

PLEXIGLASS BARRIER INSTALLATION GUIDELINES

FD&O is tasked with addressing all requests to install plexiglass barriers in buildings. FD&O is working closely with Environmental Health and Safety (EHS) to prioritize these requests, which are typically separating individual workstations, desks and service counters with plexiglass. FD&O prioritizes the requests received based on the risk level of each respective space. In order to address requests in a timely manner, FD&O has provided following guidelines to assist requestors:

1. Requestors must understand that while plexiglass barriers could help to reduce the spreading of COVID 19 transmission, plexiglass barrier is not intended to completely stop the spread of the virus.
2. Plexiglass barriers will not replace the need to maintain 6 feet of social distancing and the need to wear face covering.
3. The standard plexiglass barrier height is 72 inches (6 feet) from finished floor to the top of the plexiglass regardless of the height of the workspace on which the plexiglass will be mounted. This height is in accordance with the CDC's guidance on the average person's height, which is between 63 inches to 69 inches.
4. The standard plexiglass barrier widths are between 24 inches to 48 inches and this will be sized appropriately and may not cover all gaps.
5. With the limited resources and staffing, FD&O can only work with the available precut plexiglass. Customization is allowed only on a case by case basis. During the initial walkthrough with FD&O staff, the requestor must be present to review and agree on the size and location of the plexiglass barriers.
6. Plexiglass barriers should not interfere with the space airflow, fire sprinklers and other building fire protection systems.
7. Plexiglass barriers should not interfere with existing exiting routes such as corridors, staircases and lobbies.