Minutes of the Executive Committee Meeting, Tuesday, December 5, 2006

Members present: Cal Caplan, Denise Fleming, David Larson, Nan Maxwell, Susan Opp, Henry Reichman, Eric Suess, Steve Ugbah, Dianne Woods

Members absent: Mo Qayoumi

Guests: Carl Bellone, Tom Bickley, John Charles, Nan Chico, Fred Dorer, Jennifer Eagan, Mark Karplus, Jose Lopez, Don Sawyer, Marilyn Silva, Melany Spielman

1. Approval of the agenda

M/S/P (Caplan/Maxwell) to approve the agenda

2. Approval of the minutes from the meeting on November 14, 2006

M/S/P (Maxwell/Larson) to approve the minutes from the meeting on November 14, 2006

3. Reports

A. Report of the Chair

Upcoming events include the following: Ralph Schuitt will speak on “Germany, Europe and the American West Coast: Fields of Cooperation,” as part of the Free Wednesday Seminar Series, on December 6 in MB 2079; CSUEB Choir will hold their annual Fall Concert on December 14 in MB 1055; CSEU will hold its annual holiday party in the Biella Room—RSVP to Joe Corrica; there will be a Staff recognition ceremony, including the Vivian Cuniff and other staff awards, on December 15 in the new University Union.

Reichman reported that all campus senate chairs will meet on December 7 in Long Beach. The agenda includes focus discussions on workload issues (Trustee Craig Smith is interested in this issue and will attend) and the Facilitating Graduation Initiative (Keith Boyam will attend). CSUEB’s facilitating graduation initiative campus visit is scheduled for April 10.

Reichman sent Ex Com members an email with two documents pertinent to the current crisis at Humboldt State. Humboldt’s president is imposing cuts on the university this fall, impacting lecturers and significantly increasing seminar class sizes. Reichman asked if Ex Com wishes to consider a resolution of support/solidarity; Fleming, Ugbah, and Opp each asked for more information about the situation before taking a position.

Reichman reported on the proposed classroom renovation project funded by $600,000; he had promised a list of repairs would be distributed to ExCom, but that has been delayed. Once Barbara Haber answers Reichman’s questions about the codes/priorities so that we can adequately interpret it, he will forward it to us, hopefully this week.

Reichman announced that the last candidate for the provost search will be on campus on December 6. Faculty and staff comments about the candidates should be sent to Dr. Guthrie, search chair, as soon as possible. Available ExCom members can meet in RO219 to discuss their views on the candidates.

Homecoming week will be the week leading up to Friday, February 2. Reichman will be accepting ExCom donations for Academic Ambassador scholarship, to be awarded to the member of the Homecoming Court with the highest GPA.

Discussions have begun for Phase 3 of student housing. CSUEB’s occupancy rate was expected to be 65% in Fall; right now it is 75% with expected increases as the year goes on.
on. In addition, the lease for the International House will be expiring; these two factors are creating a need for more housing. There are plans for 400 more beds, built in stages, and a dining commons. The initial discussions are being led by VP Redmond; Reichman attended the first meeting. Initial timeline estimate for completion of the third phase is 2011; however, President Qayoumi wants the phase completed in 2009. Challenges include physical and financial feasibility.

The film, From Where I Sit, was well attended; Reichman stated that there needs to be more faculty involvement on the technology accessibility initiative.

Reichman reported that he attended the CSU CFA meeting as a member of the Statewide Academic Senate. The CFA Board voted to authorize the bargaining team to call for a vote on two-day rolling strikes. At the meeting, CFA reported on the results of a phone survey. CFA hired a research firm to sample 400 members. Results have a margin of error +/- 4%. The results indicated a high degree of unity across campuses and across ranks for lecturer rights. Our president was viewed highly by respondents.

The annual holiday reception for the Academic Senate at the President’s home is on December 6. Reichman encouraged all to attend.

B. Report of the President

Interim Provost Dorer, reporting for the President, distributed a draft of President Qayoumi’s forthcoming article in The View, in which the President reports on information gathered through the Town Hall meetings. President Qayoumi asked that ExCom be given the draft for feedback and asked to forward any comments to him asap.

C. Report of the Statewide Academic Senators

No report. Interim meetings will be held on December 8.

4. Appointments

M/S/P (Fleming/Opp) to appoint Nan Maxwell to the committee to review the CLASS Dean/Associate Dean

5. 06-07 CIC 6, Upper Division General Education application of courses

M/S/P (Maxwell/Opp) to place CIC 6 on the Senate Agenda

6. Report from the Copyright Committee

No report

7. Draft BEC document for Ed.D Resolution

(Fleming/Maxwell) to place draft BEC X on the Senate agenda

Maxwell believes the draft resolution still does not adequately address the issue of how the program will be funded and would like to see such a reference in the first resolution. Caplan stated that the resolutions cited within the document refer to funding; therefore funding is addressed and also affirms the other resolutions. We can add more specifics about funding as the program is developing.

Ugbah added that we have mechanisms on campus for dealing with potential funding issues. Reichman sees Maxwell’s point, however, the Ed.D. will go forward system-wide; if CSUEB does not participate now, we will lose our competitive edge and will not be able to offer the
program at all. The CSU funding strategy, charging students the equivalent of UC doctoral fees, will likely not pay costs the first couple years, but should be adequate afterwards.

M/S/NP (Maxwell/Caplan) to add a 3rd resolve: “when this program comes before the Senate for approval, that it include a funding plan”

8. Report from Online Instruction

Reichman reported that the Online Instruction Task Force included Woods, Spielman, Bickley, Chico, and Reichman. There was discussion about whether the report should be vetted through CIC and FAC. Opp agreed. Eagan (CIC Chair) was asked what CIC’s reaction would be to having the report go directly to the Senate. Eagan noted they will be consumed with WASC issues in January and believes CIC would be divided; would be happy to do their duty and review it. Fleming suggested that CIC and FAC could review the report electronically and give feedback. Eagan agreed that that was doable. Bellone noted that there was a quote from the Curricular Procedures Manual that needed correction.

M/S/NP (Maxwell/Woods) to send the Online Policy as a BEC to the Senate.

Caplan prefers to see policies go through as much of the governance process as possible, to insert specificity and suggestions, such as workload and tenure issues; is against this primarily due to timeline, but would rather have more time to review and revise before sending to the Senate. Ugbah stated that due process dictates that policy must go through governance committees and suggested the document go to CIC/FAC with a charge from the Senate Chair urging CIC to review the document as soon as possible. Opp stated that Dean Leung expressed concern that there was no member of science on the task force and was assured that there would be an opportunity for the College to review the document. In answer to a concern about a timeline, the Provost noted that he expects many organizational aspects of this will happen simultaneously; RFP to go out, asking for faculty proposals; stimulation of a concerted/direct effort; looking at priorities for online courses re campus resources.

M/S/P (Fleming/Caplan) to send the Online Instruction Draft electronically to CIC, FAC, and the College Deans for comments/feedback preparatory to an ExCom vote.

9. Campus Climate Discussion (feedback to WASC)

Ugbah and Bellone reported on the results of the Campus Climate Survey in the areas of Student Success, Retention and Advising, the GE program, and Multicultural issues. The survey results are on the web.

10. Adjournment

M/S/P (Maxwell/Woods) to adjourn at 4 p.m.

Respectfully submitted,

Denise Fleming, Secretary