Members present: Pablo Arreola (Academic Affairs), Eileen Barrett (Chair), Carol Lauzon (Biol. Sci), Rita Liberti (KPE), Fung-Shine Pan (Mgmt. & Fin.), Kristin Ramsdell (Library), Jay L. Tontz (Econ.), Vincenzo Traversa (MLL).

The meeting was called to order at 2:52 p.m.

1. Approval of the Agenda
   M/S/P (8-0) to approve the agenda.

2. Report of Chair

   Chair Barrett announced that she was not able to attend the Senate Retreat in September, however, she was able to attend the Senate meeting of 10/04/05. At that meeting, she learned that an Advisory Committee will be formed to conduct business associated with the hire of a new University President. Members will include: two elected faculty members, a student, a staff member, a member of the administration appointed by President Rees, a president from another CSU, and three trustees.

   Chair Barrett also mentioned that the topic of Earthquake Preparedness was addressed at the Senate meeting and encouraged the FAC members to be diligent about our responsibilities in time of disasters, specifically to our students.

3. Report of Presidential Appointee:

   Dr. Arreola reported that the early stages of the PT&R and Range Elevation are in progress and stated that 29 lecturers are eligible this year for Range Elevation consideration.

4. New Business:

   a) Review of the FAC Policies and Procedures: Chair Barrett reviewed briefly pertinent and important items associated with the charge of and service to the FAC by its membership. The COS needs to elect a member to the FAC to replace Dr. Juan Robles who retired recently.

   b) Range Elevation: The Academic Senate expressed concerns regarding revisions to the Range Elevation Policy and Procedures documents made by the FAC last academic year. Chair Barrett reviewed the charge to the FAC by Executive Committee to update new members. Dr. Arreola provided a history of the Range Elevation Policy and Procedures, including the use of PAFs, WPAFs, and the CBA in the process. Dr. Traversa suggested that Chair Barrett contact Dr. Sawyer, Academic Senate Chair, to gain clarification on objections that were raised by the
Executive Committee so that the FAC could address specific issues efficiently. Chair Barrett acknowledged Dr. Traversa’s suggestion and garnered some discussion and input from the FAC. Further discussion was tabled until the next meeting.

c) Endowed Faculty Honors: The FAC was charged with crafting a policy and procedures document for these appointments. Robert Burt, Vice President for University Advancement, expert in this area (communicated by Dr. Tontz), will be asked to attend the next FAC meeting to assist FAC with this charge.

d) Selection of Outstanding Professor: Discussion revolved primarily around the process of nomination and overall ways to improve the process. Dr. Traversa provided copies of a letter he wrote in response to a memo written to the FAC by Dr. Sawyer. The memo included mention that Dr. Sawyer had received phone calls from individuals who expressed concern about the selection process. Discussion followed regarding the interpretation of Dr. Sawyer’s memo.

e) Dossier deadlines: Chair Barrett drew attention to the early deadline for dossier materials for faculty in their first year of retention. Dr. Barrett solicited input on an informal proposal that the deadline be changed for first-year faculty to give them additional time to put materials together. After some discussion, that included logistical problems associated with changing the deadline and the courtesy of notifying faculty early in the academic year of problems, the general opinion of the FAC was to keep the November deadline.

Adjournment:

The meeting adjourned at 4:59 p.m.

Respectfully submitted,
Carol Lauzon, Fall Quarter Secretary