

CLASS Curriculum Minutes February 29, 2016

Members in Participation:

Eileen Barrett, Barbara Hall, Grant Kien, Enrique Salmon, Khal Schneider, Sarah Taylor, Andrew Wong, Dennis Chester (Associate Dean) and Elizabeth Graw (Curriculum Coordinator)

Guests:

Linda Ivey (HIST)

Meeting called to order at 12 noon by Chair Barbara Hall.

Associate Dean's Report: Associate Dean Chester shared with the committee that we are experiencing some difficulties with Curriculog, i.e. 600 courses not being available to add to the agenda. Our next meeting will be next Monday, March 7th we will be reviewing two programs, Multimedia and Music.

Proposals:

Master in Public Administration

A motion was made to review the Public Administration proposals as one group.

Motion: Wong

Second: Kien

Vote: Approved unanimously.

Committee member Andrew Wong emailed prior to the meeting concern about only one Public Administration concentration showing up on the agenda. Associate Dean Chester told the committee that there was a problem with the agenda prior to the meeting, however the second concentration now appears on the agenda.

Andrew Wong and Eileen Barrett had concerns about Public Administration's credit equivalency for 611, 612 and 621. Associate Dean Chester informed the committee that the department plans to handle this situation in the same way it did the M.S. in Health Care Administration. "The department does not plan on admitting any students in Spring 2018 in order to avoid having to transition those students."

PUAD 695 - Internship in Public Administration needs to have its course classification changed to S36. Liz Graw made the change at the meeting.

Eileen Barrett shared her thoughts on the new prefix request for Public Administration. She asked the committee for comments about the title being MPA, instead of PA. Associate Dean Chester will talk with the department, however her concern is not enough to hold up the approval of the program.

Vote: Approved unanimously.

Master of Arts in Communication

A motion was made to review the Communication proposals as one group.

Motion: Kien

Second: Wong

Vote: Approved unanimously.

Both Eileen Barrett and Andrew Wong submitted via email concerns about the following Communication proposals: MA degree proposal, COMM 430, 455, 465, 470, 475/675, 480, 485, 600, 602, 604, 610, 620, 655, 665, 680 and 685.

Eileen Barrett had concern about the number of courses that are crossed listed in the Communication proposal. Grant Kien, Communication, approved the following text be added to the Program Description by Liz Graw at the meeting. "No more than 2 courses from the following list may be taken for credit. COMM 630, 655, 665, 670, 675, 680, 685."

Associate Dean Chester pointed out that the curriculum schema needs to be built out prior to the committee approving the degree proposal forward.

COMM 600 - Introduction to Graduate Study, the normal limit/capacity was changed by Liz Graw in the meeting from 20 to 25 with Grant Kien's approval.

COMM 620 - Internship in Communications, workload K-factor was changed to .33 and weighted teaching units changed to N/A by Liz Graw with Grant Kien's approval.

COMM 655 - Communication, Media and Society, changed hours per week of lecture from 3.5 to 4 by Liz Graw with Grant Kien's approval.

Eileen Barrett recommended to the Communication department that they add credit equivalency into their course proposals as a safety precaution. Grant Kien agreed that it should be added in and said he would talk with the department about the equivalent courses. He will email Liz Graw the list of courses that should be added into the proposals and she will insert the course numbers, instead of rejecting the course proposals.

Chair Barbara Hall asked for a motion to approve the Communication degree and course proposals with addendums and corrections.

Vote: Approved unanimously.

Masters of Arts in History

A motion was made to review the History proposals as one group.

Motion: Barrett

Second: Kien

Vote: Approved unanimously.

Liz Graw edited the schema under Associate Dean Chester's direction. The area of entitled Concentrations still needs to be developed by Linda Ivey, History. The PLO language was tweaked as well.

There was a question concerning equivalency on course proposal HIST 600 - Reading Seminary in History. The committee recommended to the department that they change the "and" to "or." The wording now reads, "HIST 600 is equivalent to quarter system courses HIST 6100, HIST 6200, HIST 6300 or HIST 6400."

HIST 690 - Independent Study course classification number needs to be changed from C77 to S36. With Linda Ivey's approval Liz Graw made the necessary change.

HIST 692 – Comprehensive Exam Review course classification number needs to be changed from C77 to S36. With Linda Ivey's approval Liz Graw made the necessary change.

Vote: Approved unanimously.

Adjournment was called at 1:12p.m.

Motion: Kien

Second: Barrett

Vote: Approved unanimously.

Respectfully submitted,

Elizabeth Graw, Curriculum Coordinator

The next meeting will be held on March 7, 2016 at 12 noon in MB 1505.



Elizabeth Graw <elizabeth.graw@csueastbay.edu>

Engl 623 Ethnic American Literature

Eileen Barrett <eileen.barrett@csueastbay.edu>

Tue, Feb 23, 2016 at 11:19 AM

To: Elizabeth Graw <elizabeth.graw@csueastbay.edu>, Dennis Chester <dennis.chester@csueastbay.edu>

Cc: Andrew Wong <andrew.wong@csueastbay.edu>, Barbara Hall <barbara.hall@csueastbay.edu>, Enrique Salmon <enrique.salmon@csueastbay.edu>, Grant Kien <grant.kien@csueastbay.edu>, Khal Schneider <khal.schneider@csueastbay.edu>, Sarah Taylor <sarah.taylor@csueastbay.edu>, Sarah Nielsen <sarah.nielsen@csueastbay.edu>

I have consulted with my English colleagues through our listserv and our consensus is to change the Engl 623 seminar title from Multiethnic American Literature to Ethnic American Literature.

Thank you, Enrique, for the improved title!

I have corrected the course title in curriculog--on the course proposal and in the ares required for the program proposal.

I also updated our assessment plan.

Eileen

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Co-Director, Semester Conversion Initiative

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