



Academic Year 2023-2024

CLASS Large-Enrolled Course Support

The following policy governs support for class sections of 3 or 4 units with large enrollments.

Note: Large Enrolled Course Support is funded by A2E2 and, thus, must comply with A2E2 policy.

Funding levels

Tier 1: 60 to 89 students enrolled

- **\$600** in support from the College to department for student assistants (SAs).

Tier 2: 90 to 119 students enrolled

- **\$800** in support for SAs.

Tier 3: 120 or more seats enrolled

- Assignment of additional 3 WTUs total for the instructor of record of the qualifying course. **Note:** Support for enrollment of 120 or more students is in additional WTUs only and does not include funding for SAs.

Guidelines for the use of additional WTUs and funds to hire SAs

Additional WTUs must be used in the academic year (AY) they are earned. WTUs earned in fall can be used in spring of the same AY, but WTUs earned in spring cannot be used in fall of the following AY; that is, they do not roll over to a different AY.

- Because Student Assistants are funded by A2E2, their duties must be of direct benefit to other students. Assisting faculty with research, grading student papers, posting materials to BB/Canvas are examples of tasks that are **disallowed**. Tutoring, serving as student mentors, leading a breakout groups, and assisting students in a lab are examples of tasks that are **allowed** under A2E2.

Notification

The College office will notify chairs of courses that qualify for Tier 1 & 2 funding after the add/drop period in the term that the class is offered. For the assignment of additional WTUs (Tier 3), after the second enrollment pass prior to the start of the term.

Changes

This policy is subject to change at any time. Any changes will be announced via email or announcement to Department Chairs at the College Council of Chairs meetings.

Questions? Please direct questions to Ethel Nicdao, Associate Dean of Faculty Affairs & Administration.