1. Dean’s Report
   ○ Sydne leaving end of month; Luz will take over minutes and attempt to contact Curriculog for agenda approvals

2. Chair’s Report
   ○ Meetings may have to start later this semester due to class ending at 12:15PM

3. Proposals
   ○ ENGL, 300, 300W, 301W, 301W ESOL
     ■ Inés - revisions to change number of units per class, however not sure if units match up with workload
     ■ Not consistent with requests for changes in other ENGL courses
     ■ Proposals were otherwise fine, just not understanding inconsistencies
     ■ Motion to rollback and return, req meeting to help explain changes, and vote by email: Inés
       ● Second: Shubha
       ● All in Favor
   ○ ENGL 308W (x2)
     ■ Inés - new course and submitting for UWR
     ■ Confusion on number of units pertaining to class
     ■ Motion to rollback and approve after review with other ENGL proposals: Inés
       ● Second: Shubha
       ● All in Favor
   ○ HIST 301 and 301W
     ■ Attaching UWR to HIST writing workshop; change in delivery method
     ■ Motion to Approve (with slight edits): Inés
       ● Second: Maria
       ● All in Favor
   ○ HIST 477W
     ■ Attaching UWR
     ■ Motion to Approve as is: Inés
       ● Second: Monique
       ● All in Favor
- **COMM 305**
  - Shubha - adding online and ASYNCH modalities; changes to syllabus and grading pattern
  - Missing impact report - Inés adv ok, can flag in proposal for changes
  - **Motion to Approve**: Shubha
    - Second: Inés
    - All in favor

- **SLHS 601A and SLHS 611**
  - Shubha - both are required courses in program; requesting a decrease in units from 3 to 2
  - Shubha - will lead to program revision in the future
  - 601A does not have course calendar but otherwise ok
  - **Motion to Approve**: Shubha
    - Second: Monique
    - All in Favor

- **SOC 491**
  - Focuses on applying for jobs within SOC field
  - **Motion to Approve**: Shubha
    - Second: Inés
    - All in Favor

- **HCA MS Program Revision**
  - Request to have fully online degree
  - Monique adv no issues; all requirements are met in proposal
  - **Motion to Approve**: Monique
    - Second: Maria
    - All in favor

Meeting adjourned: 1:20PM