



Education Specialist Credential Program Admissions Checklist

Please use this checklist as a guide to ensure that you have submitted all of the required documents. This checklist is for your reference. You need to apply to BOTH the Department and the University to be admitted the program. See www.csueastbay.edu/cssc.

Last Name:	First Name:	Other Names
		Term/Year Applying for:

Master's Degree & Education Specialist Credential, select one:

Mild/Moderate Support Needs

Extensive Support Needs

Department Admission Requirements:	<input checked="" type="checkbox"/>
1. Department Application: www.csueastbay.edu/cssc	<input type="checkbox"/>
2. Admissions Checklist (this form is for your reference and does not need to be submitted)	<input type="checkbox"/>
3. Statement of Purpose	<input type="checkbox"/>
4. Letters of Recommendation forms (3)	<input type="checkbox"/>
5. Early Field Experience Verification form(s): Verifying minimum of 45 hours of field experience working with groups of K-12 students within the last 5 years, 15 hours must be in a special service delivery, within the last 5 years	<input type="checkbox"/>
6. Official Transcripts from all schools attended after University Application is submitted. Bachelor Degree must be conferred before program begins.	<input type="checkbox"/>
7. GPA: Minimum of 2.67	<input type="checkbox"/>
8. University Application (Cal State Apply): https://www2.calstate.edu/apply	<input type="checkbox"/>
9. Tuberculosis (TB) Clearance: Negative test report (skin/blood): 3 years; x-ray: 5 years)	<input type="checkbox"/>
10. Certificate of Clearance (or valid CTC document)	<input type="checkbox"/>
11. Basic Skills Requirement (BSR): official score report or approved BSR evaluation	<input type="checkbox"/>
12. Subject Matter Competency: see details on website	<input type="checkbox"/>
13. U.S. Constitution: Verification provided on transcript or exam certificate	<input type="checkbox"/>

University Requirements – DO NOT submit transcripts until you've submitted your University Application	<input type="checkbox"/>
1. University Application (CalState Apply): https://www2.calstate.edu/apply	<input type="checkbox"/>
2. Transcripts: Official Transcripts MUST be sent to Office of Graduate Admissions: For specifics on deadlines and "how to submit", visit: https://www.csueastbay.edu/admissions/documents-deadlines-and-important-information/transcript-and-document-submission.html	<input type="checkbox"/>

Acknowledgement:

Your admission to a credential program is based upon meeting all requirements specified above, as well as contingent upon the CSU budget. A reduction in the CSU budget may affect the admission of qualified applicants to the credential program. By submitting the Department Application you are attesting to having met requirements above and that if you fail to do so, may lead to being disqualified from admission into or continuation with the credential program at California State University, East Bay.

Signature: _____

Date: _____