10/24/22 CLASS Curriculum Meeting Minutes

Present: Inés Thiebaut, Luz Calvo, John Bunce, Shubha Kashinath (present at 12:25 PM)
Not in attendance: JP Horn, Monique Manopolous
Guests: Michael Lee
Minutes: Sydne Adams

Meeting start at 12:10 PM

1. Approval of Minutes
   ○ October 10 Minutes
     ■ Motion to approve: Inés
     ■ 2nd: Shubha
   ○ October 17 Minutes
     ■ Motion to approve: Inés
     ■ 2nd: John
     ■ Abstain: Shubha

2. Chair’s Report
   ○ Waiting for quorum to be met for meeting

3. Associate Dean’s Report
   ○ N/A

4. Proposals
   ● ANTH 345, 320, 431
     ○ John–syllabi just missing tech requirements, otherwise okay
     ○ Michael Lee present; adv he has taken a look at all ANTH syllabi and will contact faculty to make sure changes/updates are made
       ■ Motion to rollback and approve: Inés
       ■ 2nd: John
       ■ All in favor (3-0)

   ● ENGL 344
     ○ Missed GEOC deadline
     ○ Renewing D4/Sustainability
     ○ No course learning outcomes in syllabus; only listed in proposal with typos (possibly a formatting error)
     ○ Luz does not conform to new syllabus policy
       ■ Motion to send back for edits and approve: Inés
       ■ 2nd: John
       ■ All in favor (3-0)
• ES 247
  ○ Submitted after deadline, got stuck in APS
  ○ Adding GE area F
  ○ Luz not sure if explanations address outcomes; lots of copy & paste
  ○ Inés - all 5 outcomes not necessarily needed
  ○ Syllabus missing tech req; Inés will provide updated syllabus requirements to originator
    ■ Motion to roll back and approve: John
    ■ 2nd: Inés
    ■ All in favor (3-0)

• ENGL 203
  ○ Shubha - missing impact report; GEOC course but missed deadline
  ○ One master syllabus for all modes of instruction
    ■ Motion to rollback and approve: Inés
    ■ 2nd: John
    ■ All in favor (3-0)

• PROGRAM REVISIONS
  ○ American Indian Studies Minor, Asian American Studies Minor, Black Studies Minor, Genders & Sexualities in Communities of Color
    ■ Motion to approve: Inés
    ■ 2nd: John
    ■ All in favor (3-0)

• DISCONTINUANCE
  ○ TESOL, M.A.
    ■ Motion to approve: Inés
    ■ 2nd: John
    ■ All in favor (3-0)

Meeting closed 1:00 PM