

**CAL STATE EAST BAY EDUCATIONAL FOUNDATION**

Executive Committee Meeting Minutes  
Wednesday, May 30, 2018  
12:00pm-1:30pm  
CSU East Bay  
President's Conference Room  
25800 Carlos Bee Blvd., Hayward, CA 94542  
and via Conference Call

**IN ATTENDANCE**

Marv Remmich	Chair
Patrick Devine	Vice Chair
Debbie Chaw	Treasurer
Bill Johnson	Foundation President
Leroy Morishita	Director
Richard Sherratt	Director
Evelyn Dilsaver	Director

**BY PHONE**

Bette Felton	Director
Jim Klescewski	Secretary

**EXCUSED**

Jack Acosta	Immediate Past Chair
Lou Miramontes	Director
James Songey	Director

**STAFF PRESENT**

May Hernandez	Educational Foundation Analyst
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**I. Welcome Remarks:**

Chair Marvin Remmich called the meeting to order at 12:04pm with quorum present.

**II. Approval of Meeting Minutes:**

**March 8, 2018 Meeting Minutes:** The committee reviewed the minutes from the March 8, 2018 meeting. On motion duly made, seconded, and unanimously carried, the following Minute Action was taken:

**MINUTE ACTION:** The committee approves the minutes for the March 8, 2018 meeting.

Motion by: Rich Sherratt      Seconded by: Patrick Devine      Motion: Passed

**III. President's Report:**

President Leroy Morishita reported information on the upcoming commencement celebrations and gave a brief bio on this years' honorary doctorate recipient. He gave an

update on semester conversion, noting that the first day of Fall Semester is August 20, 2018. He also gave a brief report on the state budget situation, which is looking more optimistic than previously expected, and the committee had a discussion on the positive impacts of the CSU and why the legislature should support the work it does. He concluded by congratulating Trustee Evelyn Dilsaver as she was recently recognized by the San Francisco Business Times with the Inspire Award.

**IV. University Advancement Update:**

Vice President for Advancement, Bill Johnson, reported on some recent Advancement staffing changes as well as our fundraising to date goals, noting that we expect to have a very successful fundraising year. He circulated the CORE and Applied Science Center prospect list to the committee, and asked for their help getting meetings with any of the prospects listed. He further updated the committee on the meetings he has had with prospects thus far in support of these fundraising goals.

He concluded his report by stating that future Educational Foundation meetings will no longer be held just by conference call, but by ZOOM, which is a tool that will allow us to share our screens and has video capability to ensure that trustees who are not able to attend in person can still have a more engaging experience remotely.

**V. Nominating Committee Report:**

Chair Sherratt went over the FY 18/19 proposed Nominations slate.

**MINUTE ACTION:** The committee approves the FY 18/19 Nominations Slate:

Motion by: Patrick Devine      Seconded by: Jim Klescewski      Motion: Passed

Chair Sherratt further went over the FY 18/19 proposed Committee slate.

**MINUTE ACTION:** The committee approves the FY 18/19 Committee Slate:

Motion by: Evelyn Dilsaver      Seconded by: Jim Klescewski      Motion: Passed

Chair Sherratt completed his report by discussing this years' plan to create a prospect pipeline for the board, and that the committee will be working with Advancement staff this year to create a sustainable program to recruit trustees. The committee then had a discussion about trustee cultivation, and how they can help in the process.

**VI. Campaign Steering Committee Report:**

Co-Chair Devine went over the year to date fundraising reports, noting we are having one of the best fundraising years in the universities history. The committee discussed fundraising challenges this year, the areas they were successful and where we have opportunities for next year.

**VII. Communications & Constituent Engagement Committee:**

Chair Bette Felton noted that the committee has not met recently due to personnel changes in Advancement; however, once the Communications consultant has an

opportunity to do their assessment of the team, the committee will reconvene after to provide further consultation to Advancement.

**VIII. Finance & Investment Committee:**

Chair Dilsaver went over the March 31, 2018 investment summary with the committee and stated that we are still performing better than comparative indexes. At this time, there are no investments of concern to the committee and overall they are very pleased with the new investment company and the returns.

Treasurer and Vice President of Administration and Finance and CFO, Debbie Chaw, went over the FY 18/19 Proposed operating budget for the foundation with the committee.

**MINUTE ACTION:** The committee approves the FY 18/19 Proposed Operating Budget:

Motion by: Debbie Chaw      Seconded by: Bette Felton      Motion: Passed

Debbie Chaw then went over the FY 18/19 Endowment Distribution and answered any questions the committee had.

**MINUTE ACTION:** The committee approves the FY 18/19 Endowment Distribution:

Motion by: Rich Sherratt      Seconded by: Evelyn Dilsaver      Motion: Passed


**IX. Chair's Report**

Board Chair Remmich began by thanking President Morishita for another great President's Etiquette dinner and gave an overview of how enjoyable the event was. The committee discussed the event, as well as the same event that recently occurred on the Concord campus.

**ADJOURNMENT**

There being no further business to discuss, Chair Remmich adjourned the meeting at 1:23 p.m.

Dated: May 30, 2018

  
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Jim Klescewski (Nov 20, 2018)

James Klescewski, Secretary

Recorded by May Hernandez, Educational Foundation Analyst, University Advancement