At its meeting on January 6, 2009, the Executive Committee of the Academic Senate took the following actions:

Forwarded to the Academic Senate:
- **05-06 CIC 12revised**, GE application of previously approved GEOG courses to the list

Returned to CIC for clarification:
- **08-09 CIC 16**, Guidelines for General Education Prerequisites and Suggestions for Prerequisites for Upper Division and Graduate Courses
- **08-09 CIC 17**, Policy Guidelines for Requesting New Course Prefixes

Approved:
- Winter 09 Election Schedule
- **08-09 cFAC 1 revised**, Membership of the 2008-09 FAC Subcommittees

Appointed:
- Lynn Eudey to replace Bruce Trumbo on the Senate for Winter Quarter

Discussion with the President and the Provost, who reported the effects of Winter Quarter class cutbacks; 160 sections were cut (although winter enrollment numbers remain strong). Planning for Spring was also discussed, in the light of the fact that we have a long way to go to accommodate the approximately $12M budget shortfall for this year. Linda Dalton suggested that if a course is anticipated to need an additional section, the additional section should be scheduled with a 0 capacity (and turn off the wait list), so no one can enroll in it until it is opened (this will enable classroom scheduling to provide a classroom early, rather than a last-minute scramble, but cancellation will not affect student schedules if it is not needed). It was also suggested that late registration should have a deterrent factor, to discourage its continual overuse. Designing an accurate Annual Minimum Schedule for the next year is also suggested, to assure that courses needed for graduation will be included and sequenced properly, etc.

Sally Murphy offered to provide training sessions for faculty who would like to know more about GE advising. Most students do not need LDGE advising, only Upper Division, of which there are only 3 courses required. At the very least, it was suggested that faculty print the 3 pages of UDGE requirements and hand them to students. It was recommended that faculty *not* attempt transcript analysis of GE requirements for transfer and international students.

Linda Dalton generously offered to follow up on any faculty emails sent to her, with student name and student netid, reporting that this student is in their 2nd term and has not yet received their GE transcript evaluation.

The President announced that the CEAS Dean search was cancelled and that Servatius has agreed to stay until June 30th.