Present: Martin Castillo (Co-Curricular Programs), Patrick Huang (CSCI), Caron Inouye (GE), Sandy Luong (CBE), Jen Nguyen (SCAA), Sarah Nielsen (CLASS), Sharon Radcliff (LIB), Balaraman Rajan (CBE), Julie Stein (EEP Manager), Nancy White (CEAS)

Absent: Jason Smith (CAPR Chair)

Guest: Mary D'Alleva (Director for Community Engagement)

1. Welcome and Announcements

2. Approval of Agenda - (M/S) White/Castillo.

3. Volunteer Secretary - White.

4. Minutes from February 5, 2018
   Approval of 2/5/2018 minutes: (M/S) Luong/Castillo (White abstain).

5. Updates
   - Stein reported on the Cal State East Bay Assessment Network and the ILO Long Term Assessment Plan approved by CAPR. The documents, which clarify the framework and schedule for GE and ILO assessment for the future, are both moving forward through the approval process.
   - The ILO Information Literacy Rubric was presented to the ExCom. The addition of social construction of information was discussed.

6. Sustainability Rubric
   A pre-draft of the Sustainability Rubric was developed by faculty. Due to the dense amount of detail, additional work is needed to finalize the rubric. The pre-draft may be applied to assignments, with a notation that the rubric has not been approved or finalized through the ILO Subcommittee, CAPR and the Senate.

7. Social Responsibility Rubric Development
   D’Alleva presented the Social Responsibility Rubric, which was developed by a group of faculty based on a draft used by some faculty for the Social Justice Overlays. Members of the ILO Subcommittee and D’Alleva wrote a description for the rubric, made some revisions, and approved for pilot in Spring 2018.

8. Adjournment
   The meeting was adjourned at 3:50 p.m. M/S (Radcliff, Inouye).

   Next meeting: Monday, March 5, 2 to 3:50 PM