

## 10/24/22 CLASS Curriculum Meeting Minutes

**Present:** Inés Thiebaut, Luz Calvo, John Bunce, *Shubha Kashinath (present at 12:25 PM)*

**Not in attendance:** JP Horn, Monique Manopolous

**Guests:** Michael Lee

**Minutes:** Sydne Adams

Meeting start at 12:10 PM

### 1. Approval of Minutes

- October 10 Minutes
  - **Motion to approve:** Inés
  - **2nd:** Shubha
- October 17 Minutes
  - **Motion to approve:** Inés
  - **2nd:** John
  - **Abstain:** Shubha

### 2. Chair's Report

- Waiting for quorum to be met for meeting

### 3. Associate Dean's Report

- N/A

### 4. Proposals

- **ANTH 345, 320, 431**
  - John—syllabi just missing tech requirements, otherwise okay
  - Michael Lee present; adv he has taken a look at all ANTH syllabi and will contact faculty to make sure changes/updates are made
    - **Motion to rollback and approve:** Inés
    - **2nd:** John
    - **All in favor (3-0)**
- **ENGL 344**
  - Missed GEOC deadline
  - Renewing D4/Sustainability
  - No course learning outcomes in syllabus; only listed in proposal with typos (possibly a formatting error)
  - Luz-does not conform to new syllabus policy
    - **Motion to send back for edits and approve:** Inés
    - **2nd:** John
    - **All in favor (3-0)**

- **ES 247**
  - Submitted after deadline, got stuck in APS
  - Adding GE area F
  - Luz not sure if explanations address outcomes; lots of copy & paste
  - Inés - all 5 outcomes not necessarily needed
  - Syllabus missing tech req; Inés will provide updated syllabus requirements to originator
    - **Motion to roll back and approve:** John
    - **2nd:** Inés
    - **All in favor (3-0)**
  
- **ENGL 203**
  - Shubha - missing impact report; GEOC course but missed deadline
  - One master syllabus for all modes of instruction
    - **Motion to rollback and approve:** Inés
    - **2nd:** John
    - **All in favor (3-0)**
  
- **PROGRAM REVISIONS**
  - American Indian Studies Minor, Asian American Studies Minor, Black Studies Minor, Genders & Sexualities in Communities of Color
    - **Motion to approve:** Inés
    - **2nd:** John
    - **All in favor (3-0)**
  
- **DISCONTINUANCE**
  - TESOL, M.A.
    - **Motion to approve:** Inés
    - **2nd:** John
    - **All in favor (3-0)**

Meeting closed 1:00 PM