CONFIRMATION FORM

INSTRUCTIONS TO CSR SCHOLAR: Print and fill this form out. Print and attach a description, written in your own words, of what you learned about the professional norms for preparing a manuscript for publication in your discipline to this form. Mentors must sign off on form. Turn in hard copies to the CSR office (SF 335) or CSR inbox (SF 302). Completion of all steps listed must be done or you will not earn tuition support. This form is worth $50 and can only be submitted once. Due no later than 7 days after learning norms or March 29, 2019, whichever comes first.

CSR Scholar Name: ________________________

Where you learned the norms: __________________________

The remainder of this form must be completed by the mentor of the CSR Scholar (not the CSR Scholar who is submitting the form).

The above-named CSUEB student is a 2018-2019 Center for Student Research (CSR) Scholar. Scholars can earn tuition support by learning about the professional norms for preparing a manuscript for publication in their discipline. This form serves as verification that the above-named student obtained knowledge of the professional norms for preparing a manuscript for publication in their discipline.

Mentor First and Last Name: ____________________________

Please initial all that apply to the student asking you to sign this form:

_____ The student learned how to write a research manuscript with you, the mentor;

_____ The student has obtained correct knowledge of how to do so, and could prepare a first draft that adheres to the norms for your discipline;

_____ The student has attached their written description of what they learned to this form

_________________________________________  ___________________________  __________
Mentor name                                                                      Signature                                                Date

Email address (the CSR may verify the student’s application with you)