

## **CLASS Curriculum Minutes January 25, 2016**

### **Members in Participation:**

Eileen Barrett, Barbara Hall, Grant Kien, Enrique Salmon, Khal Schneider, Sarah Taylor, Andrew Wong, Dennis Chester (Associate Dean) and Elizabeth Graw (Curriculum Coordinator)

### **Guests:**

Keri O'Neal (HDEV), Christina Chin-Newman (HDEV) and Jiansheng Guo (HDEV)

Meeting called to order at 12 noon by Chair Barbara Hall.

### **Approval of Agenda:**

**Motion: Wong**

**Second: Kien**

Vote: Approved unanimously.

### **Approval of Minutes:**

The minutes were emailed to the CLASS Curriculum Committee prior to the meeting. The Curriculum Coordinator did not receive any corrections or addendums, therefore the minutes are considered approved.

**Associate Dean's Report:** Associate Dean Chester announced that Luz Calvo, the EEC College Representative, found no issues with the assessment plan submitted by the Social Work program. The report was posted for the committees review on Friday, the 22<sup>nd</sup> of January. At our next meeting we are hoping to review Communications proposal on Curriculog.

### **Proposals:**

#### **Certificate, Credential Preparation Program in Human Development**

The Department of Human Development addressed the committee's concerns about clarity in the description of the certificate program. It was concluded that advising is probably the "best" solution rather than editing the catalog language.

Motion: Kien

Second: Wong

Vote: Approved unanimously.

#### **Masters in Social Work Graduate Program Degree Request**

Motion: Kien

Second: Barrett

Vote: Approved unanimously.

#### **Social Work – Semester Conversion**

A motion was made to review the Social Work proposals as one group. Committee members were asked to submit a list of courses, which they had, concerns about prior to the meeting. The following courses were submitted Social Work 630, 632, 634, 690 and 697.

A motion was made to approve all documents with suggested changes.

Vote: Approved unanimously, with Sarah Taylor from Social Work abstaining.

Adjournment was called at 12:30 p.m.

Motion: Wong

Second: Barrett

Vote: Approved unanimously.

Respectfully submitted,

Elizabeth Graw, Curriculum Coordinator

**The next meeting will be held on February 8, 2016 at 12 noon in MB 1505.**