

CLASS Curriculum Minutes October 26, 2015

Members in Participation: Barbara Hall, Enrique Salmon, Khal Schneider, Sarah Taylor, Andrew Wong, Dennis Chester (Associate Dean) and Elizabeth Graw (Curriculum Coordinator)

Guest: Rafael Hernandez (Associate Dean)

Meeting called to order at 12:02 p.m. by Chair Dr. Barbara Hall

Approval of Agenda:

- a. M/S: Taylor/Wong
- b. Unanimously approved

Associate Dean's Report was given by Rafael Hernandez:

Associate Dean (AD) Chester invited Associate Dean (AD) Hernandez to address the committee concerning the budgetary aspects associated with Semester Conversion. AD Chester handed out the budgetary rubric which he created with AD Hernandez to help committee members evaluate course requests. AD Hernandez reviewed the rubric in detail with the committee, emphasizing costs and workload (WTU) as key contributing factors to Semester Conversion.

Proposals:

AD Chester told the committee that the Department of Sociology put a hiatus on the program three (3) years ago and has had no new admissions. He also stated that the department must receive approval from the Curriculum Committee, the University CIC committee, and the Academic Senate for the discontinuance so the program can be officially closed.

1. Discontinuance of the Master of Arts in Sociology
 - a. M/S: Taylor/Salomon
 - b. Unanimously approved

Adjournment was called at 12:30 p.m.

- a. M/S: Taylor/Schneider

Respectfully submitted

Elizabeth Graw, Curriculum Coordinator

The next meeting will be held on November 9, 2015 at 12 noon in MB 1505.