

CLASS CIC meeting minutes

Meeting Date: Monday April 13, 11:30-12:30

Members in Attendance: Keri O'Neal, Sarah Taylor, Barbara Hall, Dennis Chester

Members Absent: Henry Gilbert, Grant Kien

Guests Attending: Eileen Barrett

1. Meeting Called to Order by Acting Chair Keri O'Neal
2. Associate Dean's Report: CIC Committee Composition for next year will have to be discussed. Members are urged to consider their position on the committee and whether they will want to serve next year given that the amount of workload for the committee will significantly increase due to Semester Conversion curricular demands. Committee members are also informed that 4 units release time per quarter will be provided to CIC meetings for F/W/S 2015-2016.
3. THEA 3050 Bank Request – no vote required. Bank request for THEA 3050 will be forwarded to APGS
4. THEA 3220 – requesting approval for online instruction.
 - a. M/S: Hall/Taylor
 - b. Discussion focused on questions #3 and #4. Current responses to those questions focus on the expertise of Professor Jones in teaching online. The committee requests some additional language illustrating how other instructors might be prepared for or given support for teaching the class online if Dr. Jones did not teach the course. A revision might include a statement like “If the course is taught by anyone other than Dr. Jones, the faculty member would be made familiar with online teaching resources offered by the office of Faculty Development.”
 - c. Unanimously approved upon addition to document of language change described above
5. CRJA 2100, 2600, 3200, 3350, 3610, 3700, 4123, 4124, 4127, 4700, 4730, 4770 – requesting removal of online/hybrid approval
 - a. M/S: Hall/Taylor - proposed to consider all courses together
 - b. Unanimously approved removal of online/hybrid approval
6. SOC 3140, 3413, 3425, 3500, 3610, 3620, 3710, 3745, 4450, 4750 – requesting removal of online/hybrid approval
 - a. M/S: Hall/Taylor – proposed to consider all courses together
 - b. Unanimously approved removal of online/hybrid approval
7. SW – Revision of Degree
 - a. M/S: Hall/Taylor

- b. Unanimously approved revision of degree upon departmental submission to CLASS CIC of course discontinuance forms for SW 6554, 6558, 6559, 6965, 6966
- 8. Discussion of Semester Conversion with Eileen Barrett
 - a. Discussion focused on increased activities of the committee including possibly meeting weekly starting in winter quarter. Discussed release time for CIC committee members and composition of next years committee.