

CAL STATE EAST BAY EDUCATIONAL FOUNDATION

Executive Committee Meeting Minutes
Wednesday, November 12, 2014
CSU East Bay
President's Conference Room
25800 Carlos Bee Blvd., Hayward, CA 94542
and via Conference Call

Chair Jack Acosta started the Executive Committee meeting at 12:12 p.m.

IN ATTENDANCE

Jack Acosta	Chair
Marv Remmich	Vice-Chair
Brad Wells	Treasurer
Lee Blitch	Interim Foundation President
Evelyn Dilsaver	Director
Jim Songey	Director

EXCUSED

Mahla Shaghafi	Secretary
Leroy Morishita	Director
Richard Sherratt (via CC)	Director

OTHERS PRESENT

Debbie Chaw	Executive Director, Advancement Operations
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I. Welcome Remarks

Chair Jack Acosta welcomed everyone to the meeting. Since President Morishita could not attend the meeting, Chair Acosta provided comments on his behalf. He mentioned the \$2.5M grant proposal that was submitted in October; the planning process for next year; FY 15/16 enrollment applications; and the meeting with Fremont Bank employees.

II. Approval of Meeting Minutes

August 25, 2014 Meeting Minutes: The committee reviewed the minutes from the August 25, 2014 meeting. On motion duly made, seconded, and unanimously carried, the following Minute Action was taken:

MINUTE ACTION: that the committee approves the minutes for the August 25, 2014 meeting as prepared.

Motion by: Marv Remmich Seconded by: Evelyn Dilsaver Motion: Passed

III. University Advancement Update

Lee Blitch provided an update on the UA organization and strategic plan. He reported that the final interviews for the Associate Vice President for Development should be completed by the end of the week and search committee results should be finalized by the end of next week. VP Blitch presented survey results from the Advancement Work Environment (AWE) committee. He said the committee has identified three areas of improvement that they are currently addressing.

IV. Campaign Progress and Fundraising Results

Debbie Chaw reviewed the results as of October 31, 2014. VP Blitch stated that the FY 14/15 goal of \$4M should be attainable, especially if we receive the \$2.5M grant for the CIRCLE building.

V. Review of Form 990

Treasurer Brad Wells reviewed the Ed Foundation's IRS form 990 for fiscal year ending June 30, 2014. The committee did not have any issues and agreed that the form should be submitted to the IRS by the November 17 deadline; a review by the full board will occur at the December 5 board meeting.

VI. Draft Agenda for December 5, 2014 Meeting

The committee reviewed the proposed agenda for the board retreat.

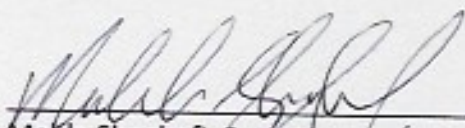
VII. Other Business

Debbie Chaw stated that all Ed Foundation trustees received a diploma re-order form so that they could order a diploma with Cal State East Bay and signed by the president should they desire to do so.

ADJOURNMENT

There being no further business to discuss, Chair Acosta adjourned the meeting at 1:00 p.m.

Dated: November 12, 2014


Mahla Shaghafi, Secretary

Recorded by Debbie Chaw, Executive Director, Advancement Operations

Action Items:

None