Committee on Research AMENDED Minutes
Thursday, September 28, 2017
SA 4600A

Meeting convened at 2:05 PM.

Present:
Reza Akhavian, Jeffra Bussmann, Elena Dukhovny, Cristian Gaedicke, Jeremiah Garretson, Brian Gonsalves, Albert Gonzalez, Jeff Seitz, Kate Strom(phone), Jiming Wu

Absent:
None

1. Approval of the agenda
   Cristian Motioned to approve; Reza Seconded; Agenda Approved

2. Introductions
   Everyone stated their discipline and current research projects.

3. Confirm appointment of Secretary for Fall quarter
   a. Motion to confirm Jeremiah Garretson as committee secretary. Jeffra so moved.
      Reza seconded; committee approved.

4. Report of the Chair
   a. 2016-2017 CR annual report
      i. Jenny O issued report from last year.
   b. A goal of the committee should be to complete a strategic plan for research.
      Research Survey may help with this. Was not sent last year due to the end of the quarter. Campus Climate survey may be a good idea.

5. Report of the Presidential appointee
   a. Note the Center for Student Research (CSR). They have programs to train students on research. Funds are available for students to attend a conference and buy research supplies. This is a high impact practice. Office of the CSR has moved to SF335. Taking applications with a 10/15/17 deadline. Jenny O is director.
   b. Faculty support grant (FSG) competition is underway with a 10/19/17 4:30pm deadline. Info on past awards is now up on the OSP website.
i. Need a procedure to decide on the FSGs due to committee members applying.

ii. There is currently to pay research participant incentives and human subjects. Auditing compliance issues are holding this up. Keep that in mind if you apply for funding to research participant incentives.

iii. Report from the faculty workload taskforce (FWTF). 4-4 for non-research active. 3-3 for research active. Senate will be debating the report.

6. Business


b. 17-18 CR 1: Policies and Procedures for CR

i. Cristian: This document needs to be updates as a few items are incorrect. Changes need to go to ExCom after being approved by this committee.

c. 17-18 CR 2: Institutional Review Board annual report

i. About 500 proposals are submitted a year. Software hasn’t been purchased but has been authorized to be purchased, but has been put on hold to see if a site license might be made available through the CSU.

d. Establish goals for CR for 2017-2018

i. The Strategic Plan for Faculty Research

ii. Potential resolution endorsing the FWTF report.

iii. Feedback on the FSG on their applications. Arts and Humanities disciplines may need to be made aware of the program in more depth.