Requirements for All Programs to apply for a Credential: **PROGRAM COURSE COMPLETION**

- Valid CTC document [www.ctc.ca.gov](http://www.ctc.ca.gov)
- Valid negative TB test (TB Risk Assessment not accepted) Not required for ADMIN or RLAA
- Verification of the Basic Skills Requirement (BSR), i.e., CBEST, SAT, ACT, CSU East Bay approved BSR evaluation.
- Verification of US Constitution for Multiple & Single Subject, and Education Specialist
- Credential Processing fee of $25.00 for each credential document type.

Link- [https://commerce.cashnet.com/CRDNTL](https://commerce.cashnet.com/CRDNTL)

See **Credential Type** for which you are applying for additional requirements:

### Preliminary Multiple Subject
- RICA (official score report)
- Subject Matter Competency
- CPR Card for Adult, Infant & Child
- Official edTPA passing score report
- [http://www.csuexitsurvey.org/](http://www.csuexitsurvey.org/) verification

### Preliminary Single Subject
- Subject Matter Competency
- CPR Card for Adult, Infant & Child
- Official edTPA passing score report
- [http://www.csuexitsurvey.org/](http://www.csuexitsurvey.org/) verification

### Preliminary Education Specialist
- Subject Matter Competency
- CPR Card for Adult, Infant & Child Program
- Evaluation signed by faculty advisor
- [http://www.csuexitsurvey.org/](http://www.csuexitsurvey.org/) verification
- RICA (if no Teaching Credential)
- **Official CalTPA passing Score report**

### Preliminary Speech-Language Pathology Services
- Master’s degree posted

### Preliminary Administrative Services
- Verification of completion of all three cycles of CalAPA
- Valid Clear Teaching or Services credential
- 5 years teaching experience verified on [CL-41 EXP form](https://commerce.cashnet.com/CRDNTL)
- Employment as an Administrator verified on [CL-777](https://commerce.cashnet.com/CRDNTL)

### Certificate of Eligibility: Administrative Services
(If you do not have a position as an administrator)
- Verification of completion of all three cycles of CalAPA
- Valid Clear Teaching or Services Credential
- 5 years teaching experience verified on [CL-41 EXP form](https://commerce.cashnet.com/CRDNTL)

### Clear Administrative Services
- Valid Clear Teaching or Services Credential
- Preliminary Administrative Services Credential
- 2 years administrative service verified on [CL-41 EXP form](https://commerce.cashnet.com/CRDNTL)

### Reading and Literacy Added Authorization
- Valid Teaching Credential to include English Learner
- 3 years teaching experience verified on [CL-41 EXP form](https://commerce.cashnet.com/CRDNTL)

### Autism Spectrum Disorder Added Authorization
- Valid Education Specialist Credential
- Program Evaluation signed by faculty advisor

### PPS: School Counseling or Psychology
- Master’s degree posted