Financial Aid Student Fund Reporting - Decision Tree

Start Here

Is the funding/award/prize a result of action/work/employment?

No

No

Yes

Is the recipient required to be a student at CSUEB to receive the funds?

No

Yes

Click Here to Report to the Office of Financial Aid & Scholarships through Student Fund Reporting Form (SFR Form Also available through Adobe Sign)*

Click Here to Contact Student Financial Services- SFS Director- Flo Olney- flo.olney@csueastbay.edu

Click Here to Contact the Office of Financial Aid & Scholarships-OFAS Director- Sonia Jethani- sonia.jethani@csueastbay.edu

Click Here to Contact Accounts Payable-Accounts Payable Manager- Lana Lewis- lana.lewis@csueastbay.edu- University Controller- Rabi Joseph- rabi.joseph@csueastbay.edu

*Administrators who report funding through the Office of Financial Aid & Scholarships must disclose the following to every student recipient:

Federal Regulations do not allow CSU East Bay to provide financial aid recipients with funding in excess of their Cost of Attendance or 'Need' as calculated by the FAFSA/CADAA Application. (Need = COA - EFC). If you receive this funding and its addition results in excess, the funds may replace your current Financial Aid package in an order that will be in your best interest. For example, your loans or a need-based aid that you may be able to use in subsequent terms may be replaced. If your total Financial Aid package was in excess of your Cost of Attendance or 'Need' as calculated by the FAFSA/CADAA application with the addition of these funds, the Office of Financial Aid & Scholarships is obligated to adjust your financial aid accordingly. If your aid was subject to an adjustment, you will be contacted via your horizon email account. Note that adjustments to aid may result in an outstanding balance that will be your responsibility to settle. As such, before spending the funds it is advisable to contact the Office of Financial Aid & Scholarships to ask whether your aid will need to be adjusted. The California Student Aid Commission requires Middle Class Scholarship (MCS) Recipients to have all additional aid reported to CSAC. Please note that any additional aid may result in a reduction of your MCS, requiring you to return part of the funds issued to you, back to the California Student Aid Commission. If you have any questions regarding this matter, please contact the Office of Financial Aid & Scholarships.