

**CAL STATE EAST BAY EDUCATIONAL FOUNDATION**

Executive Committee Meeting Minutes  
Friday, February 14, 2020  
12:00pm-1:30pm  
CSU East Bay  
President's Conference Room  
25800 Carlos Bee Blvd., Hayward, CA 94542

**IN ATTENDANCE**

Bette Felton	Vice Chair
Debbie Chaw	Treasurer
Bill Johnson	Foundation President
Marvin Remmich	Immediate Past Chair
Leroy Morishita	Director
Richard Sherratt	Director
Evelyn Dilsaver	Director
Jack Acosta	Director
James Songey	Director
Jim Klescewski	Secretary

**EXCUSED**

Patrick Devine	Chair
Johan Klehs	Director

**STAFF PRESENT**

May Hernandez	Educational Foundation Analyst
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**I. Welcome Remarks:**

Vice Chair Felton called the meeting to order at 12:26 p.m. with a quorum present.

**II. Approval of Meeting Minutes:**

**November 8, 2019 Meeting Minutes:** The committee reviewed the minutes from the November 8, 2019 meeting. On motion duly made, seconded, and unanimously carried, the following Minute Action was taken:

**MINUTE ACTION:** The committee approves the minutes for the November 8, 2019 meeting.

Motion by: Rich Sherratt      Seconded by: Marvin Remmich      Motion: Passed

**III. President's Report:**

President Leroy Morishita reminded the committee about his recent retirement announcement, and discussed the presidential search process. He also mentioned that the Chancellor of the CSU also announced his retirement, also effective June 30, 2020, and the President discussed how that search will impact the East Bay search.

President Morishita completed his report by discussing the budget process at the state level for the FY 20/21 year.

**IV. Nominating Committee Report:**

Chair Sherratt emphasized that in the coming year, the committee would focus on new trustee recruitment after the new President for the university is in place. He completed his report by going over the upcoming events list and encouraged trustee attendance.

**V. Campaign Steering Committee Report:**

Vice President for Advancement, Bill Johnson, gave the report in Chair Kleh's absence. He went through in detail the new format for fundraising reporting and answered questions from the committee.

**VI. Finance & Investment Committee:**

Chair Evelyn Dilsaver went over the investment performance report as of December 31, 2019. She pointed out that we are hitting our benchmarks, and are generally performing well. The committee does not recommend any changes at this time.

Debbie Chaw reviewed the operating budget YTD results and stated that expenses were on target with expectations but gift fees at this time are slightly less than targets, but there are plans in place that should increase revenue toward the end of the fiscal year.

**VII. University Advancement Update:**

Vice President for Advancement, Bill Johnson, presented a recently created brochure for the Applied Sciences Center and requested the committee's feedback. He explained the fundraising strategy, timelines of the public phase of the campaign, and challenges to completing the project.

**ADJOURNMENT**

There being no further business to discuss, Vice Chair Felton adjourned the meeting at 1:48p.m.

Dated: February 14, 2020

*James E. Klescewski*  
James E. Klescewski (Jul 13, 2020 09:19 PDT)

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James Klescewski, Secretary

Recorded by May Hernandez  
Educational Foundation Analyst, University Advancement