APPROVED minutes COMMITTEE ON INSTRUCTION AND CURRICULUM

Wednesday, September 27, 2017  
CIC Meeting, Monday, October 16, 2017 2:00-3:50 PM, SF 329

Attendees: Stephanie Alexander, Brian Cook, Hongwei Du, Marlin Halim, Jaski Kohli, Arnab Mukherjea, Gwyan Rhabyt, Meiling Wu, Mitch Watnik, Patrick Fleming, Talya Kemper

Guests: Sarah Aubert, Li-Ling Chen, Balvinder Kumar, Tom Hird

Minutes:

1. Approval of the agenda
   Watnik [4h and 4k are the same item, 4k removed]
   Mukherjea, 2nd Du
   Approved
   Note: Going forward we, CIC, will use first and second ‘movers’ of said subsequent vote/action items to expedite our meetings for this meeting and others going forward.

2. Approval of 10/2/17 draft minutes
   Add all Guests
   Approved

3. Reports
   a. Report of the Chair
      Approvals for 101
      Senate did not get to Special Ed. prefix last AY.
      Dr. Watnik suggests that Prefix policy needs to be reviewed by CIC.
      Chair agrees that this should be added to next agenda.

   b. Report of the Presidential Appointee
      Thank committee for patience with all of former Chairs memos.

   c. Report of University Extension
      Summer Session 2018, we need to figure out sooner than later.
      Watnik comments, on behalf of AA, sequencing of the time modules.
      APGS to begin communicating with Dept. regarding what they expect to offer.

   d. Report of Semester Conversion
      Semester Conversion Committee pleads with Academic community that Planning for Summer is essential; the departments know what the bottleneck courses are thus offering the requisite courses so students can graduates.
      Implementation of EOs and finishing up the crosswalk is core focus.
      Fall Semester 2018 is open on Cal State Apply
4. Business:
   a. Subcommittee approvals
      Associate Deans will be nudged to help fill vacancies
      Donna Wiley will serve on Graduate subcommittee
      Approve those that have been put forward - Approved unanimously

   b. 16-17 CIC 87: Policy on Cross-listing of General Education Courses
      (referred back to CIC from Excom on 10/10/17)
      EO 1100 is in conflict with the policy
      Watnik - GE Subcommittee is considering writing a memo from the Faculty’s purview.
      CO will issue EO 1100 as ‘Mandatory’ catalog copy.
      Watnik - recommends that we nullify CIC 87 given the conflict with new EO.
      No strong opposition from the committee.
      Since the policy was not approved by Excom, Watnik motions to withdraw document, Du
      2nd. Approved unanimously

   c. Draft 17-18 CIC 6: California Promise Related Policies
      i. Letter regarding California Promise
      Change Draft language of ‘Beginning Fall Semester, 2018, students eligible to join the
      California Promise Program include: remove ‘include’ to ‘must be’
      Approved unanimously

   d. Foundational Level General Science Certificate (in Curriculog)
      No Comments
      Approved unanimously

   e. Minor in Inclusive and Social Justice Performance (in Curriculog)
      Minor discussed with Dr. Hird
      Can you Major in Theater and Minor in this new minor? Yes
      23-24 unit minor
      This in line with the format of Minors in the Department.
      Curriculog schema reviewed by CIC.
      Approved, Unanimously

   f. Geography BS request for revision
      Although dept. Did not receive transformative funding, new options have been
      introduced.
      Postpone until Faculty Rep. comes to discuss

   g. Revision request for Minor in Philosophy (in Curriculog)
      Approved unanimously
h. Request for Online/Hybrid Program Modification, M.S. Educational Technology Leadership (in Curriculog) {DELETE}

i. Hybrid modification for the Multiple Subject Credential Program (in Curriculog) Approved unanimously

j. Hybrid Program Modification for the MS in Early Childhood Education (in Curriculog) Approved unanimously

k. Hybrid Program Modification for the MS in Educational Technology (in Curriculog) 2:15p time certain
Question on Assessment and Learning Outcomes surfaced [Watnik]
How will Rubrics work for the modified program?
   (A) Professor Chen will clarify the change ‘assessment of the students work, relative to program learning outcomes.
Are all the Course Assessments ready for this modification?
   (A) Yes, due to the already existing Option elevation.
Approved, with conditions, Unanimously

l. Letter regarding grade forgiveness for quarter courses that have no semester equivalents

Letter reviewed and discussed. Specification and clarification, in the current policy, can be addressed with some wordsmithing to best direct students with the process.
Motion for APGS to re-write the Petition Form to support students in the Semester system.
Approved, with conditions, Unanimously

m. Letter regarding course numbers for internships
Co-op Education Change to Internships, Sarah Aubert believes that change in Catalog should doable without too much issue.
Approved unanimously

n. Letter regarding a policy for when a student has too many finals on one day
Letter discussed
Motion : if a student has 3 or more final exams scheduled on the ‘same day’, students have the right to request to the Dean of Undergraduate Studies.
Approved unanimously

5. Discussions:
   a. Credit/No Credit
   b. Catalog policy on WU (unauthorized withdrawals; continued from 5/1/17 meeting)
Did not address
6. Adjournment
4:00pm