

CLASS Curriculum Minutes December 7, 2015

Members in Participation:

Eileen Barrett, Barbara Hall, Grant Kien, Enrique Salmon, Sarah Taylor, Andrew Wong, Dennis Chester (Associate Dean) and Elizabeth Graw (Curriculum Coordinator)

Guests:

Christina Chin-Newman, HDEV, Sarah Smith, HDEV, Keri O'Neal, HDEV Chair, Luz Calvo, ECC Representative Patricia Drew, ECC Representative, Steven Borish, HDEV, and Lynn Comerford, HDEV.

Meeting called to order at 12 noon by Chair Barbara Hall

Approval of Agenda:

Amendment to Agenda: Addition of Assessment Reports by Luz Calvo and Patricia Drew.

Motion: Wong

Second: Barrett

Vote: Approved unanimously

Associate Dean's Report:

A proposal to elevate the MA in English/TESOL Option program to a full degree program was submitted received first thing this morning. This will be discussed and voted on at the January 11, 2016 meeting.

FAC Assessment Coordinators Report:

The coordinators had minor issues with all three programs, which they will submit in writing to be shared with the departments. Assessment reports will be posted to the CLASS Assessment webpage.

Proposals:

BA in Human Development – Semester Conversion

A motion was made to approve with minor grammatical edits.

Motion: Taylor

Second: Wong

Vote: Approved unanimously.

Minor in Human Development – Semester Conversion

A motion was made to approve, minor in Human Development.

Motion: Wong

Second: Taylor

Vote: Approved unanimously.

Minor in Women's Studies – Semester Conversion

A motion was made to approve, minor in Women's Studies.

Motion: Wong

Second: Barrett

Vote: Approved unanimously.

Certificate, Credential in Human Development – Semester Conversion

A motion to move approval of Certificate, Credential in Human Development to January 11, 2016 meeting, due to technical issues which did not allow committee members time to view the document prior to the meeting.

Motion: Kien

Second: Taylor

Vote: Approved unanimously.

Human Development Course Proposals – Semester Conversion

A motion was made to discuss Human Development course proposals as a block.

Motion: Kien

Second: Taylor

Vote: Approved unanimously.

A motion was made to approve Human Development course proposals with minor edits.

Motion: Barrett

Second: Wong

Vote: Approved unanimously.

Women's Studies Course Proposals – Semester Conversion

A motion was made to approve Women's Studies course proposals with minor edits.

Motion: Barrett

Second: Wong

Vote: Approved unanimously.

A motion was made to extend the meeting in order to discuss English MA. TESOL program.

Motion: Barrett

Second: Taylor

Vote: Approved unanimously.

English MA – TESOL – Semester Conversion

There were some questions concerning ENGL 699 and the chair's signature was missing from the bottom of the proposal. Cap sizes also need to be revisited.

A motion was made to approve with edits.

Motion: Wong

Second: Taylor

Vote: Approved unanimously.

A motion was made to discuss course proposals as a group.

Motion: Wong

Second: Kien

Vote: Approved unanimously.

MA TESOL Course Proposals – Semester Conversion

A friendly amendment was made to approve all course proposals, except ENGL 654 and 699.

Motion: Barrett

Second: Taylor

Vote: Approved unanimously.

Adjournment was called at 2:00 p.m.

Motion: Kien

Second: Taylor

Vote: Approved unanimously.

Respectfully submitted,

Elizabeth Graw, Curriculum Coordinator

The next meeting will be held on January 11, 2016 at 12 noon in MB 1505.