



# CAL STATE EAST BAY

CSU East Bay Foundation, Inc.

BOARD MEETING Minutes  
September 28, 2017, 1-2:30 pm, SA 4350

## **In Attendance**

Kim Huggett  
Edward Inch  
Bill Johnson  
Dr. Monique Manopoulos  
Samantha Quiambao (by phone)  
Dr. Jeff Seitz

## **Absent**

Joshua Peckham  
Ryan Finazzo

## **Staff in Attendance**

Debbie Chaw  
Carmen Rusca

### 1) Call to Order:

Meeting called to order by Chair at 1:04 pm

### 2) Approval of Meeting Agenda

The board approved the September 28 2017 meeting agenda.

### 3) Approval of Minutes

Motion that the board approve the June 2, 2017 meeting minutes.

Motion to approve: Seitz Seconded by: Huggett Motion: passed

### 4) Audited Financial Statements for Fiscal Year ending June 30, 2017

Debbie Chaw reviewed information, noted that the audit opinion is clean. The only significant weakness identified was a non-operational issue related to the VEBA trust fund. There will need to be a VEBA trust audit in future.

### 5) Other Business

- a) RFP for Bookstore. Chaw noted that there are a very limited number of possible companies to respond and asked for committee volunteers to review RFPs for bookstore management. ASI President Quiambao and Dr. Monique Manopoulos volunteered.

\*The Foundation Board of Directors is a public body, and members of the public have a right to attend and participate in its meetings.

b. Board By-laws

Dr. Seitz asked for clarification on board members designations and whether the ORSP AVP should be an ex-officio member of the board. Chaw and Inch will research and bring information back for next meeting.

With no further business, Chair Johnson adjourned meeting at 1:33 p.m.

Dated:



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Debbie Chaw, Secretary Treasurer

Recorded by Carmen Rusca