

CLASS Curriculum Minutes October 12, 2015

Members in Participation: Eileen Barrett, Barbara Hall, Grant Kien, Enrique Salmon, Khal Schneider, Sarah Taylor, Andrew Wong, Dennis Chester (Associate Dean) and Elizabeth Graw (Curriculum Coordinator)

Guests: Kathleen Rountree (Dean), David Baggins (POSC) and Patricia Drew (HDEV/WOST)

Approval of the June 5, 2015 Minutes

M/S:

Associate Dean's Report was given by Dean Rountree:

1. Study Abroad Programs.
The Dean asked that the Curriculum Committee give some deep thought about the courses that are presented. In particular she is concerned that the academic component is equivalent to the number of credits earned.
2. Quarter-to-Semester Conversion.
 - a) Needs to be cost positive.
 - b) Budget Review Process
 - 1) Supervisory course work.
 - 2) Introduction of activity course.
 - 3) Any coursework where workload is greater than course credit
 - 4) Change in class size
 - 5) Minimize adding of courses where cap is below 34.
3. Dean Rountree concluded her comments by saying she hoped she and the CLASS Curriculum Committee could be work as a TEAM.

The next business of order was the election of the Chair of the Curriculum Committee. As a faculty run committee, a faculty member would need to be Chair. Associate Dean Chester asked for nominations. Dr. Kien, Communication, nominated Dr. Hall, accepted the nomination. Dr. Taylor, Social Work, seconded. The committee voted and Dr. Hall was approved unanimously.

Meeting called to order at 12:20 p.m. by Chair Dr. Barbra Hall

Proposals:

There was discussion about the initial proposal submitted missing responses. Associate Dean Chester had been in touch with Dr. Baggins prior to the meeting and received via electronic mail the answers to questions 3, 5, 6 and 7. A vote was taken with the stipulation that the proposal be amended to include the information included in the email to Associate Dean Chester.

1. POSC Constitutional Law Governance - Modification
 - a. M/S: Kien/Drew
 - b. Unanimously approved

Associate Dean Chester reminded Dr. Baggins that while the CLASS Curriculum Committee approved the modification, Dr. Baggins and Dr. Geron will need to determine whether the proposal needs to go to the GE subcommittee or the Code committee. It is the department's responsibility to handle this step of the approval process.

Miscellaneous:

Associate Dean Chester talked briefly about the new curriculum software, Curriculog. APGS is responsible for the implementation and administration of the software. It recently went live at CSU Fullerton and has received great reviews. Associate Dean Chester is going to talk with APGS about holding a training meeting during one of the upcoming CLASS Curriculum Meetings.

Patricia Drew was in attendance as ECC member and had nothing to add concerning Assessments at this time.

Adjournment was called at 12:05 p.m.
a. M/S: Barrett/Kien

Respectfully submitted

Elizabeth Graw, Curriculum Coordinator

The next meeting will be held on October 26, 2015 at 12 noon in MB 1505.