Members in Attendance
Bill Johnson (Chair)  Dr. Edward Inch (Vice Chair)
Debbie Chaw (Secretary-Treasurer)  Hoang Dao
Dr. Albert Gonzalez  Kim Huggett
Dr. Gretchen Reevy  Omer Shakoor
Dr. Jeff Seitz

Members not Present
Pam (Euridice) Sanchez-Martinez

Staff
Carmen Rusca, Exec. Asst. to VP Administration & Finance/CFO
Maureen Pasag, AVP, Finance/Chair Foundation Audit Committee
Josephine Capiral, Accounting Manager

Guests
Dan Tichenor
Morgan Stanley Graystone Institutional Consulting

MINUTES

I. Meeting called to order by Chair Johnson at 1:02 pm.

Approval of September 24, 2020 Agenda
Minute Action: To approve September 24, 2020 meeting agenda
Motion: Reevy  Second: Chaw  Motion passed

II. Approval of Minutes of May 8, 2020 Meeting
Minute Action: To approve of minutes of May 8, 2020 Meeting
Motion: Chaw  Second: Inch  Motion passed

III. Review of Audit Committee Meeting
Maureen Pasag reported on the Audited Financial Statements for Fiscal Year Ending June 30,

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IV. Financial Portfolio Review
Dan Tichenor reviewed the Foundation’s investment summary performance as of August 31, 2020. He noted reasons to remain bullish on the market; cited reasons for a likely correction; and stated that a V-shape recovery is happening faster than expected. He reported that the recommendations approved at the May 2020 meeting were implemented. Since then, they performed a comprehensive Asset Allocation Analysis using Morgan Stanley’s 2020 Capital Market Assumptions on our investment portfolio which largely reaffirmed our current positioning.
- Continue to expect below-average returns over 7-year “Strategic” horizon
- Preference within Equities for International>US and Value>Growth, and Small>Large Cap

Recommendation:
Add 2.5% allocation to NEW Fuller & Thaler Small Cap Value SMA and fund it from SPDR S&P 1500 Composite Stock Market ETF (SPTM)

Minute Action: To approve recommended 2.5% allocation to the NEW Fuller & Thaler Small Cap Value SMA
Motion: Chaw Second: Inch Motion passed

V. Proposed Budget FY 20/21
Debbie Chaw reviewed the proposed FY 20/21 operating budget. She pointed out that the administrative expenses charged from the University have been reduced due to a review of the cost allocation methodology. While this will help on the expense side, revenue is still a struggle and the Foundation will need to rely on investment revenue to help cover the retirement expenses which continue to increase. Current reserves in FD003 satisfy the Foundation’s reserve policy requirements.

Minute Action: To approve the Proposed Budget FY 20/21
Motion: Inch Second Seitz Motion Approved

VI. Other Business
Dr. Seitz explained that board members should have received emails with debarment forms that needs to be completed through Adobe Sign. By signing the forms, each board member affirms that there is no reason for them to be debarred from serving on the board due to criminal activity. This is a Federal Regulation and the signing of the form occurs annually.

VII. With no further business, Chair Johnson adjourned the meeting at 1:57 pm.

Dated: Sept 24, 2020

Debbie Chaw, Secretary Treasurer

Recorded by Carmen Rusca

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