

WHO TO CALL: A CHECKLIST: Always start with your Associate Dean, but then:

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| 1. Faculty Contract issues | Linda Dobb x3272 or Robin Hale x4643 |
| 2. Summer Contract Issues | Balvinder Kumar x2920 |
| 3. Faculty Salary issues | Linda Dobb or Gina Traversa x3714 |
| 4. Faculty Leave issues | Gina Traversa |
| 5. FERP issues | Gina Traversa |
| 6. RTP | Linda Dobb |
| 7. PAF issues | Gina Traversa |
| 8. Faculty Behavioral Issues | Linda Dobb |
| 9. Sexual Harassment | Terri LaBeaux x4918 |
| 10. Discrimination | Nyassa Love Johnson x2743 |
| 11. Hostile Work Environment | Nyassa Love Johnson x2743 |
| 12. Field Trips | Nyassa Love Johnson x2743 |
| 13. Insurance/International Travel | Nyassa Love Johnson x2743 |
| 14. Subpoenas | Carmen Davis x3076 |
| 15. Ergonomics & Worker's Comp | Jill Millican x4227 |
| 16. Retirement (general) | H.R. x3634 |
| 17. Violence | University Police x3791 |
| 18. Malfeasance/Whistleblower | Nyassa Love Johnson x2743 |
| 19. Staff Issues | H.R. x3634 |
| 20. Student Behavior | James Carroll x 3763 |
| 21. Fairness | Erica Wildy x3347 |
| 22. Students with Disabilities | Katie Brown x2672 |
| 23. Student Health/Mental issues | Student Health Center x3735 |
| 24. Curricular Issues | Mitch Watnik x4130 |
| 25. Entrepreneurial /off-campus/self-support | Brian Cook x7504 |
| 26. International Students | Ray Wallace x4038 or Sam Tran x3064 |
| 27. Research and Sponsored Programs | Jeff Seitz ORSP x4212 |
| 28. Academic Budgets | Linda Li x3827 |
| 29. Concord Campus | Robert Phelps 2-6713 |
| 30. Library | Circulation Desk x3612 |
| 31. Semester Conversion | Michael Hedrick x3471 |
| 32. Advising | Lawrence Bliss x2139 |
| 33. General Undergraduate Issues/Clusters | Maureen Scharberg x2990 |
| 34. Ombuds | Silvina Ituarte x3203 |
| 35. Other? | Associate Dean |
| 36. Note: Often issues overlap or involve multiple areas. If you are unsure, you can always start with the Office of Academic Affairs (Gina, Sarah, Ruthy, Denise) x3711. IN A MEDICAL OR ACTIVE SHOOTER EMERGENCY DIAL 911 from your cell phone; for non-life threatening police assistance and/or campus specific issues (theft, etc.) call our police department at: 5-3791 | |

