ILO Committee
Meeting Minutes
February 5, 2018

Members Attending:
Chair Balaraman Rajan (CBE), Sandy Luong (CBE), Jen Nguyen (SCAA), Sharon Radcliff (LIB), Julie Stein (EE), Martin Castillo (Co-Curricular Program), Sarah Nielsen (CLASS), Caron Inouye (GE), Patrick Huang (CSCI)

Guest Presenters: Fanny Yeung (IR) & Stephanie Alexander (LIB)

1. Determined Secretary – Sandy Luong
2. January 22 Meeting Minutes Approved.
3. Updates:
   a. January 23rd Senate passed Diversity Rubric
      i. 1 nay vote – Remarked: Difficult to measure respect
   b. Long term ILO assessment plan
      i. Minor edits for clarity
      ii. 2nd read on the 15th of Feb
4. Information Literacy ILO assessment Results
   a. Stephanie was the lead faculty in the development of the draft ILO Information Literacy rubric and joined in the discussion integrating feedback from the assessment into possible changes to the proposed rubric for CAPR and Senate approval.
      i. Stephanie discussed differences and evolution between 2014-15 and 2017 ILO Inf. Literacy Rubrics
      ii. Julie discussed ILO Int. Literacy Rubric Pilot in Spring 2017
         1. Impact of assignment design on effective assessment
   b. Presentation by Fanny Yeung from Institutional Research
      i. Fanny presented cleanup process:
         1. Blackboard Data
            a. Included all scores including graduate level artifacts
            b. System duplicated reviewers
         2. Fanny Data
            a. Removed graduate courses
            b. Removed duplicate assessments
            c. 120 reviews out of 60 artifacts
      ii. 100% assessment conducted by committee (yay!)
      iii. Fanny presented findings and results for each rubric trait/domain and on rater consistencies across domains
   c. Julie presented faculty feedback on changes to rubric
5. Committee discussed edits/changes to ILO Inf. Literacy Rubric ahead of CAPR submission
   a. Stephanie provided clarity on issues and provided assistance throughout the edit process
   b. Changes to ‘Gather’ domain
   c. Changes to ‘Evaluate’ domain
   d. Changes to ‘Attribute’ domain
   e. Changes to ‘Communicate’ domain
   f. Changes to Information Literacy Appendix

6. Meeting Adjourned.