CALIFORNIA STATE UNIVERSITY, HAYWARD
FACULTY AFFAIRS COMMITTEE

Approved
Minutes of the Meeting of November 3, 2004

Members Present: Eileen Barrett, Julie Glass (Presidential Appointee), Nancy Harrison, Tony Lima (Secretary), Cesar Maloles, Anne Pym, David Stronck, Vincenzo Traversa (Chair)

Members Absent: Jennifer Laherty, Carol Lauzon,

Meeting called to order at 2:47 p.m.

1. Approval of the Agenda

M/S/P (6-0) to approve the agenda.

2. Approval of the minutes of the previous meeting

M/S/P (7-0) to approve the minutes of the October 20, 2004 meeting.

3. Report of the Chair

Chair Traversa’s report had several parts:

a. FAC recommendations for review of administrators have been forwarded to the Senate.

b. FAC recommendations concerning the membership of the Promotion, Tenure and Retention Policies and Procedures Subcommittee and the membership of the Outstanding Professor Selection Subcommittee have been forwarded to the Senate.

c. The Collective Bargaining Agreement (CBA) makes some recommendations on the appropriate role of FERP faculty in University affairs. FAC should expect this to be forwarded from the Senate in the near future.

d. Harrison raised a point of information. The Faculty Diversity Equity Committee prepared a survey during the academic year 2003-2004. They were told FAC had some problems with the content of the questionnaire but they never received a response from FAC. Chair Traversa stated he had not heard of this questionnaire during the past year. He offered to investigate and report back at the next meeting.
4. **Report of the Presidential Appointee**

   Prof. Glass reported on an upcoming workshop on Writing in the Scholarship of Teaching and Learning. She also reported that there have been several well attended workshops for new faculty on dossier preparation and on writing successful proposals for internal grants.

5. **Report of the Subcommittees**

   There were no reports.

6. **Old Business**

   No old business.

7. **New Business**

   No new business.

8. **Adjournment**: The meeting adjourned at 3:06 pm.

   Respectfully submitted,
   Tony Lima, Secretary