COMMITTEE ON ACADEMIC PLANNING AND REVIEW

Friday, November 09, 2018

TO: Members of the Committee on Academic Planning & Review (CAPR)

FROM: Michele Korb, Chair of CAPR

SUBJECT: CAPR Meeting, Thursday, November 15, 2018, 2:00 – 4:00 PM., SF 329

DRAFT AGENDA

1. Election of the Secretary
2. Approval of the agenda
3. Approval of 11/1/18 minutes
4. Reports
   a. Report of the Chair (substitute faculty will report)
   b. Report of the Presidential appointee
   c. Report of APS
5. CAPR Liaison
   a. Liaison assignment reminder – re-read your 5 year reviews from 2017-18 (see spreadsheet on Google Drive) to prepare for summaries on December 6th.
6. Business Items:
   a. 18-19 CAPR 3: Request for one-year postponement of Theatre Arts Five-year Review
   b. 18-19 CAPR 4: Request for one-year postponement of M.S. Health Care Administration Five-year Review
   c. CAPR Policies and Procedures
      i. Changes and updates – suggestions from APS Director
7. Discussion Items:
   a. Creation of a new rubric for annual reports. Maureen will lead this.
   b. Creation of new rubric – suggestions from the Provost (for discussion and completion by programs that will visit on Dec. 6th). Maureen will lead this.
   c. Timelines for Annual reports and 5 year reviews – need to be added to the policy document
   d. Ideas for clarity on website
   e. Dec. 13th, the CAPR chair will meet with members of APS to begin a draft of changes to the policies and procedures to bring to CAPR members in the 2019 Spring semester
8. Adjournment