

(Dear Applicant: Please submit this to your professor of the highest course of each subject you wish to tutor)

Dear Faculty Member:

EXCEL is a federally funded TRiO Student Support Services program that provides academic counseling to CSUEB students who are first generation college, low-income and/or have a disability. Tutoring is one of the services that we provide. One of the requirements to apply as an EXCEL tutor is for a faculty member to complete the tutor recommendation form below. Please include as much information about this applicant as you consider necessary. Please return this form to the applicant at your earliest convenience. If you have any questions, you can email me at veronica.fong@csueastbay.edu or call me at 510-885-3722. We greatly appreciate your assistance in evaluating this prospective tutor.

Veronica Fong, Academic Life Planning Counselor/Learning Skills Coordinator

Tutor Recommendation Form

Student's name: _____

Courses taken from you: _____, _____, _____

How complete is this student's knowledge of the course material?

Excellent Good Adequate Inadequate

Do you recommend this student as a tutor?

Yes No

Additional Comments:

Your Signature: _____ Date _____

Your Name/Position (print): _____

Your Phone Number: _____