units)

EDLD 620 Educational Leadership for Equitable Resources (3 Units)\*

EDLD 695 Fieldwork (2 Units)

### Spring Semester:

EDLD 610 Transforming Professional Learning to Support Equitable Student Outcomes (4 Units)

EDLD 625 Application of School Laws, Policies and Governance for Equitable Outcomes (3 Units)\*

EDLD 696 Fieldwork (2 Units)

EDLD 690 Independent Study (1 Units)

### Sample (Optional) Year 2 MS in EDLD course sequence:

#### Fall Semester:

EDLD 630 Collaborative Research for Equity (4 Units)

EDLD 635 Equity Research Design I (3 Units)\*

EDLD 650 Critical Topics in Educational Leadership I (1 Units)

#### Spring Semester:

EDLD 693 Collaborative Research Project (4 Units)

EDLD 645 Equity Research Design II (3 Units)\*

EDLD 690 Independent Study (1 Units)

\* These courses are offered online/ hybrid so leadership students need only attend face-to-face class once a week.